



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 2/21/2018    **VisitType:** Complaint Investigation & Licensing Study    **Arrival:** 9:15 AM    **Departure:** 3:45 PM

**CCLC-206**

**Discovery Point #28**

11 Market Square Road Newnan, GA 30265 Coweta County  
(770) 252-2166 dianeatdiscoverypoint@newnanbiz.net

**Mailing Address**  
Same

**Regional Consultant**

Laura Swann  
Phone: (706) 855-3454  
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Joint with: Patty Malone

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>		
02/21/2018	Complaint Investigation & Licensing Study	Good Standing
12/06/2017	Monitoring Visit	Good Standing
03/28/2017	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Infants	2	10	C	19	C	NA	NA	Feeding,Free Play,Nap
Main	B	One Year Olds	3	12	C	16	C	NA	NA	Music,Circle Time
Main	C	One Year Olds and Two Year Olds	2	16	C	20	C	NA	NA	Free Play,Centers
Main	D-Cafe		0	0	C	42	C	NA	NA	
Main	E	Two Year Olds	2	10	C	22	C	NA	NA	Story
Main	F	Three Year Olds	3	12	C	24	C	NA	NA	Story
Main	G	Three Year Olds and Four Year Olds	2	21	C	27	C	NA	NA	Centers
Main	H	Six Year Olds and Over	2	25	C	26	C	NA	NA	Outside
Main	I	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	14	C	36	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 232						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 120						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG Infant/Toddler	19	C
Main	PG Pre-School	59	C
Main	PG School-age	75	C





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### Findings Report

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The following information is associated with a Licensing Study Visit:

**Activities and Equipment****591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(7)(a) - Please ensure daily schedules reflect the required outside times.

**Correction Deadline: 2/21/2018**

**591-1-1-.12 Equipment & Toys(CR)****Met****Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)****N/A****Comment**

Center does not provide swimming activities.

**Children's Records****Records Reviewed: 5****Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

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**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Consultant discussed with the director the need to review children's records to ensure they are filled out completely.

**Correction Deadline: 2/21/2018**

<b>Facility</b>
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**591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Not Met****Finding**

591-1-1-.25(13) requires that hazardous equipment, materials and supplies be inaccessible to children. It was determined based on observation that the following hazards were present :

Classrooms F- a can of Clear Acrylic Gloss Coating was in the toy container with the paint supplies and dot painters accessible to children.

D cafe- an air freshener plugged into an outlet..

All items were accessible to children with the warning label "Keep out of reach of children"

**POI (Plan of Improvement)**

To ensure the safe storage of hazardous items, the center will ensure hazardous materials are stored inaccessible to children. Items were moved to a location inaccessible to children.

**Correction Deadline: 2/21/2018****Recited on 2/21/2018****Technical Assistance**

591-1-1-.25(8) - Please ensure all outlets in use are inaccessible to children.

**Correction Deadline: 2/21/2018**

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**591-1-1-.26 Playgrounds(CR)****Met****Comment**

Playground observed to be clean and in good repair. Please continue to monitor for growth coming through the fence.

<b>Food Service</b>
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**591-1-1-.15 Food Service & Nutrition****Technical Assistance****Technical Assistance**

591-1-1-.15(1) - Please ensure that the revised USDA guidelines dated October 2017, are being followed.

**Correction Deadline: 2/21/2018**

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**591-1-1-.18 Kitchen Operations****Met****Comment**

Please ensure that all food items are stored in airtight containers.

<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Correction Deadline: 12/6/2017****Corrected on 2/21/2018****.17(7) - Correction observed on this date. Children were observed to wash hands as required.**

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**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.05 Animals****Not Evaluated****Comment**

Center does not keep animals on premises.

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Correction Deadline: 12/6/2017****Corrected on 2/21/2018****.30(1)(b)1 - Correction observed on this date. New mats were observed.****Staff Records**

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**Records Reviewed: 36****Records with Missing/Incomplete Components: 12**

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Staff # 1	Met
Date of Hire: 10/09/2017	
Staff # 2	Met
Date of Hire: 09/02/2011	
Staff # 3	Met
Date of Hire: 08/01/2017	
Staff # 4	Met

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Date of Hire: 09/28/2014

Staff # 5 Met

Date of Hire: 01/01/2017

Staff # 6 Not Met

Date of Hire: 09/05/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 7 Met

Date of Hire: 08/01/2017

Staff # 8 Not Met

"Missing/Incomplete Components"

.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training

Staff # 9 Met

Date of Hire: 09/27/2012

Staff # 10 Met

Date of Hire: 10/02/2017

Staff # 11 Met

Date of Hire: 01/12/2015

Staff # 12 Met

Date of Hire: 10/25/2017

Staff # 13 Met

Date of Hire: 12/04/2017

Staff # 14 Not Met

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 15 Met

Date of Hire: 09/01/2017

Staff # 16 Met

Date of Hire: 01/09/2017

Staff # 17 Met

Staff # 18 Not Met

Date of Hire: 01/30/2017

"Missing/Incomplete Components"

.33(3)-Health & Safety Certificate

Staff # 19

Not Met

Date of Hire: 02/17/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training,.33(3)-Health & Safety Certificate

Staff # 20

Met

Date of Hire: 08/30/2015

Staff # 21

Not Met

Date of Hire: 12/10/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 22

Met

Date of Hire: 07/29/2015

Staff # 23

Not Met

Date of Hire: 04/07/2017

"Missing/Incomplete Components"

.14(2)-CPR missing

Staff # 24

Met

Date of Hire: 10/02/2017

Staff # 25

Met

Date of Hire: 01/03/2017

Staff # 26

Not Met

Date of Hire: 08/01/2016

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 27

Met

Staff # 28

Met

Date of Hire: 09/26/2016

Staff # 29

Not Met

Date of Hire: 05/15/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.33(3)-Health & Safety Certificate

Staff # 30	Not Met
Date of Hire: 06/30/2015	
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 31	Met
Date of Hire: 08/04/2017	
Staff # 32	Not Met
<u>"Missing/Incomplete Components"</u>	
.33(5)-10 Hrs. Annual Training	
Staff # 33	Met
Date of Hire: 08/15/2015	
Staff # 34	Met
Date of Hire: 10/15/2015	
Staff # 35	Met
Staff # 36	Not Met
Date of Hire: 08/03/2015	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	

**Staff Credentials Reviewed: 36**

**591-1-1-.09 Criminal Records Check(CR) Met**

**Comment**

Criminal records checks were observed to be complete.

**Comment**

Director provided two file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Not Met**

**Comment**

Complete kits observed in center and on vehicles.

**Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that five staff had not completed CPR as required.

**POI (Plan of Improvement)**

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date. CPR is scheduled for February 24, 2018.

**Correction Deadline: 3/23/2018**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records that three staff had not completed the health and safety training as required within 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 3/23/2018**

**Finding**

Previously Cited: 591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on review of records that ten hours of annual training was not completed by all staff.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on a review of records that seven staff had not completed annual training for 2017.

**POI (Plan of Improvement)**

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 12/31/2018**

**Recited on 2/21/2018**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

No volunteers.

**Correction Deadline: 2/21/2018**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.