



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/14/2017 **VisitType:** Monitoring Visit

Arrival: 2:55 PM

Departure: 6:20 PM

CCLC-1978

Eastminster School Age Program

5801 Hugh Howell Road Stone Mountain, GA 30087 DeKalb County
 (770) 469-9489 csears@eastminster.us

Regional Consultant

Chrische Walker

Phone: (770) 359-5166

Fax: (678) 891-5618

chrische.walker@decal.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/14/2017	Monitoring Visit	Good Standing	
03/22/2017	Licensing Study	Good Standing	
11/09/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	132		0	0	C	21	C	NA	NA	Not In Use
Main	136 B- 2nd left		0	0	C	32	C	NA	NA	Not In Use
Main	138- 1st Left		0	0	C	22	C	NA	NA	Not In Use
Main	142 A- 1st Right		0	0	C	14	C	NA	NA	Not In Use
Main	142 B- 2nd Right	Four Year Olds and Five Year Olds and Six Year Olds and Over	3	23	C	17	NC	NA	NA	Snack
Total Capacity @35 sq. ft.: 106			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 23			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	back	71	C
Main	front	26	C
Main	Playground 3	42	C

Comments

The purpose of today's visit is to conduct Monitoring Visit and to follow up from Licensing Study on March 22, 2017. Consultant also measured upstairs right room 232 and upstairs left room for an Amendment request. Consultant also discussed Quality Rated.

Plan of Improvement: Developed This Date 12/14/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Celeste Sears, Program Official

Date

Chrische Walker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 12/14/2017 **VisitType:** Monitoring Visit

Arrival: 2:55 PM

Departure: 6:20 PM

CCLC-1978

Eastminster School Age Program

5801 Hugh Howell Road Stone Mountain, GA 30087 DeKalb County
(770) 469-9489 csears@eastminster.us

Mailing Address
Same

Regional Consultant

Chrische Walker

Phone: (770) 359-5166
Fax: (678) 891-5618
chrische.walker@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that 23 children were observed having snack and utilizing a licensed capacity space for 17 children in Room 142B second right.

POI (Plan of Improvement)

The Center will open up curtain and utilize space in Room 142A first right to complete a capacity for 31 children.

Correction Deadline: 12/14/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Technical Assistance

591-1-1-.25(13) - Please ensure to secure television in room 136 B.

Correction Deadline: 12/14/2017

Finding

591-1-1-.25(8) requires protective caps on all unused electrical outlets within children's reach and requires that electrical outlets in use be made inaccessible to children. It was determined based on observation that two outlets near the front stage and one bottom outlet on the right side of the gym did not have protective caps.

POI (Plan of Improvement)

The Center will train Staff to check outlets and replace protective caps when needed and identify and monitor how outlets in use are inaccessible to children.

Correction Deadline: 12/14/2017

591-1-1-.26 Playgrounds(CR)**Technical Assistance****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute mulch near the yellow slide and the brown climbing stairs on the front left playground.

Health and Hygiene**591-1-1-.10 Diapering Areas & Practices(CR)****N/A****Comment**

There were not any diapering children enrolled at after school program.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center. Children washed hands after snack prior to entering their perspective after school programs.

591-1-1-.20 Medications(CR)**N/A****Comment**

Per Director, no medication administered on this date.

Safety**591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Complete documentation of transportation observed. Very organized and very well documented.

Correction Deadline: 4/1/2017

Corrected on 12/14/2017

.36(3)(a-c) - The previous correction has been corrected on this date. Consultant observed all drivers to have documentation of training.

Comment

Consultant observed three vehicles on this date with tag numbers AAY7314, RBM6249, and RHL7306. Vehicle with tag number RHL7306 replaced vehicle with tag number BJW1750.

Correction Deadline: 12/15/2017

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

After school program does provide nap.

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 2**

Staff # 1	Met
Date of Hire: 12/16/2013	
Staff # 2	Not Met
Date of Hire: 04/24/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	
Staff # 3	Met
Date of Hire: 08/27/2010	
Staff # 4	Met
Date of Hire: 11/10/2017	
Staff # 5	Met
Date of Hire: 05/27/2013	
Staff # 6	Met
Date of Hire: 05/18/2009	
Staff # 7	Met
Staff # 8	Met
Date of Hire: 12/08/2016	
Staff # 9	Not Met
Date of Hire: 08/26/2013	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.14(2)-First Aid Missing	

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR)	Met
---	------------

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Not Met
--	----------------

Comment

Please replace/add missing/expired item.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that one employee hired on August 26, 2016 did not have current evidence of first aid and CPR certification. It was further determined that one employee hired on April 26, 2017 did not have current evidence of first aid and CPR certification.

POI (Plan of Improvement)

The Center has a First Aid and CPR certification class scheduled for January 22, 2017 for all staff.

Correction Deadline: 1/13/2018

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.