



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 3/26/2018 **VisitType:** POI Follow Up **Arrival:** 3:05 PM **Departure:** 3:45 PM

CCLC-1956

St. Timothy United Methodist Church, Inc.

5365 Memorial Drive Stone Mountain, GA 30083 DeKalb County
(404) 297-8913 business@sttimothyschool.com

Regional Consultant

Neli Todorova

Phone: (770) 359-5167
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neli.todorova@decal.ga.gov

Mailing Address
Same

Quality Rated:

Compliance Zone Designation		
03/26/2018	POI Follow Up	Good Standing
03/15/2018	POI Follow Up	Good Standing
02/20/2018	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	203- 1st Lt.	Three Year Olds	2	10	C	11	C	15	C	Circle Time
Main	206- 1st Rt.	Infants	1	2	C	9	C	NA	NA	Floor Play
Main	207- 2nd Lt.		0	0	C	10	C	15	C	
Main	208- 2nd Rt.		0	0	C	8	C	NA	NA	
Main	209		0	0	C	11	C	15	C	
Main	210- 3rd Rt.		0	0	C	10	C	NA	NA	
Main	211- 4th Rt.		0	0	C	16	C	NA	NA	
Main	Dining		0	0	C	38	C	NA	NA	
Main	Gym		0	0	C	200	C	NA	NA	
Total Capacity @35 sq. ft.: 313						Total Capacity @25 sq. ft.: 326				
Total # Children this Date: 12			Total Capacity @35 sq. ft.: 313			Total Capacity @25 sq. ft.: 326				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/ Toddler	10	C
Main	PreK/ School Age	33	C

Comments

The purpose of this visit is to follow up on visit from 3/15/2018.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Barbara Watts, Program Official

Date

Neli Todorova, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Staff Records

Staff Credentials Reviewed: 0

591-1-1-.09 Criminal Records Check(CR)

Met

Correction Deadline: 3/15/2018

Corrected on 3/26/2018

.09(1)(a) - Previous citation corrected on this date as the director reported and consultant observed that the Student-in-training was no longer at the center.

591-1-1-.33 Staff Training

Defer

Correction Deadline: 2/28/2018

Corrected on 3/26/2018

.33(3) - Previous citation corrected on this date as consultant observed evidence of Health and Safety Orientation training for all staff.

Defer

591-1-1-.33(6)-Previous citation deferred on this date as staff has until 12/31/2018 complete the required training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

Staffing and Supervision

591-1-1-.32 Supervision(CR)

Met

Correction Deadline: 3/15/2018

Corrected on 3/26/2018

.32(7) - Previous citation corrected on this date as consultant observed adequate supervision.