



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/28/2019 **VisitType:** POI Follow Up **Arrival:** 1:50 PM **Departure:** 3:45 PM

CCLC-1956

St. Timothy United Methodist Church, Inc.

5365 Memorial Drive Stone Mountain, GA 30083 DeKalb County
 (404) 297-8913 business@sttimothyschool.com

Regional Consultant

Chrische Walker

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Mailing Address
 Same

Quality Rated: ★

Compliance Zone Designation		
02/28/2019	POI Follow Up	Good Standing
01/23/2019	Monitoring Visit	Support
09/18/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	203- 1st Lt.		0	0	C	11	C	15	C	Not In Use
Main	206- 1st Rt.	One Year Olds	1	1	C	9	C	NA	NA	Nap
Main	207- 2nd Lt.	Three Year Olds and Four Year Olds	1	12	C	10	NC	15	C	Nap
Main	208- 2nd Rt.	Two Year Olds	1	5	C	8	C	NA	NA	Nap
Main	209	Four Year Olds and Five Year Olds	1	6	C	11	C	15	C	Centers
Main	210- 3rd Rt.	Two Year Olds and Three Year Olds	1	6	C	10	C	NA	NA	Nap
Main	211- 4th Rt.		0	0	C	16	C	NA	NA	Not In Use
Main	Dining		0	0	C	38	C	NA	NA	Not In Use
Main	Gym		0	0	C	200	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 313						Total Capacity @25 sq. ft.: 326				
Total # Children this Date: 30			Total Capacity @35 sq. ft.: 313			Total Capacity @25 sq. ft.: 326				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/ Toddler	10	C
Main	PreK/ School Age	33	C

Comments

The purpose of today's visit was to conduct a Plan of Improvement Follow Up Visit from the January 23, 2019 visit. The consultant discussed with the owner on viewing the Comprehensive Background Requirement webinar.

Room 203 and Room 207 can have 15 children utilizing the space from the hours of 4:00-6:00pm. An amendment was approved on July 22, 2016 for this change.

Plan of Improvement: Developed This Date 02/28/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Barbara Watts, Program Official

Date

Chrische Walker, Consultant

Date



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Findings Report

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The following information is associated with a POI Follow Up:

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that 12 children were utilizing a space licensed for 10 children during rest time in Room 207.

POI (Plan of Improvement)

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 2/28/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Correction Deadline: 1/23/2019

Corrected on 2/28/2019

.30(1)(a)3 - The previous citation has been corrected on this date. The consultant did not observe any loose sheets in the cribs in Room 206.

Technical Assistance

591-1-1-.30(2) - Please ensure that there are no potential objects in the cribs in Room 206.

Correction Deadline: 2/28/2019

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1

Met

Date of Hire: 11/28/2016

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 2 Date of Hire: 08/01/2008	Met
Staff # 3 Date of Hire: 08/18/2016	Met
Staff # 4 Date of Hire: 08/01/2005	Met
Staff # 5 Date of Hire: 02/01/1999	Met
Staff # 6 Date of Hire: 01/31/2019	Met
Staff # 7 Date of Hire: 07/31/2017	Met
Staff # 8 Date of Hire: 08/20/2007	Met
Staff # 9 Date of Hire: 09/10/2014	Met

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Correction Deadline: 1/23/2019

Corrected on 2/28/2019

.09(1)(a) - The previous citation has been corrected on this date. The consultant observed the director to have a comprehensive background check to be authorized.

Correction Deadline: 1/23/2019

Corrected on 2/28/2019

.09(1)(b) - The previous citation has been corrected on this date. The consultant observed the director to have a satisfactory comprehensive records check determination letter on file.

Correction Deadline: 1/23/2019

Corrected on 2/28/2019

.09(1)(c) - The previous citation has been corrected on this date. The consultant observed six staff members to have a current Comprehensive Background Check and not only a satisfactory national records check.

Correction Deadline: 1/23/2019

Corrected on 2/28/2019

.09(1)(d) - The previous citation has been corrected on this date. The consultant observed six staff members to have a satisfactory Comprehensive Records Check Determination.

Correction Deadline: 1/23/2019

Corrected on 2/28/2019

.09(1)(j) - The previous citation has been corrected on this date. The consultant observed the staff member to no longer be employed at the center.

591-1-1-.33 Staff Training

Defer

Defer

591-1-1-.33(6)-The consultant will review staff training at the next regulatory visit.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018