



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/27/2020 **VisitType:** POI Follow Up **Arrival:** 8:30 AM **Departure:** 10:45 AM

CCLC-1956

St. Timothy United Methodist Church, Inc.

5365 Memorial Drive Stone Mountain, GA 30083 DeKalb County
(404) 297-8913 business@sttimothyschool.com

Regional Consultant

Elim Tekie

Phone: (404) 478-8088

Fax: (404) 478-8094

elim.tekie@decal.ga.gov

Mailing Address

Same

Quality Rated:

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/27/2020	POI Follow Up	Good Standing	
10/22/2019	Licensing Study	Support	
04/09/2019	Incident Investigation & Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	203- 1st Lt.	Three Year Olds	1	8	C	11	C	15	C	Centers
Main	206- 1st Rt.	One Year Olds	1	2	C	9	C	NA	NA	Floor Play
Main	207- 2nd Lt.		0	0	C	10	C	15	C	
Main	208- 2nd Rt.	Two Year Olds	1	3	C	8	C	NA	NA	Centers
Main	209	Four Year Olds	1	4	C	11	C	15	C	Centers
Main	210- 3rd Rt.	Two Year Olds	1	5	C	10	C	NA	NA	Centers
Main	211- 4th Rt.	PreK	1	11	C	16	C	NA	NA	Circle Time
Main	Dining		0	0	C	38	C	NA	NA	
Main	Gym		0	0	C	200	C	NA	NA	
Total Capacity @35 sq. ft.: 313						Total Capacity @25 sq. ft.: 326				
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 313			Total Capacity @25 sq. ft.: 326				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/ Toddler	10	C
Main	PreK/ School Age	33	C

Comments

The purpose of today's visit was to conduct a follow-up visit on the POI from October 22, 2019.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Barbara Watts, Program Official

Date

Elim Tekie, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/27/2020 **VisitType:** POI Follow Up **Arrival:** 8:30 AM **Departure:** 10:45 AM

CCLC-1956

St. Timothy United Methodist Church, Inc.

5365 Memorial Drive Stone Mountain, GA 30083 DeKalb County
(404) 297-8913 business@sttimothyschool.com

Mailing Address
Same

Regional Consultant

Elim Tekie

Phone: (404) 478-8088
Fax: (404) 478-8094
elim.tekie@dec.al.ga.gov

The following information is associated with a POI Follow Up:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 11/1/2019

Corrected on 2/27/2020

.08(2) - Previous citation was corrected. All children have current immunizations on file.

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/22/2019

Corrected on 2/27/2020

.25(8) - Previous citation was corrected. All unused electrical outlets have protective caps and are inaccessible to children.

591-1-1-.26 Playgrounds(CR)

Met

Correction Deadline: 10/22/2019

Corrected on 2/27/2020

.26(9) - Previous citation was corrected. The playground is free from litter and exposed concrete has been covered with mulch.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Correction Deadline: 10/22/2019

Corrected on 2/27/2020

.15(3) - Previous citation was corrected. All bottles have been labeled with the individual child's name.

Staff Records

Records Reviewed: 42

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 11/02/2024	<u>Reminder - Health & Safety training is required within 90 calendar days of hired</u>
Staff # 2	Met
Date of Hire: 02/24/2020	
Staff # 3	Met
Date of Hire: 09/06/2019	
Staff # 4	Met
Date of Hire: 10/24/2019	
Staff # 5	Met
Date of Hire: 12/16/2019	
Staff # 6	Met
Date of Hire: 10/09/2019	
Staff # 7	Met
Date of Hire: 09/30/2019	
Staff # 8	Met
Date of Hire: 08/22/2019	
Staff # 9	Met
Date of Hire: 08/01/2008	
Staff # 10	Met
Date of Hire: 02/11/2020	
Staff # 11	Met

Date of Hire: 11/04/2019

Staff # 12 Met

Date of Hire: 11/12/2019

Staff # 13 Met

Date of Hire: 10/28/2019

Staff # 14 Met

Date of Hire: 09/12/2019

Staff # 15 Met

Date of Hire: 02/04/2020

Staff # 16 Met

Date of Hire: 02/11/2020

Staff # 17 Met

Date of Hire: 10/25/2019

Staff # 18 Met

Date of Hire: 12/03/2019

Staff # 19 Met

Date of Hire: 10/25/2019

Staff # 20 Met

Date of Hire: 11/04/2019

Staff # 21 Met

Date of Hire: 07/16/2019

Staff # 22 Met

Date of Hire: 08/01/2004

Staff # 23 Met

Date of Hire: 10/28/2019

Staff # 24 Met

Date of Hire: 10/28/2019

Staff # 25 Met

Date of Hire: 11/25/2019

Staff # 26 Met

Staff # 27 Date of Hire: 10/25/2019	Met
Staff # 28 Date of Hire: 11/19/2019	Met
Staff # 29 Date of Hire: 02/12/2020	Met
Staff # 30 Date of Hire: 07/15/2019	Met
Staff # 31 Date of Hire: 11/05/2019	Met
Staff # 32	Met
Staff # 33 Date of Hire: 10/24/2019	Met
Staff # 34	Met
Staff # 35	Met
Staff # 36 Date of Hire: 02/02/1999	Met
Staff # 37 Date of Hire: 11/09/2019	Met
Staff # 38 Date of Hire: 09/06/2019	Met
Staff # 39 Date of Hire: 10/25/2019	Met
Staff # 40 Date of Hire: 07/31/2017	Met
Staff # 41 Date of Hire: 01/21/2020	Met
Staff # 42 Date of Hire: 08/05/2019	Met

Staff Credentials Reviewed: 4

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Correction Deadline: 10/22/2019

Corrected on 2/27/2020

.09(1)(a) - Previous citation was corrected. All staff members have submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site and received a Satisfactory Comprehensive Background check.

Correction Deadline: 10/22/2019

Corrected on 2/27/2020

.09(1)(c) - Previous citation was corrected. All staff members have submitted both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site and received a Satisfactory Comprehensive Background check.

591-1-1-.33 Staff Training Met

Correction Deadline: 12/31/2018

Corrected on 2/27/2020

.33(6) - Previous citation was corrected. All staff members have completed the required ten hours for 2020 and Director has implemented a training log to keep up with staff hours.

Staffing and Supervision

591-1-1-.32 Supervision(CR) Met

Correction Deadline: 10/22/2019

Corrected on 2/27/2020

.32(7) - Previous citation was corrected. Program has put in place a staff hall monitor to supervise the children when using the hall bathroom.