



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 4/9/2019    **VisitType:** Incident Investigation & Follow Up    **Arrival:** 9:50 AM    **Departure:** 1:30 PM

**CCLC-1956**

**St. Timothy United Methodist Church, Inc.**

5365 Memorial Drive Stone Mountain, GA 30083 DeKalb County  
(404) 297-8913 business@sttimothyschool.com

**Regional Consultant**

Chrische Walker

Phone: (770) 359-5166  
Fax: (678) 891-5618  
chrische.walker@decal.ga.gov

**Mailing Address**  
Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
04/09/2019	Incident Investigation & Follow Up	Good Standing
04/09/2019	Incident Investigation Closure	Good Standing
02/28/2019	POI Follow Up	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	203- 1st Lt.	Three Year Olds	1	8	C	11	C	15	C	Transitioning
Main	206- 1st Rt.	One Year Olds	1	3	C	9	C	NA	NA	Snack
Main	207- 2nd Lt.	Three Year Olds and Four Year Olds	1	6	C	10	C	15	C	Snack, Transitioning
Main	208- 2nd Rt.	Two Year Olds	1	6	C	8	C	NA	NA	Centers
Main	209	Four Year Olds and Five Year Olds	1	7	C	11	C	15	C	Centers
Main	210- 3rd Rt.	Two Year Olds and Three Year Olds	1	7	C	10	C	NA	NA	Circle Time
Main	211- 4th Rt.		0	0	C	16	C	NA	NA	Not In Use
Main	Dining		0	0	C	38	C	NA	NA	Not In Use
Main	Gym		0	0	C	200	C	NA	NA	Not In Use

Total Capacity @35 sq. ft.: 313

Total Capacity @25 sq. ft.: 326

Total # Children this Date: 37

Total Capacity @35 sq. ft.: 313

Total Capacity @25 sq. ft.: 326

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/ Toddler	10	C
Main	PreK/ School Age	33	C

**Comments**

The purpose of today's visit was to conduct a Follow Up Visit from the visit on February 28, 2019.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

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Barbara Watts, Program Official

Date

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Chrische Walker, Consultant

Date



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### Findings Report

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The following information is associated with a Incident Investigation & Follow Up:

	<b>Facility</b>
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591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 2/28/2019

Corrected on 4/9/2019

.19(1) - The previous citation has been corrected on this date. The consultant observed six children in Room 207 that was licensed for ten children on this date. The children were in transition for morning snack.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

#### Technical Assistance

591-1-1-.25(8) - Please monitor unused electrical outlets for covers in the dining room and in the gym when the children are present.

Correction Deadline: 4/9/2019

	<b>Staff Records</b>
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591-1-1-.33 Staff Training

Defer

#### Defer

591-1-1-.33(6)- The consultant conducted a follow up and a incident investigation on this date. Staff training will be reviewed at the next regulatory visit.

#### POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018