



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/18/2020 **VisitType:** Licensing Study

Arrival: 1:15 PM

Departure: 2:15 PM

CCLC-1872

Hollywood Day Care Center

1040 Hollywood Road, NW Atlanta, GA 30318 Fulton County
 (404) 792-0001 sonyaholly@aol.com

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@dec.al.gov

Mailing Address

1040 Hollywood Road
 Atlanta, GA 30318

Quality Rated: ★ ★

Compliance Zone Designation		
11/18/2020	Licensing Study	Good Standing
12/13/2019	Licensing Study	Good Standing
06/04/2019	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room 1L-D		0	0	C	7	C	NA	NA	Not In Use
Main	Room 1R-A	Six Year Olds and Over	1	2	C	13	C	18	C	Homework
Main	Room 2L-C	Two Year Olds	1	4	C	18	C	25	C	Centers
Main	Room 2R-B		0	0	C	12	C	17	C	Not In Use

Total Capacity @35 sq. ft.: 50

Total Capacity @25 sq. ft.: 67

Total # Children this Date: 6

Total Capacity @35 sq. ft.: 50

Total Capacity @25 sq. ft.: 67

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	27	C

Comments

An Administrative Review was conducted on November 18, 2020. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on November 20, 2020 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 11/18/2020

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Sunday Akerele, Program Official

Date

Lajuana Williams, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 11/18/2020 **VisitType:** Licensing Study

Arrival: 1:15 PM

Departure: 2:15 PM

CCLC-1872

Hollywood Day Care Center

1040 Hollywood Road, NW Atlanta, GA 30318 Fulton County
(404) 792-0001 sonyaholly@aol.com

Mailing Address

1040 Hollywood Road
Atlanta, GA 30318

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@dec.al.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Not Evaluated

Comment

591-1-1-.03(5) - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 11/18/2020

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.06 Bathrooms

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

591-1-1-.19 License Capacity(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through an appropriate number of children observed in each classroom this date. Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Correction Deadline: 12/13/2019

Corrected on 11/18/2020

.25(3) - During the virtual walk through the previous cite was observed corrected.

591-1-1-.25 Physical Plant-Structural/Mechanical **Not Evaluated**

Comment

591-1-1-.25 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 11/18/2020

591-1-1-.26 Playgrounds(CR) **Met**

Correction Deadline: 6/14/2019

Corrected on 11/18/2020

.26(8) - Previous cite corrected. During the virtual walk through the outdoor play area was observed and the resilient surface material was measured to approximately three inches on the side of the sliding board.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

During an administrative review of records the center's menu was observed to have met the USDA guidelines.

591-1-1-.18 Kitchen Operations **Technical Assistance**

Technical Assistance

591-1-1-.18 - Proper storage of cleaning products in the kitchen was discussed this date during the virtual walk through.

Health and Hygiene

591-1-1-.07 Children's Health **Not Evaluated**

Comment

591-1-1-.07 - A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

Correction Deadline: 11/18/2020

591-1-1-.10 Diapering Areas & Practices(CR) **Technical Assistance**

Technical Assistance

591-1-1-.10 - A Virtual Visit was conducted due to the COVID-19 pandemic. Diapering was not directly observed during the virtual walk through. Regulations regarding proper diapering were discussed with the Director on this date. Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Technical Assistance**

Technical Assistance

591-1-1-.17 - A Virtual Visit was conducted due to the COVID-19 pandemic. Hanwashing was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/Provider on this date.

591-1-1-.20 Medications(CR) **N/A**

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.27 Posted Notices

Defer

Defer

591-1-1-.27-A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated and will be reviewed during the next regulatory visit.

POI (Plan of Improvement)

The Center will post the notices as required and ensure they remain posted.

Correction Deadline: 12/13/2019

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Technical Assistance

Technical Assistance

591-1-1-.11 - A Virtual Visit was conducted due to the COVID-19 pandemic. Discipline was not directly observed during the virtual walk through. Regulations regarding proper discipline were discussed with the Director/ on this date.

591-1-1-.13 Field Trips(CR)

Not Evaluated

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

During an administrative review transportation home checklists from week of November 2, 2020 were observed to be complete.

Correction Deadline: 12/20/2019

Corrected on 11/18/2020

.36(4)(a) - Previous cite corrected. During an administrative review the Director provided a current inspections from October 2020.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Evaluated

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. This rule was unable to be evaluated as there were no infants on site at the time of the virtual walk through. This rule will be reviewed during the next regulatory visit.

Staff Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 3

Staff # 1

Not Met

Date of Hire: 05/16/2014

"Missing/Incomplete Components"

Records Reviewed: 3**Records with Missing/Incomplete Components: 3**

.33(5)-10 Hrs. Annual Training

Staff # 2

Not Met

Date of Hire: 04/26/2015

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 3

Not Met

Date of Hire: 02/12/2010

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff Credentials Reviewed: 6**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

A Virtual Visit was conducted due to the COVID-19 pandemic. The Director supplied a completed staff profile for review prior to the virtual walk through. Staff criminal records check information was verified in Koala Outback. Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Met**

Correction Deadline: 1/12/2020

Corrected on 11/18/2020

.14(2) - Previous cite observed corrected during an administrative review of staff records. It was observed that training for staff expired at the end of November. The center will ensure training is scheduled and maintained up to date.

591-1-1-.24 Personnel Records**Met**

Correction Deadline: 12/18/2019

Corrected on 11/18/2020

.24(1) - Previous cite observed corrected during an administrative review of staff records.

591-1-1-.33 Staff Training**Not Met**

Correction Deadline: 1/12/2020

Corrected on 11/18/2020

.33(3) - Previous cite corrected.

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on the observation of staff records during an administrative review that the 10 hours of annual training was not maintained on file for 2 of 2 staff and the Director.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/18/2020

591-1-1-.31 Staff(CR)

Met

Comment

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 12/13/2019

Corrected on 11/18/2020

.32(4) - Previous cite corrected. A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through appropriate ratio was observed.

591-1-1-.32 Supervision(CR)

Met

Comment

A Virtual Visit was conducted due to the COVID-19 pandemic. During the virtual walk through adequate supervision observed on this date.