



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 6/13/2019 **VisitType:** Monitoring Visit

**Arrival:** 1:00 PM

**Departure:** 3:15 PM

**CCLC-1858**

**Westwood Day Care Center**

508 Ashmore Rd Hinesville, GA 31313 Liberty County  
 (912) 368-7200 gacuzs@windstream.net

**Mailing Address**  
 Same

**Regional Consultant**

Kimberly Stoy

Phone: (678) 747-6836  
 Fax: (706) 314-7859  
 kimberly.stoy@decal.ga.gov

Joint with: Chrissy Miller

**Quality Rated:** ★ ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/13/2019	Monitoring Visit	Good Standing	
03/01/2019	Incident Investigation Closure	Good Standing	
02/08/2019	Incident Investigation & Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1	Infant 1		0	0	C	6	C	NA	NA	
1	Infant 2	Infants	1	5	C	8	C	NA	NA	Nap
1	Infant 3	One Year Olds	1	6	C	8	C	NA	NA	Nap,Free Play
1	Jr 4	Two Year Olds and Three Year Olds	1	9	C	14	C	NA	NA	Transitioning,Nap
1	Jr. 1		0	0	C	103	C	NA	NA	
1	Jr. 3	Three Year Olds and Four Year Olds	1	9	C	12	C	NA	NA	Centers
1	Jr.2	Two Year Olds	1	8	C	10	C	NA	NA	Nap
1	Toddler 1	One Year Olds	1	4	C	0	NC	NA	NA	Nap
1	Toddler 2	One Year Olds and Two Year Olds	1	7	C	0	NC	NA	NA	Nap
Total Capacity @35 sq. ft.: 161					Total Capacity @25 sq. ft.: 211					
2	Pre K	Four Year Olds and Five Year Olds and Six Year Olds and Over	1	20	C	0	NC	NA	NA	Transitioning
2	Preschool 1 & 2	Three Year Olds and Four Year Olds	2	26	C	0	NC	NA	NA	Centers
2	Preschool 3, 4	Three Year Olds and Four Year Olds	2	14	C	0	NC	NA	NA	Transitioning,Centers,Nap
2	School Age	Six Year Olds and Over	2	25	C	25	C	35	C	Transitioning
2	School age	Five Year Olds and Six Year Olds and Over	1	25	C	25	C	34	C	TV,Transitioning

Total Capacity @35 sq. ft.: 50	Total Capacity @25 sq. ft.: 211
Total # Children this Date: 158	Total Capacity @25 sq. ft.: 211


Building	Playground	Playground Occupancy	Playground Compliance
1	1 yr. old playground	15	C
1	2 yrs.	27	C
1	3,4 yr playground	41	C
1	Infants	5	C
1	SA playground	62	C

**Comments**

This is the second visit of the fiscal year.

Plan of Improvement: Developed This Date 06/13/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)





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### Findings Report

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Swimming activities provided off site.

**Facility**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be met by center on this date.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**591-1-1-.26 Playgrounds(CR)** **Not Met**

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with the center director regarding redistributing the sand at the bottom of the fencing between the playgrounds that has been shifted due to the recent rain.

**Correction Deadline: 6/13/2019**

**Finding**

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined based on consultants observation that the following hazards were accessible on the school age playground:

- A wooden board in the back section between the two platforms was rotting exposing sharp edges.
- The paint on the metal bars was beginning to peel.
- The wooden beam holding the metal bar was broken exposing sharp edges.
- The screw on both basketball goals was sticking out 2 inches causing a hazard to the children.
- plastic coating near the red slide was peeling exposing rusted metal.

**POI (Plan of Improvement)**

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters. Director stated that the facility is in the process of replacing playground equipment.

**Correction Deadline: 6/23/2019**

**Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Proper hand washing observed throughout the center.

**591-1-1-.20 Medications(CR)****N/A****Comment**

The Provider currently does not dispense/administer medication.

**Safety****591-1-1-.11 Discipline(CR)****Met****Comment**

Age-appropriate discussion and/or redirection observed.

**591-1-1-.36 Transportation(CR)****Met****Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment****591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Pleasant naptime environment observed.

**Staff Records**

**Records Reviewed: 25**

**Records with Missing/Incomplete Components: 0**

Staff # 1

Met

Date of Hire: 09/05/2014

Staff # 2 Met

Date of Hire: 09/05/2017

Staff # 3 Met

Date of Hire: 01/01/1985

Staff # 4 Met

Date of Hire: 10/01/2009

Staff # 5 Met

Date of Hire: 08/01/2008

Staff # 6 Met

Date of Hire: 03/19/2018

Staff # 7 Met

Date of Hire: 06/19/2014

Staff # 8 Met

Date of Hire: 04/08/2019

Staff # 9 Met

Date of Hire: 01/10/2017

Staff # 10 Met

Date of Hire: 09/22/2000

Staff # 11 Met

Date of Hire: 03/08/2019

Staff # 12 Met

Date of Hire: 04/08/2019

Staff # 13 Met

Date of Hire: 08/06/1998

Staff # 14 Met

Date of Hire: 08/21/2018

Staff # 15 Met

Date of Hire: 06/23/1985

Staff # 16 Met

Date of Hire: 11/12/2014

**Records Reviewed: 25**

**Records with Missing/Incomplete Components: 0**

Staff # 17 Date of Hire: 08/09/2017	Met
Staff # 18 Date of Hire: 12/04/2017	Met
Staff # 19 Date of Hire: 09/14/2018	Met
Staff # 20 Date of Hire: 06/01/2019	Met
Staff # 21 Date of Hire: 11/17/2017	Met
Staff # 22 Date of Hire: 01/18/2019	Met
Staff # 23 Date of Hire: 06/16/2011	Met
Staff # 24 Date of Hire: 09/24/2018	Met
Staff # 25 Date of Hire: 03/27/2014	Met

**Staff Credentials Reviewed: 25**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Director provided four file(s) for employees hired since last visit.

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.