



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/20/2017 **VisitType:** Licensing Study

Arrival: 9:55 AM

Departure: 12:00 PM

CCLC-18415

Miller Plaza Learning Center

820 N Wayne Street Milledgeville, GA 31061 Baldwin County
 (478) 451-0012 millerplaze@yahoo.com

Mailing Address

2361 Hurt Street
 Milledgeville, GA 31061

Regional Consultant

Jacquelyn Sims

Phone: (770) 357-7072

Fax: (770) 357-7071

jacquelyn.sims@decals.ga.gov

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 10/20/2017 | Licensing Study | Good Standing |
| 05/25/2017 | POI Follow Up | Good Standing |
| 01/04/2017 | Monitoring Visit | Support |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|-------------------|------------------------------------|--------------------------------|----------|------|--------------------------------|--------------|------------|--------------|------------|
| Main | A-Back Right | | 0 | 0 | C | 7 | C | NA | NA | Not In Use |
| Main | B-2nd Right Front | One Year Olds and Two Year Olds | 2 | 8 | C | 20 | C | NA | NA | Free Play |
| Main | C-1st Front Right | | 0 | 0 | C | 11 | C | 15 | C | Not In Use |
| Main | D-Left Room | Three Year Olds and Four Year Olds | 1 | 6 | C | 23 | C | 32 | C | Free Play |
| Main | No Room | | 0 | 0 | C | 0 | C | NA | NA | Not In Use |
| Total Capacity @35 sq. ft.: 61 | | | | | | Total Capacity @25 sq. ft.: 74 | | | | |
| Total # Children this Date: 14 | | | Total Capacity @35 sq. ft.: 61 | | | Total Capacity @25 sq. ft.: 74 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | Left | 11 | C |
| Main | Right | 19 | C |

Comments

The purpose of this visit was to conduct a licensing study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Annie Miller, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

| |
|---------------------------------|
| Activities and Equipment |
|---------------------------------|

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

| |
|---------------------------|
| Children's Records |
|---------------------------|

Records Reviewed: 10**Records with Missing/Incomplete Components: 2**

| | |
|--|---------|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Not Met |
| <u>"Missing/Incomplete Components"</u> | |
| .08(2)-Immunization | |
| Child # 5 | Met |
| Child # 6 | Met |
| Child # 7 | Not Met |

"Missing/Incomplete Components"

.08(2)-Immunization

| | |
|------------|-----|
| Child # 8 | Met |
| Child # 9 | Met |
| Child # 10 | Met |

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(2) requires Center Staff to maintain a file for each child that includes evidence of age-appropriate immunizations or a signed affidavit against such immunizations for each child enrolled in the center on a form approved by the Department, and to allow no child to continue enrollment in the Center for more than thirty (30) days without such evidence. It was determined based on a review of records, that two of 10 children files lacked current immunization records.

POI (Plan of Improvement)

Center staff will have and use a plan to track immunization forms for all enrolled children and to ensure the form or affidavit are obtained from the parent or guardian within 30 days of enrollment. Parents will be informed their child cannot remain enrolled in the center without this documentation.

Correction Deadline: 10/30/2017

| |
|-----------------|
| Facility |
|-----------------|

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-Center Clean/Well Maintained

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

| |
|---------------------------|
| Health and Hygiene |
|---------------------------|

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)

Met

Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)

Met

Comment

Director stated that the center does not dispense medications.

Safety**591-1-1-.05 Animals** **Met****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR) **Met****Comment**

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met****Comment**

Consultant observed completed checklists for the weeks of October 9, 2017 and October 16, 2017.

Sleeping & Resting Equipment**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met****Comment**

Correct number of mats; disinfecting discussed

Staff Records**591-1-1-.09 Criminal Records Check(CR)** **Met****Comment**

Consultant observed satisfactory criminal records check determinations for 11 of 11 employees.

Comment

Director provided file for one employee hired since the last visit.

591-1-1-.33 Staff Training **Not Met****Finding**

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined based on a review of records, that two of 11 employees did not complete health and safety orientation training.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 10/27/2017**591-1-1-.31 Staff(CR)** **Met****Comment**

Lead staff education requirements observed to be met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Adequate Supervision