



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/21/2019 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 12:10 PM

CCLC-18415

Miller Plaza Learning Center

820 N Wayne Street Milledgeville, GA 31061 Baldwin County
 (478) 451-0012 millerplaze@yahoo.com

Mailing Address
 2361 Hurt Street
 Milledgeville, GA 31061

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

Fax: (678) 302-2440

valarie.musselwhite@decal.ga.gov

Joint with: Rachel Fowler

Quality Rated: ★ ★

Compliance Zone Designation		
08/21/2019	Licensing Study	Good Standing
03/12/2019	Monitoring Visit	Good Standing
10/17/2018	Complaint Closure	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Back Right	Infants and One Year Olds	1	4	C	7	C	NA	NA	Floor Play
Main	B-2nd Right Front	One Year Olds and Two Year Olds	2	7	C	20	C	NA	NA	Music, Free Play
Main	C-1st Front Right		0	0	C	11	C	15	C	
Main	D-Left Room	Three Year Olds	1	9	C	23	C	32	C	Outside, Art
Main	No Room		0	0	C	0	C	NA	NA	

Total Capacity @35 sq. ft.: 61

Total Capacity @25 sq. ft.: 74

Total # Children this Date: 20

Total Capacity @35 sq. ft.: 61

Total Capacity @25 sq. ft.: 74

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left	11	C
Main	Right	19	C

Comments

The consultant and director discussed staff records and children's files.

Plan of Improvement: Developed This Date 08/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Annie Miller, Program Official

Date

Valarie Musselwhite, Consultant

Date

Rachel Fowler, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing,.08(3)-Address of Release Person Missing

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08(1) - Please review children's files to ensure they are complete with all required information.

Correction Deadline: 8/21/2019

Facility

591-1-1-.06 Bathrooms

Technical Assistance

Technical Assistance

591-1-1-.06(7) - Please left restroom in Classroom D is cleaned daily to remove any odors, or leave vent fan on during care hours for ventilation.

Correction Deadline: 8/21/2019

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Please check light bulbs of ceiling light in Classroom D.

Correction Deadline: 8/21/2019

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The center currently does not dispense or administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Met****Comment**

Consultant observed complete documentation of emergency drills.

Safety

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)**Met****Comment**

Consultant observed completed documentation for field trips taken on July 12, 2019 to Rocket Roller Rink and July 26, 2019 to Sky Zone.

591-1-1-.36 Transportation(CR)**Met****Technical Assistance**

591-1-1-.36(4)(b) - Please ensure vehicle seats are repaired so that tears are not visible.

Correction Deadline: 8/22/2019**Technical Assistance**

591-1-1-.36(7)(b) - Consultant and director discussed ensuring emergency medical forms are on file for all transported children.

Correction Deadline: 8/22/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

591-1-1-.30(1)(a)3 - Consultant and lead teacher discussed tight fitting sheets.

Correction Deadline: 8/21/2019

Staff Records

Records Reviewed: 9**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 06/24/2013

Staff # 2

Met

Date of Hire: 04/16/2018

Staff # 3

Met

Date of Hire: 07/05/2016

Staff # 4

Met

Records Reviewed: 9

Records with Missing/Incomplete Components: 1

Date of Hire: 07/03/2007

Staff # 5

Met

Date of Hire: 09/04/2013

Staff # 6

Not Met

Date of Hire: 06/06/2019

"Missing/Incomplete Components"

.24(1)-Evidence of Orientation Missing

Staff # 7

Met

Date of Hire: 11/12/2018

Staff # 8

Met

Date of Hire: 01/11/2012

Staff # 9

Met

Date of Hire: 07/10/2013

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Met

Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Technical Assistance

Technical Assistance

591-1-1-.33(2) - Please ensure newly hired and rehired staff have current orientation on file.

Correction Deadline: 8/21/2019

591-1-1-.31 Staff(CR)

Met

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 3/12/2019

Corrected on 8/21/2019

.32(2) - Correction of previous citation in that the consultant observed all classrooms to have adequate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.