



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/17/2018 **VisitType:** Complaint Investigation & Monitoring Visit **Arrival:** 9:10 AM **Departure:** 1:00 PM

CCLC-18415

Miller Plaza Learning Center

820 N Wayne Street Milledgeville, GA 31061 Baldwin County
 (478) 451-0012 millerplaze@yahoo.com

Regional Consultant

Valarie Musselwhite

Phone: (770) 357-9988

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valarie.musselwhite@decal.ga.gov

Mailing Address

2361 Hurt Street
 Milledgeville, GA 31061

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/17/2018	Complaint Closure	Good Standing	
10/17/2018	Complaint Investigation & Monitoring Visit	Good Standing	
08/07/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Back Right	Infants	1	5	C	7	C	NA	NA	Feeding,Nap,Flo or Play
Main	B-2nd Right Front	One Year Olds and Two Year Olds and Three Year Olds	2	12	C	20	C	NA	NA	Free Play,Music
Main	C-1st Front Right		0	0	C	11	C	15	C	
Main	D-Left Room	Three Year Olds and Four Year Olds	1	11	C	23	C	32	C	Free Play
Main	No Room		0	0	C	0	C	NA	NA	
Total Capacity @35 sq. ft.: 61						Total Capacity @25 sq. ft.: 74				
Total # Children this Date: 28			Total Capacity @35 sq. ft.: 61			Total Capacity @25 sq. ft.: 74				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left	11	C
Main	Right	19	C

Comments

Plan of Improvement: Developed This Date 10/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Annie Miller, Program Official

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities**Met**

Correction Deadline: 8/13/2018

Corrected on 10/17/2018

.03(2) - Correction of previous citation in that the consultant observed current lesson plans for all classrooms.

591-1-1-.12 Equipment & Toys(CR)**Technical Assistance****Technical Assistance**

591-1-1-.12(2) - Please cover holes on kitchen play equipment and remove or repair cracked sink in kitchen play equipment in Room C.

Correction Deadline: 10/17/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

Center does not provide swimming activities.

Children's Records

Records Reviewed: 2**Records with Missing/Incomplete Components: 0**

Child # 1

Met

Child # 2

Met

591-1-1-.08 Children's Records**Technical Assistance****Technical Assistance**

591-1-1-.08(1) - Please update enrollment forms as children return from foster care.

Correction Deadline: 10/17/2018**Facility**

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Correction Deadline: 8/7/2018****Corrected on 10/17/2018****.25(13) - Correction of previous citation in that the consultant did not observe any hazards accessible to children in the cubbies.**

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 8/7/2018****Corrected on 10/17/2018****.15(2)(a) - Correction of previous citation in that the consultant observed infants sitting in high chairs for feeding and being held by staff.****Correction Deadline: 8/7/2018****Corrected on 10/17/2018****.15(3) - Correction of previous citation in that staff stated bottles are prepared before care by the parents.****Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Not Met****Finding**

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on an observation that a book bag in Classroom B contained children's cough syrup and was accessible to children in care.

POI (Plan of Improvement)

The Center will train Staff on the safe and proper storage of medication and monitor to ensure that the rule is met.

Correction Deadline: 10/17/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Technical Assistance

Technical Assistance

591-1-1-.30(2)(b) - Please ensure all doctor's notes for special sleeping requests are posted and must include a time frame and device used. Director will fax the consultant an updated doctor's note on or before October 24, 2018.

Correction Deadline: 10/17/2018

Staff Records

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Staff # 1 Met

Date of Hire: 07/05/2016

Staff # 2 Met

Date of Hire: 10/10/2006

Staff # 3 Met

Date of Hire: 03/12/2018

Staff # 4 Met

Date of Hire: 07/10/2013

Staff # 5 Met

Date of Hire: 01/11/2012

Staff # 6 Met

Date of Hire: 04/16/2018

Staff # 7 Met

Date of Hire: 06/24/2013

Records Reviewed: 11

Records with Missing/Incomplete Components: 0

Staff # 8	Met
Date of Hire: 02/06/2017	
Staff # 9	Met
Date of Hire: 07/03/2007	
Staff # 10	Met
Date of Hire: 03/12/2018	
Staff # 11	Met
Date of Hire: 09/04/2013	

Staff Credentials Reviewed: 11

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Met**

Comment

Criminal record checks were observed to be complete.

591-1-1-.09 Criminal Records Check(CR) **Met**

Correction Deadline: 8/7/2018

Corrected on 10/17/2018

.09(1)(i) - Correction of previous citation in that consultant observed satisfactory comprehensive criminal record checks for all staff.

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 9/7/2018

Corrected on 10/17/2018

.14(2) - Correction of previous citation in that the consultant reviewed records and observed 100% of staff with current First Aid and CPR training.

591-1-1-.33 Staff Training **Met**

Correction Deadline: 9/7/2018

Corrected on 10/17/2018

.33(5) - Correction of previous citation in that the consultant observed the cook and all staff responsible for food preparation to obtain the required nutrition training.

591-1-1-.31 Staff(CR) **Met**

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Technical Assistance**

Correction Deadline: 8/7/2018

Corrected on 10/17/2018

.32(1) - Correction of previous citation in that the consultant observed all classrooms to have appropriate teacher and student ratios.

Technical Assistance

591-1-1-.32(4) - Please ensure children are moved to the appropriate aged classrooms upon their birthday.

Correction Deadline: 10/17/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.