



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/27/2020 **VisitType:** Licensing Study **Arrival:** 2:55 PM **Departure:** 3:55 PM

CCLC-176

The Goddard School of East Cobb

3147 Trickum Road Marietta, GA 30066 Cobb County
 (770) 321-8370 Marietta1GA@goddardschools.com

Regional Consultant

Octavia Humphrey

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/27/2020	Licensing Study	Good Standing	
02/19/2020	Monitoring Visit	Good Standing	
09/25/2019	Licensing Study	Good Standing	
			Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
			Support - Program performance is demonstrating a need for improvement in meeting rules.
			Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 1st right	Infants	2	10	C	23	C	NA	NA	Floor Play,Nap
Main	B 2nd Right		0	0	C	19	C	NA	NA	
Main	C 3rd Right	One Year Olds	1	8	C	22	C	NA	NA	Outside
Main	D 4th Right	Two Year Olds	1	9	C	22	C	NA	NA	Outside
Main	E 5th Right	Two Year Olds and Three Year Olds	1	6	C	18	C	NA	NA	Circle Time
Main	F 4th Left	Three Year Olds	2	9	C	22	C	NA	NA	Circle Time
Main	G 3rd Left	Three Year Olds	1	10	C	20	C	NA	NA	Circle Time
Main	H 2nd Left	Four Year Olds	1	13	C	23	C	NA	NA	Snack
Main	I 1st Left	Five Year Olds and Six Year Olds and Over	1	12	C	20	C	NA	NA	Homework
Total Capacity @35 sq. ft.: 189						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 77						Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1st Left Outdoor Classroom	3	C
Main	2nd Left Playground	7	C
Main	Left Side	45	C
Main	Main Right Infant Toddler Playground	29	C

Comments

An Administrative Review was conducted on (August 27, 2020). Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on (August 28, 2020) with the (Mickenzie Bognet). An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on June 16, 2020 was reviewed during the virtual inspection.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Mickenzie Bogner, Program Official

Date

Octavia Humphrey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1 Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 2 Met

Child # 3 Met

Child # 4 Met

Child # 5 Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review on records that one child file did not have emergency contact information listed as required by the Department.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 8/27/2020

	Facility
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591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

	Food Service
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591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

	Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing of children and staff was discussed with the director on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 40**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Date of Hire: 06/15/2020	
Staff # 2	Met
Date of Hire: 06/27/2019	
Staff # 3	Met
Date of Hire: 11/02/2015	
Staff # 4	Met
Date of Hire: 02/06/2020	
Staff # 5	Met
Staff # 6	Met
Staff # 7	Met
Date of Hire: 07/24/2018	
Staff # 8	Met
Date of Hire: 12/09/2019	
Staff # 9	Met
Staff # 10	Met

Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Staff # 17	Met
Staff # 18	Met
Date of Hire: 04/22/2019	
Staff # 19	Met
Date of Hire: 02/11/2020	
Staff # 20	Met
Date of Hire: 07/25/2019	
Staff # 21	Met
Staff # 22	Met
Date of Hire: 08/23/2019	
Staff # 23	Met
Staff # 24	Met
Date of Hire: 04/22/2019	
Staff # 25	Met
Date of Hire: 09/10/2019	
Staff # 26	Met
Date of Hire: 04/30/2018	
Staff # 27	Met
Date of Hire: 09/13/2019	
Staff # 28	Met
Staff # 29	Met
Staff # 30	Met

Staff # 31	Met
Date of Hire: 07/25/2019	
Staff # 32	Met
Date of Hire: 01/10/2019	
Staff # 33	Met
Date of Hire: 12/02/2019	
Staff # 34	Met
Date of Hire: 12/09/2019	
Staff # 35	Met
Date of Hire: 12/03/2019	
Staff # 36	Met
Staff # 37	Met
Staff # 38	Met
Date of Hire: 08/20/2020	
Staff # 39	Met
Staff # 40	Met

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)	Met
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Comment

Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR	Met
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Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training	Met
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Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)	Met
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Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.