



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/12/2018 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 1:15 PM

CCLC-1758

Primrose School of Mansell

1015 Kingswood Place Alpharetta, GA 30009 Fulton County
 (770) 552-1986 director@primrosemansell.com

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

Mailing Address

131 Saddle Mountain Road
 Rome, GA 30161

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/12/2018	Licensing Study	Good Standing	
11/16/2017	Monitoring Visit	Good Standing	
03/16/2017	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1LF	Infants	2	8	C	10	C	NA	NA	Floor Play,Nap
Main	1RT	Infants and One Year Olds	2	10	C	12	C	NA	NA	Circle Time
Main	2LF	Infants	2	7	C	10	C	NA	NA	Floor Play,Nap
Main	2RT	One Year Olds and Two Year Olds	2	16	C	19	C	NA	NA	Outside
Main	3 LF	PreK	2	17	C	21	C	29	C	Outside
Main	3 RT	Two Year Olds and Three Year Olds	2	17	C	20	C	28	C	Centers
Main	4LF	PreK	2	18	C	20	C	28	C	Centers
Main	4RT	Three Year Olds and Four Year Olds	2	14	C	20	C	28	C	Outside
Main	Explorers Left addition		0	0	C	24	C	34	C	
Main	RT Addition	Four Year Olds and Five Year Olds	2	14	C	24	C	34	C	Circle Time

Total Capacity @35 sq. ft.: 180

Total Capacity @25 sq. ft.: 232

Total # Children this Date: 121 Total Capacity @35 sq. ft.: 180

Total Capacity @25 sq. ft.: 232


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground LF BK	88	C
Main	Playground LF FT	14	C
Main	Playground RT BK	46	C

Comments

The purpose of this visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 04/12/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	Reminder: All employees of child care programs must be fingerprinted before January 1, 2017 . For instructions and to submit records check applications online, please visit www.decalkoala.com . You are encouraged not to wait and to complete the process as soon as possible.
---	---

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

	
Important New Deadlines:	
Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.	
Get started today! Sign up by completing a short online application: https://qualityrated.decals.ga.gov/ Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov	

Miriam Atri, Program Official _____ Date

LaQuita Clark, Consultant _____ Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/12/2018 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 1:15 PM

CCLC-1758

Primrose School of Mansell

1015 Kingswood Place Alpharetta, GA 30009 Fulton County
(770) 552-1986 director@primrosemansell.com

Mailing Address

131 Saddle Mountain Road
Rome, GA 30161

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decals.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

A variety of developmentally appropriate activities were observed to be provided. Current lesson plans were observed to be available.

Correction Deadline: 4/12/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center. Equipment and furniture were observed to be appropriately secured. Discussed with the director to be watchful of cabinets/equipment for potential splintered/warped wood.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met

Child # 5

Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized. Complete documentation of sign in and out records for children was observed on file.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Discussed maintenance of resilient surface. Please fluff and redistribute.

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines. Current feeding plans were observed on file and bottles were appropriately labeled.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Technical Assistance

Technical Assistance

591-1-1-.20 - Consultant discussed with the director authorization documentation for emergency medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Comment

Complete documentation of emergency drills was observed on file.

Correction Deadline: 4/17/2018

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff stated use of age-appropriate discussion and redirection.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed. Current annual vehicle inspections were on file and vehicles were observed in good repair.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Pleasant naptime environment observed. Safety approved cribs and mats were observed. Staff were observed to use safe sleep procedures.

Staff Records

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 10/31/2017	
Staff # 2	Met
Date of Hire: 10/09/2015	
Staff # 3	Met
Date of Hire: 11/06/2017	
Staff # 4	Met
Date of Hire: 01/14/2010	
Staff # 5	Met
Date of Hire: 01/01/2004	
Staff # 6	Met
Date of Hire: 08/07/2017	
Staff # 7	Met
Date of Hire: 08/16/2016	
Staff # 8	Met
Date of Hire: 09/28/2015	

Staff # 9 Date of Hire: 01/03/2018	Met
Staff # 10 Date of Hire: 11/21/2016	Met
Staff # 11 Date of Hire: 11/05/2001	Met
Staff # 12 Date of Hire: 02/26/2018	Met
Staff # 13 Date of Hire: 08/16/2016	Met
Staff # 14 Date of Hire: 02/13/2017	Met
Staff # 15 Date of Hire: 10/16/2017	Met
Staff # 16 Date of Hire: 12/09/2013	Met
Staff # 17 Date of Hire: 08/11/2003	Met
Staff # 18 Date of Hire: 06/30/2017	Met
Staff # 19 Date of Hire: 08/07/2017	Met
Staff # 20 Date of Hire: 01/01/2004	Met
Staff # 21 Date of Hire: 08/10/2015	Met
Staff # 22 Date of Hire: 08/07/2017	Met
Staff # 23 Date of Hire: 01/10/2018	Met

Records Reviewed: 26

Records with Missing/Incomplete Components: 0

Staff # 24 Met
Date of Hire: 10/03/2016

Staff # 25 Met
Date of Hire: 08/07/2017

Staff # 26 Met
Date of Hire: 10/19/2016

Staff Credentials Reviewed: 26

591-1-1-.09 Criminal Records Check(CR) Met

Comment

Criminal records checks were observed to be complete. Comprehensive background checks were observed on file. The director provided four files for staff hired since the previous visit.

591-1-1-.14 First Aid & CPR Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) Met

Comment

Staff were observed to comply with applicable regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) Met

Comment

Adequate supervision observed on this date.