



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/19/2019 **VisitType:** Licensing Study

**Arrival:** 9:15 AM

**Departure:** 1:50 PM

**CCLC-17210**

**Oglethorpe Children's Academy, LLC**

1 Callaway Dr. Crawford, GA 30630 Oglethorpe County  
(706) 743-7400 satillam.oca@gmail.com

**Regional Consultant**

Kelly Jones

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kelly.jones@decal.ga.gov

**Mailing Address**

P.O. Box 188  
Lexington, GA 30648

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/19/2019	Licensing Study	Good Standing	
06/25/2019	Licensing Study	Good Standing	
10/04/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-one's(1R)	One Year Olds	1	6	C	18	C	NA	NA	Floor Play,Free Play
Main	B-Infants(2R)	Infants	2	4	C	17	C	NA	NA	Free Play,Floor Play
Main	C-Pre-K(3R)	Four Year Olds	2	20	C	22	C	NA	NA	Centers
Main	D-After school(4R)		0	0	C	19	C	27	C	
Main	E-Jr Two's (5R)	One Year Olds and Two Year Olds	1	7	C	20	C	NA	NA	Free Play,Centers
Main	F=Sr. Two's(6R)	Three Year Olds and Four Year Olds	2	13	C	20	C	NA	NA	Centers,Circle Time
Main	G Three's(3L)	One Year Olds and Two Year Olds	2	14	C	20	C	NA	NA	Centers,Circle Time
Main	H-(2L)	Four Year Olds and Five Year Olds	2	19	C	22	C	31	C	Centers,Circle Time
Main	I Pre-K(1L)	Four Year Olds and Five Year Olds	2	21	C	22	C	NA	NA	Centers,Circle Time
Total Capacity @35 sq. ft.: 168						Total Capacity @25 sq. ft.: 168	Building @35 capacity limited by Heath Department Limitations			
Total # Children this Date: 104			Total Capacity @35 sq. ft.: 168			Total Capacity @25 sq. ft.: 168	Building @25 capacity limited by Heath Department Limitations			

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant	33	C
Main	Preschool	88	C

**Comments**

The purpose of this visit was to conduct a licensing study and follow-up on the previous visit conducted on June 25, 2019.

Plan of Improvement: Developed This Date 11/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Satilla Mathews, Program Official

Date

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Kelly Jones, Consultant

Date



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### Findings Report

**Date:** 11/19/2019 **VisitType:** Licensing Study

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#### CCLC-17210

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

#### 591-1-1-.08 Children's Records

Met

#### Comment

Records were observed to be complete and well organized.

### Facility

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**591-1-1-.06 Bathrooms** **Met**

**Comment**

Bathrooms observed to be clean and well maintained.

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**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Met**

**Comment**

Center appears clean and well maintained.

**Comment**

No hazards observed accessible to children on this date.

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**591-1-1-.26 Playgrounds(CR)** **Met**

**Comment**

Playground observed to be clean and in good repair.

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**Food Service**

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**591-1-1-.15 Food Service & Nutrition** **Met**

**Comment**

Center menu meets USDA guidelines.

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**591-1-1-.18 Kitchen Operations** **Met**

**Comment**

Kitchen appears clean and well organized.

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**Health and Hygiene**

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**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Proper hand washing observed throughout the center.

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**591-1-1-.20 Medications(CR)** **Met**

**Comment**

Documentation for medication dispensing observed complete.

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**Safety**

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**591-1-1-.05 Animals** **Met**

**Comment**

Animals maintained clean and appropriately caged.

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**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

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**591-1-1-.36 Transportation(CR)**

**Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**

**Met**

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 24**

**Records with Missing/Incomplete Components: 1**

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Staff # 1 Met

Date of Hire: 08/10/2018

Staff # 2 Met

Date of Hire: 06/10/2019

Staff # 3 Met

Date of Hire: 01/25/2016

Staff # 4 Met

Date of Hire: 10/01/2013

Staff # 5 Met

Date of Hire: 10/29/2018

Staff # 6 Met

Date of Hire: 05/01/2017

Staff # 7 Met

Date of Hire: 08/06/2019

Staff # 8 Met

Date of Hire: 07/31/2017

Staff # 9 Met

Date of Hire: 08/22/2024

Reminder - Health & Safety training is required within 90 calendar days of hired

Staff # 10 Date of Hire: 08/02/2010	Met
Staff # 11 Date of Hire: 05/28/2019 <u>"Missing/Incomplete Components"</u> .33(3)-Health & Safety Certificate	Not Met
Staff # 12 Date of Hire: 11/14/2018	Met
Staff # 13 Date of Hire: 08/02/2019	Met
Staff # 14 Date of Hire: 01/06/2017	Met
Staff # 15 Date of Hire: 05/17/2017	Met
Staff # 16 Date of Hire: 01/01/2006	Met
Staff # 17 Date of Hire: 01/01/2006	Met
Staff # 18 Date of Hire: 03/04/2019	Met
Staff # 19 Date of Hire: 06/01/2006	Met
Staff # 20 Date of Hire: 06/05/2016	Met
Staff # 21 Date of Hire: 08/06/2024	Met <u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 22 Date of Hire: 11/13/2018	Met
Staff # 23 Date of Hire: 02/19/2018	Met

Staff # 24

Met

Date of Hire: 06/04/2019

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided 2 files for employees hired since last visit.

**591-1-1-.14 First Aid & CPR**

**Met**

**Correction Deadline: 6/25/2019**

**Corrected on 11/19/2019**

**.14(1)(a) -The previous citation has been corrected on this date. The consultant observed all staff to have evidence of current CPR and first aid training on file.**

**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

It was determined based on observation that one staff member # 13 did not have evidence of completing the Health and Safety Training within the required 90 days of employment.

**POI (Plan of Improvement)**

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

**Correction Deadline: 11/25/2019**

**Recited on 11/19/2019**

**Defer**

591-1-1-.33(6)-Consultant will defer incomplete training for 2018 due to licensing study conducted June 25, 2019.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 7/25/2019**

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.