



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/23/2018 **VisitType:** Monitoring Visit

Arrival: 2:45 PM

Departure: 6:10 PM

CCLC-17108

Preferred School Care at Parkside Elementary

685 Mercer Street Atlanta, GA 30312 Fulton County
(770) 739-1462 selmonatl@aol.com

Regional Consultant

Patty Malone

Phone: (912) 544-9991

Fax: (912) 544-9975

coty.cummings@dec.al.gov

Mailing Address

1125 Annie Lane
Mableton, GA 30126

Quality Rated:

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 10/23/2018 | Monitoring Visit | Good Standing |
| 03/13/2018 | Monitoring Visit | Good Standing |
| 08/24/2017 | Licensing Study | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|-------------------|---|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|-------------------------|
| Main | 032 | | 0 | 0 | C | 25 | C | NA | NA | Not In Use |
| Main | 90 | Four Year Olds and PreK | 1 | 7 | C | 25 | C | NA | NA | Music |
| Main | Cafeteria | Five Year Olds and Six Year Olds and Over | 4 | 47 | C | 68 | C | NA | NA | Art,Free Play, Homework |
| Main | Gym/Multi-purpose | Five Year Olds and Six Year Olds and Over | 3 | 17 | C | 154 | C | NA | NA | Floor Play |
| Main | Kindergrarten 033 | Six Year Olds and Over | 1 | 14 | C | 25 | C | NA | NA | Homework |
| Total Capacity @35 sq. ft.: 297 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 85 | | | Total Capacity @35 sq. ft.: 297 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | PGR | 123 | C |

Comments

The purpose of the visit was to conduct a monitoring visit and to follow up from the previous visit on March 13, 2018.

A 1-day letter was left at the center on this date. The consultant provided a copy of fingerprint instructions.

Plan of Improvement: Developed This Date 10/23/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Louise Copeland, Program Official

Date

Patty Malone, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25 - Please be mindful to keep potentially hazardous items out of reach of children in care.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

N/A

Comment

The center is an after school program and does not provide care for children that require diapering.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff stated proper hand washing practices.

591-1-1-.20 Medications(CR)**N/A****Comment**

The director stated that medications are not currently administered at the center.

Safety

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Met****Comment**

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

The center is a after school program and does not provide care for children that require an infant crib for sleeping.

Staff Records**Records Reviewed: 15****Records with Missing/Incomplete Components: 4**

Staff # 1

Met

Date of Hire: 08/03/2016

Staff # 2

Met

Date of Hire: 09/01/2017

Staff # 3

Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 4

Met

Date of Hire: 08/28/2018

Staff # 5

Met

Date of Hire: 12/11/2017

Staff # 6

Met

Date of Hire: 08/01/2018

Staff # 7

Met

Records Reviewed: 15**Records with Missing/Incomplete Components: 4**

Date of Hire: 08/01/2017

Staff # 8

Met

Date of Hire: 08/03/2016

Staff # 9

Met

Date of Hire: 08/01/2005

Staff # 10

Met

Date of Hire: 08/01/2014

Staff # 11

Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 12

Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 13

Met

Date of Hire: 10/16/2017

Staff # 14

Not Met

Date of Hire: 09/04/2018

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

Staff # 15

Met

Date of Hire: 07/31/2014

Staff Credentials Reviewed: 15**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Not Met****Finding**

591-1-1-.09(1)(d) requires the Center to ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required. It was determined based on a review of records that the center had four provisional staff hired on September 4, 2018, without documentation of a satisfactory Fingerprint Records Check Determination.

POI (Plan of Improvement)

The Center will ensure that every Provisional Employee has a valid and current satisfactory Fingerprint Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center and must be supervised at all times by a Director or Employee with a valid and current satisfactory Comprehensive Records Check Determination. The Fingerprint Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Provisional Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Fingerprint Records Check Determination is required.

Correction Deadline: 10/23/2018

591-1-1-.33 Staff Training

Met

Correction Deadline: 8/24/2017

Corrected on 10/23/2018

.33(6) - This citation was observed to be corrected on this date. The consultant observed documentation of annual training for 2017.

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 3/13/2018

Corrected on 10/23/2018

.31(6)(c) - This citation was observed to be corrected on this date.

| |
|---------------------------------|
| Staffing and Supervision |
|---------------------------------|

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Technical Assistance

Technical Assistance

591-1-1-.32 -The consultant discussed proper supervision practices.