



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/24/2017 **VisitType:** Licensing Study **Arrival:** 2:50 PM **Departure:** 5:00 PM

CCLC-17108

Preferred School Care at Parkside Elementary

685 Mercer Street Atlanta, GA 30312 Fulton County
(770) 739-1462 selmonatl@aol.com

Mailing Address

1125 Annie Lane
Mableton, GA 30126

Regional Consultant

Lajuana Williams

Phone: (770) 357-7074

Fax: (770) 357-7073

lajuana.williams@dec.al.gov

| Compliance Zone Designation | | |
|------------------------------------|------------------|---------------|
| 08/24/2017 | Licensing Study | Good Standing |
| 01/26/2017 | Licensing Study | Good Standing |
| 08/31/2016 | Monitoring Visit | Good Standing |

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|---------------------------------|-------------------|-------------------------|---------------------------------|----------|------|-------------------------------|--------------|------------|--------------|------------|
| Main | 032 | | 0 | 0 | C | 25 | C | NA | NA | Not In Use |
| Main | 90 | | 0 | 0 | C | 25 | C | NA | NA | Not In Use |
| Main | Cafeteria | Six Year Olds and Over | 6 | 75 | C | 68 | NC | NA | NA | Homework |
| Main | Gym/Multi-purpose | Five Year Olds and PreK | 2 | 31 | C | 154 | C | NA | NA | Floor Play |
| Main | Kindergrarten 033 | | 0 | 0 | C | 25 | C | NA | NA | Not In Use |
| Total Capacity @35 sq. ft.: 297 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 106 | | | Total Capacity @35 sq. ft.: 297 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|------------|----------------------|-----------------------|
| Main | PGR | 123 | C |

Comments

Plan of Improvement: Developed This Date 08/24/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Louise Copeland, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

Date: 8/24/2017 **VisitType:** Licensing Study **Arrival:** 2:50 PM **Departure:** 5:00 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Correction Deadline: 1/26/2017

Corrected on 8/24/2017

.03(3)(g) - Previous cite corrected.

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

591-1-1-.12(4) - Equipment secured.

Correction Deadline: 8/24/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

Technical Assistance

591-1-1-.08(1) - Please no blank areas are left on the enrollment applications. Please ensure complete addresses are provided.

Correction Deadline: 8/24/2017

Facility

591-1-1-.19 License Capacity(CR)

Not Met

Finding

Previously Cited: 591-1-1-.19(1) requires the Center to provide 35 square feet of usable space per child. The Center cared for 27 children in a space that was licensed for 25 children.

591-1-1-.19(1) requires a Center to provide 35 square feet of usable space per child, which will determine the Center's License capacity. It was determined based on observation that 75 children were housed in the cafeteria. The space was licensed for 68 children,

POI (Plan of Improvement)

Previously Cited: The center will limit the number of children in this space to the licensed capacity.

The Center will limit the number of children in this space to the licensed capacity.

Correction Deadline: 8/24/2017

Recited on 8/24/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 8/31/2016

Corrected on 8/24/2017

.25(13) - Previous cite corrected.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

N/A

Comment

No children enrolled in diapers

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff stated proper knowledge.

591-1-1-.20 Medications(CR)

Met

Comment

591-1-1-.20 - Medication was not dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Technical Assistance****Technical Assistance**

591-1-1-.21(3) - Please ensure emergency drills are conducted monthly for fire drills, and every six months for tornado and lock down. Please ensure drills are documented and staff are trained on the emergency procedures every six months and documented. A form to document drills can be located on www.decal.ga.gov under child care center forms.

Correction Deadline: 8/29/2017

591-1-1-.27 Posted Notices**Met****Correction Deadline: 1/26/2017****Corrected on 8/24/2017****.27(a) - previous cited corrected.**

| |
|---------------|
| Safety |
|---------------|

591-1-1-.05 Animals**N/A****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR)**N/A****Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**N/A****Comment**

No Routine Transportation Provided

| |
|---|
| Sleeping & Resting Equipment |
|---|

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**N/A****Comment**

Program did not provide nap.

| |
|----------------------|
| Staff Records |
|----------------------|

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete. Please ensure enrichment staff are aware of the comprehensive background check information.

Comment

One staff hired since last visit

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed- a complete first aid kit

Comment

Observed-100% Certified First Aid & CPR

591-1-1-.24 Personnel Records

Met

Correction Deadline: 1/31/2017

Corrected on 8/24/2017

.24(b) - previous cite corrected.

Correction Deadline: 1/26/2017

Corrected on 8/24/2017

.24(d) - Previous cite corrected.

591-1-1-.33 Staff Training

Not Met

Finding

Previously Cited: 591-1-1-.33(5) requires ten clock hours of annual training for supervisory and caregiver Staff, except for independent contractors, Students-in-Training and volunteers, in the subjects of early childhood education, child development or subjects related to the position. It was determined based on the observation of staff record that all ongoing staff did not have evidence of ten hours of annual training for license year 2016, in that six hours of training was observed.

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source.

It was determined based on observation that staff did not have evidence of ten hours of annual training for license year 2016.

POI (Plan of Improvement)

Previously Cited: The center will plan and schedule the required 10 hours of ongoing training each year and follow up to ensure the training is completed.

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 8/24/2017

Recited on 8/24/2017

591-1-1-.31 Staff(CR)

Met

Correction Deadline: 8/31/2016

Corrected on 8/24/2017

.31(6) - previous cite corrected.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

Comment

Observed-Adequate Supervision. Please ensure staff is available to supervise the children if they are sent inside from the outdoor play area to use the restroom or get water.