



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 3/21/2022    **VisitType:** Monitoring Visit    **Arrival:** 11:00 AM    **Departure:** 12:30 PM

**CCLC-16753**

**West Cobb Preparatory Academy (front bldg)**

270 Windy Hill Road Marietta, GA 30060 Cobb County  
 (770) 435-5720 wcpga@aol.com

**Regional Consultant**

Stacy Whitten

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stacy.whitten@decal.ga.gov

**Mailing Address**

5205 Timber Ridge Rd  
 Marietta, GA 30068

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
03/21/2022	Monitoring Visit	Good Standing	
11/08/2021	Complaint Closure	Good Standing	
11/04/2021	Complaint Investigation Follow Up	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Two Year Olds	2	19	C	19	C	NA	NA	Nap
Main	1R	Infants and One Year Olds	2	13	C	15	C	NA	NA	Floor Play, Feeding, Nap
Main	2L	Three Year Olds	1	13	C	26	C	NA	NA	Nap
Main	2R	Two Year Olds	1	10	C	20	C	NA	NA	Nap
Main	3-4 YRS.	Three Year Olds and Four Year Olds	2	15	C	26	C	NA	NA	Nap
Main	3R	Infants	1	5	C	5	C	NA	NA	Nap, Floor Play
Main	4R	Two Year Olds	2	10	C	17	C	NA	NA	Nap
Main	5R	One Year Olds	1	8	C	17	C	NA	NA	Nap
Main	6R	Four Year Olds	2	17	C	29	C	NA	NA	Nap
Main	7R		0	0	C	26	C	NA	NA	
Main	DOWNSTAIRS	Five Year Olds and Six Year Olds and Over	2	21	C	50	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 250						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 131			Total Capacity @35 sq. ft.: 250			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	1-2 YR PLAYGROUND	20	C

Main	3-4 YR. PLAYGROUND	64	C
Main	INF. PLAYGROUND	12	C
Main	SCHL. AGE PLAYGROUND	98	C

**Comments**

The purpose of this visit was to conduct a monitoring visit. The visit was conducted onsite.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee



**Important Quality Rated/CAPS Update:**

As January 1, 2022, child care providers must be Quality Rated to receive Childcare and Parent Services (CAPS). Newly licensed, or new to CAPS providers may be eligible for the new CAPS/QR Provisional Status, allowing for scholarships while working toward a star rating.

**Contact the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us) for more information. Free technical assistance is available!**

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), do the following:

- 1) Log into DECAL KOALA [www.decalkoala.com](http://www.decalkoala.com) with the userid for your program
- 2) On the home page scroll down to the Inspection Reports and select 'Refute Citation' for the visit report in dispute
- 3) Select the specific rule number(s) that you are refuting, add the reason for disagreement regarding the rule citation, and upload supporting documentation
- 4) Submit the refutation in DECAL KOALA to Child Care Services (CCS) within 10 business days of the completion date.

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.'





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### Findings Report

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The following information is associated with a Monitoring Visit:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Technical Assistance**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Technical Assistance**

591-1-1-.12(4) - Consultant discussed with Director to ensure all aquariums, computer monitors and towers in classrooms are secured with a heavy strap or velcro, to prevent a tipping hazard from occurring.

**Correction Deadline: 3/28/2022**

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Technical Assistance**

591-1-1-.25(3) - Consultant discussed with the Director to monitor and ensure the following areas are maintained and repaired if needed:

- all bathroom vents should be cleaned regularly, as well as inspect any vents that are loose or beginning to become loose and tightened and secure vents
- inspect ceilings in classrooms and bathrooms for water spots and stains, repair as needed
- inspect paint on walls and repair or repaint any chipping paint
- inspect all floor trim to ensure it is tight to the wall and cleaned regularly
- inspect all safety latches to ensure they are in good repair and working properly

**Correction Deadline: 3/28/2022**

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Playground observed to be clean and in good repair.

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with the Director to ensure the following fencing areas are inspected, repaired or replaced as needed:

- front left playground - reattach the fencing to the pole behind the equipment
- lower playground - repaint the overhang underneath, where it is beginning to develop peeling paint
- all playground areas - secure the bottom of the fencing to the ground and ensure no gap larger than three and a half inches is present

**Correction Deadline: 3/28/2022**

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<b>Health and Hygiene</b>
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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

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<b>Safety</b>
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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

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<b>Sleeping &amp; Resting Equipment</b>
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**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

**Technical Assistance**

591-1-1-.30(1)(b)3 - Consultant discussed with Director to ensure all children have a blanket and sheet each day for nap time.

**Correction Deadline: 3/28/2022**

<b>Staff Records</b>
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**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

Staff # 1	Met
Staff # 2	Met
Date of Hire: 08/02/2021	
Staff # 3	Met
Staff # 4	Met
Staff # 5	Met
Date of Hire: 01/21/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 6	Met
Staff # 7	Met
Staff # 8	Met
Date of Hire: 01/17/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 9	Met
Date of Hire: 01/05/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 10	Met
Staff # 11	Met
Staff # 12	Met
Staff # 13	Met
Date of Hire: 03/11/2019	

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

Staff # 14	Met
Staff # 15	Met
Staff # 16	Met
Date of Hire: 03/24/2006	
Staff # 17	Met
Date of Hire: 11/13/2013	
Staff # 18	Met
Date of Hire: 11/09/2021	
Staff # 19	Met
Date of Hire: 01/17/2017	
Staff # 20	Met
Date of Hire: 03/01/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 21	Met
Staff # 22	Met
Date of Hire: 08/07/2017	
Staff # 23	Met
Date of Hire: 08/02/2021	
Staff # 24	Met
Date of Hire: 03/21/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>
Staff # 25	Met
Date of Hire: 07/07/2008	
Staff # 26	Met
Staff # 27	Met
Date of Hire: 01/10/2022	<u>Reminder - Health &amp; Safety training is required within 90 calendar days of hired</u>

**Staff Credentials Reviewed: 13**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Met**

**Comment**

Criminal record checks were observed to be complete. All staff were observed to have evidence of satisfactory comprehensive background checks on this date.

**Comment**

Director provided seven file(s) for employees hired since last visit.

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.