



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/5/2019    **VisitType:** Licensing Study    **Arrival:** 12:30 PM    **Departure:** 3:00 PM

**CCLC-16542**

**Treehouse Academy**

2740 Five Forks Trickum Road Lawrenceville, GA 30044 Gwinnett County  
 (770) 985-5438 info@treehouseacademy.net

**Mailing Address**  
 Same

**Regional Consultant**

Stacy Whitten

Phone: (770) 405-7920  
 Fax: (404) 478-8021  
 stacy.whitten@dec.al.gov

**Quality Rated:** ★ ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/05/2019	Licensing Study	Good Standing	
01/15/2019	Licensing Study	Good Standing	
08/22/2018	Monitoring Visit	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-First Left	PreK	2	22	C	25	C	NA	NA	Lunch, Transitioning
Main	B-Second Lft	One Year Olds and Two Year Olds	1	8	C	17	C	NA	NA	Transitioning
Main	C-First Right	Two Year Olds	1	10	C	16	C	NA	NA	Nap
Main	D-Back Middle	Three Year Olds	2	13	C	18	C	NA	NA	Nap
Main	E-Right 1st Left	Infants and One Year Olds	2	12	C	12	C	NA	NA	Nap, Feeding, Floor Play
Main	F-BR Prek2	PreK	2	22	C	22	C	NA	NA	Transitioning, Nap
Main	G- Prek3	PreK	3	16	C	18	C	NA	NA	Nap, Free Play, Transitioning
Total Capacity @35 sq. ft.: 128						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 103			Total Capacity @35 sq. ft.: 128			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	2's	93	C
Main	Infant Playground	7	C
Main	Middle Playground	97	C


Main	School Age	109	C
Main	Toddlers Playground	11	C

**Comments**

The purpose of this visit was to conduct a Licensing Study and follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Penny Holt, Program Official

Date

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Stacy Whitten, Consultant

Date



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### Findings Report

**Date:** 8/5/2019    **VisitType:** Licensing Study    **Arrival:** 12:30 PM    **Departure:** 3:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 0**

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

**591-1-1-.08 Children's Records**

**Met**

**Comment**

Records were observed to be complete and well organized.

**Facility****591-1-1-.19 License Capacity(CR)****Met****Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)****Technical Assistance****Comment**

Center appears clean and well maintained.

**Technical Assistance**

591-1-1-.25(13) - Consultant discussed with provider to ensure all staff bags are stored inaccessible to children and monitor the children's backpacks and cubbies for hazards daily.

**Correction Deadline: 8/5/2019****591-1-1-.26 Playgrounds(CR)****Technical Assistance****Comment**

Playground observed to be clean and in good repair.

**Technical Assistance**

591-1-1-.26(4) - Consultant discussed with provider to monitor the fencing for exposed screws and ensure they are capped.

**Correction Deadline: 8/5/2019****Technical Assistance**

591-1-1-.26(6) - Consultant discussed with provider to monitor and repair, repaint or replace the chain on the tireswing and pole on the top of the brown and green playset on the right playground area where rust is beginning to develop.

**Correction Deadline: 8/15/2019****Technical Assistance**

591-1-1-.26(9) - Consultant discussed with provider to monitor and cover or paint exposed roots on the first left playground and second left playground by the merry-go-round play area and tree.

**Correction Deadline: 8/5/2019****Health and Hygiene****591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Proper diapering procedures observed.

**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

**591-1-1-.20 Medications(CR)****Met****Comment**

Documentation for medication dispensing observed complete.

**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Discussed SIDS and infant sleeping position.

**Comment**

Pleasant naptime environment observed.

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**Staff Records**

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**Records Reviewed: 12****Records with Missing/Incomplete Components: 0**

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Staff # 1	Met
Date of Hire: 01/04/2016	
Staff # 2	Met
Date of Hire: 03/14/2006	
Staff # 3	Met
Date of Hire: 01/19/2016	
Staff # 4	Met
Date of Hire: 01/09/2006	
Staff # 5	Met
Date of Hire: 01/09/2006	
Staff # 6	Met
Date of Hire: 12/21/2017	
Staff # 7	Met
Date of Hire: 09/05/2006	
Staff # 8	Met
Date of Hire: 04/30/2018	
Staff # 9	Met
Date of Hire: 09/10/2018	

**Records Reviewed: 12**

**Records with Missing/Incomplete Components: 0**

Staff # 10 Met  
Date of Hire: 09/06/2006

Staff # 11 Met  
Date of Hire: 01/19/2016

Staff # 12 Met  
Date of Hire: 07/30/2018

**Staff Credentials Reviewed: 9**

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Criminal record checks were observed to be complete.

**Comment**

Director provided two file(s) for employees hired since last visit.

**591-1-1-.14 First Aid & CPR Met**

**Correction Deadline: 2/14/2019**

**Corrected on 8/5/2019**

**.14(2) - Correction of the previous citation in that consultant observed completed CPR and First Aid for all staff on this date.**

**591-1-1-.33 Staff Training Met**

**Correction Deadline: 2/14/2019**

**Corrected on 8/5/2019**

**.33(3) - Correction of the previous citation in that consultant observed evidence of completed Health and Safety Orientation training for all employees hired more than 90 days ago on this date.**

**591-1-1-.31 Staff(CR) Met**

**Correction Deadline: 5/31/2019**

**Corrected on 8/5/2019**

**.31(2)(b)2. - Correction of the previous citation in that all classrooms have lead teachers with credentials or in progress with a professional learning plan on this date.**

**Staffing and Supervision**

**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

**591-1-1-.32 Supervision(CR) Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.