



**Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 11/19/2019 **VisitType:** Monitoring Visit

**Arrival:** 11:10 AM

**Departure:** 1:15 PM

**CCLC-164**

**The Sunshine House #94**

4506 Roswell Road Atlanta, GA 30342 Fulton County  
(404) 252-0389 center94@sshhouse.com

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/19/2019	Monitoring Visit	Good Standing	
03/12/2019	Complaint Closure	Good Standing	
03/12/2019	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	1L	Infants	2	11	C	15	C	NA	NA	Floor Play, Nap, Feeding
Main	1R	Two Year Olds	1	6	C	22	C	NA	NA	Lunch
Main	2L		0	0	C	15	C	NA	NA	
Main	2R		0	0	C	20	C	NA	NA	
Main	3L	One Year Olds	1	7	C	18	C	NA	NA	Lunch
Main	3R	Three Year Olds and Four Year Olds	1	15	C	20	C	NA	NA	Transitioning, Lunch
Main	4L	PreK	2	20	C	24	C	34	C	Outside
Main	4R	PreK	2	19	C	20	C	NA	NA	Free Play
Total Capacity @35 sq. ft.: 154						Total Capacity @25 sq. ft.: 164				
Total # Children this Date: 78			Total Capacity @35 sq. ft.: 154			Total Capacity @25 sq. ft.: 164				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Infant/toddler	26	C
Main	Preschool	100	C

**Comments**

The purpose of this visit was to conduct a monitoring visit and follow up to the previous visit on March 12, 2019. The consultant left a 45 day POI follow up for one staff member waiting on our of state criminal record check letter results on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.al.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

---

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.al.ga.gov](mailto:CCSRefutations@dec.al.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

---

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.al.ga.gov](mailto:qualityrated@dec.al.ga.gov)

---

Demetria Lightfoot, Program Official

Date

---

Emma Smith, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 11/19/2019 **VisitType:** Monitoring Visit

**Arrival:** 11:10 AM

**Departure:** 1:15 PM

---

**CCLC-164****The Sunshine House #94**

4506 Roswell Road Atlanta, GA 30342 Fulton County  
(404) 252-0389 center94@sshhouse.com

**Mailing Address**  
Same

**Regional Consultant**

Emma Smith

Phone: (770) 357-5106

Fax: (770) 357-5107

emma.smith@dec.al.gov

The following information is associated with a Monitoring Visit:

<b>Activities and Equipment</b>
---------------------------------

---

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

A variety of equipment and toys were observed throughout the center.

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

---

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Center does not provide swimming activities.

<b>Facility</b>
-----------------

---

**591-1-1-.06 Bathrooms**

**Not Met**

**Finding**

It was determined based on observation that there was not adequate ventilation to control odors in the left bathrooms of rooms 3L and 4L, and both bathrooms in room 4R. It was observed that the light in the left bathroom in room 3L does not work, and dust covered bathroom vents in all classrooms. ,591-1-1-.06(4) requires a Center first licensed after March 1, 1991, and Centers that remodel or add to existing plumbing facilities, to have the bathroom area fully enclosed and ventilated to the outside of the building with either an open screened window or functioning exhaust fan and duct system and requires Centers without fully enclosed bathrooms to ensure there is adequate ventilation to control odors and adequate sanitation measures to prevent the spread of contagious diseases. It was determined based on observation that there was no working ventilation in the girls and boy bathroom in room 4R Prek on this date.

**POI (Plan of Improvement)**

The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.,The Center will fully enclose and ventilate bathroom areas, as required, and will provide adequate ventilation and sanitation in bathrooms that are not fully enclosed.,

**Correction Deadline: 11/29/2019**

Recited on 11/19/2019

---

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

---

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Please be mindful to keep items that pose a hazard inaccessible to children.

---

**591-1-1-.26 Playgrounds(CR)**

**Not Met**

**Finding**

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fence on the infant/toddler playground had broken wood planks with openings that posed as an entrapment hazard for children on this date. The consultant also observed the fence on the infant/toddler playground to be bent over on the left backside of the playground on this date.

**POI (Plan of Improvement)**

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

**Correction Deadline: 11/19/2019**

**Finding**

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that standing water and sweet gum balls need to be removed from the infant/toddler playground, and two wood planks were raised causing a tripping hazard. It was also observed that rust and chipping paint was located on climbing equipment on the preschool playground and splintering wood located around the perimeter fence.

**POI (Plan of Improvement)**

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

**Correction Deadline: 11/29/2019**

Recited on 11/19/2019

---

**Health and Hygiene**

---

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)**

**Met**

**Comment**

Proper hand washing observed throughout the center.

---

**591-1-1-.20 Medications(CR)**

**Met**

**Comment**

Documentation observed complete for one medication currently being dispensed.

---

**Safety**

---

**591-1-1-.11 Discipline(CR)****Met****Correction Deadline: 3/12/2019****Corrected on 11/19/2019****.11(2) - The previous citation was corrected on this date. The consultant observed appropriate child guidance techniques with center staff on this date.**

---

**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date. The consultant discussed with director that one of the two buses is currently not being used due to a car accident that occurred on November 18, 2019. The director shared that the bus will be towed on November 19, 2019 and all documentation will be sent to the consultant.

**Comment**

Complete documentation of transportation observed.

**Comment**

The vehicle had an approved fire extinguisher and first aid kit on this date.

---

**Sleeping & Resting Equipment**

---

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(1)(b)1 - Please ensure that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick.

**Correction Deadline: 11/19/2019**

---

**Staff Records**

---

**Records Reviewed: 6****Records with Missing/Incomplete Components: 0**

---

Staff # 1	Met
Date of Hire: 08/22/2019	
Staff # 2	Met
Date of Hire: 10/24/1995	
Staff # 3	Met
Date of Hire: 07/21/2014	
Staff # 4	Met
Date of Hire: 08/26/2014	
Staff # 5	Met
Date of Hire: 02/15/2018	
Staff # 6	Met
Date of Hire: 09/26/2011	

**Staff Credentials Reviewed: 4**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**

**Technical Assistance**

**Comment**

Criminal record checks were observed to be complete for all fifteen staff members on this date.

**Comment**

Director provided five file(s) for employees hired since last visit.

**Technical Assistance**

591-1-1-.09(1)(h) - The consultant observed one of fifteen staff members on this date to have a national satisfactory criminal records check on this date due to waiting for out of state results. The consultant left a 45 day POI follow up letter with the director on this date.

**Correction Deadline: 11/19/2019**

---

**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.

---

**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.