



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/12/2018 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:20 AM **Departure:** 2:45 PM

CCLC-16342

Lena's Lullaby Childcare, Inc.

117 13th Street Waynesboro, GA 30830 Burke County
(706) 554-0644 lenaslullaby@yahoo.com

Regional Consultant

Keshia Hayward

Phone: (678) 717-5129

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carrie.spangler@dec.al.gov

Joint with: Melyn Smith

Mailing Address
Same

Quality Rated: ★ ★

Compliance Zone Designation		
07/12/2018	Complaint Investigation & Licensing Study	Good Standing
07/12/2018	Complaint Closure	Good Standing
05/03/2018	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A-Front Left	Two Year Olds	2	8	C	12	C	NA	NA	Breakfast
Main	Room B-Front Right	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	8	C	12	C	16	C	Free Play
Main	Room C-Back Right	Infants and One Year Olds	2	4	C	11	C	NA	NA	Floor Play, Feeding

Total Capacity @35 sq. ft.: 35

Total Capacity @25 sq. ft.: 39

Total # Children this Date: 20

Total Capacity @35 sq. ft.: 35

Total Capacity @25 sq. ft.: 39

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	83	C

Comments

The purpose of today's visit is to complete a license study in conjunction with a complaint investigation visit. The consultant discussed with the director the upcoming deadline of October 1, 2018 for the comprehensive background check at this visit.

Plan of Improvement: To Be Submitted 07/26/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 5

Child # 1

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 2

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing

Child # 3

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Address Missing

Child # 4

Not Met

"Missing/Incomplete Components"

.08(1)(a)-Work Number Missing,.08(3)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(3)-Address of Release Person Missing,.08(1)(a)-Work Address Missing

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on a review of records that four children files were missing the address for the release person and two children's files were missing the parents work address for one of two parents. It was further determined that the center did not have parent acknowledgement of no liability insurance on file.

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Correction Deadline: 7/12/2018

Recited on 7/12/2018

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that the following potential hazards existed in Front Room A- a vacuum cleaner was in front of the file cabinet at the entrance of the room in space accessible to children, plastic bags were in children cubbies and a stapler was on top of a cubby within reach of children. Furthermore, it was determined that the following potential hazards existed in Front Room B- plastic grocery bags were on top of the cubbies, two cans of disinfectant spray and a staff member's open purse were located on top of the cubbies within reach of the children. It was even further determined that the following potential hazards existed in Back Room C- a roll of plastic garbage bags were on top of a cubby, plastic grocery bags were inside children's cubbies and a staff member's purse was inside of a cubby within reach of children.

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Correction Deadline: 7/12/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined based on observation that the fence located on the far back right side had two gaps measuring five inches and four and a half inches.

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Correction Deadline: 7/12/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the following hazards were observed on the playground:
- the blue and red play structure had a long rope attached posing a potential strangulation hazard to the children
- a trash can was laying on its side, opened exposing the plastic liner and trash
- a wrench and a water hose were hanging across the fence on the inside of the playground
- the white PVC pipe, used to enclose the equipment in the front of the playground, had an 2 1/2 in gap
- active ant beds were observed throughout the playground
- large sticks were located throughout the play area
- three areas of exposed concrete attached to the fence posts at the back of the playground

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Correction Deadline: 7/12/2018

Recited on 7/12/2018

Food Service

591-1-1-.15 Food Service & Nutrition **Not Met**

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on consultants observation that three baby bottles in the refrigerator in the kitchen were not labeled with the individual child's name.

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Correction Deadline: 7/12/2018

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Not Met

Finding

591-1-1-.20(4) requires the Center to keep medication in a cabinet or container that is locked or otherwise not accessible to the children and to be stored separate from cleaning chemicals, supplies or poisons. Medications requiring refrigeration shall be placed in a leak-proof container in a refrigerator that is not accessible to the children. It was determined based on consultants observation that a bottle of Loratadine medication, infant Tylenol, and Desitin cream were in children's bags inside the cubby and A + D Ointment and Hydrocortisone creams were on top of the cubby in Room C the back right classroom. It was further determined that a tube of Premarin was located in a cubby in Room A the front left classroom.

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Correction Deadline: 7/12/2018

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Met

Correction Deadline: 5/18/2018

Corrected on 7/12/2018

.21(1)(p) - Citation corrected in that a complete emergency plan was provided for review today.

591-1-1-.27 Posted Notices

Met

Correction Deadline: 5/4/2018

Corrected on 7/12/2018

.27 - Citation was corrected in that an updated menu was observed posted at the front entrance.

Safety

591-1-1-.05 Animals

N/A

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Not Met

Finding

591-1-1-.11(2) requires that Personnel not: physically or sexually abuse a child or engage or permit others to engage in sexually overt conduct in the presence of any child enrolled in the Center; inflict corporal/physical punishment upon a child; shake, jerk, pinch or handle a child roughly; verbally abuse or humiliate a child which includes, but is not limited to, the use of threats, profanity or belittling remarks about a child or his family; isolate a child in a dark room, closet or unsupervised area; use mechanical or physical restraints or devices to discipline children; use medication to discipline or control children's behavior without written medical authorization issued by a licensed professional and given with the parent's written consent; restrict unreasonably a child from going to the bathroom; punish toileting accidents; force-feed a child or withhold feeding a child regularly scheduled meals and/or snacks; force or withhold naps; allow children to discipline or humiliate other children; or confine a child for disciplinary purposes to a swing, highchair, infant carrier, walker or jump seat. It was determined based on staff statements that in Room B children are instructed to stand in a corner with face towards the wall as a form of discipline.

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Correction Deadline: 7/12/2018

591-1-1-.13 Field Trips(CR)

N/A

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

N/A

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Not Met

Finding

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on an observation that two of six cribs had loose fitting sheets in Classroom C in the far back..

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Correction Deadline: 7/12/2018

Recited on 7/12/2018

Staff Records

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Staff # 1	Met
Date of Hire: 03/27/2017	
Staff # 2	Met
Date of Hire: 01/08/2015	
Staff # 3	Met
Date of Hire: 08/13/2008	
Staff # 4	Met
Staff # 5	Met

Records Reviewed: 8

Records with Missing/Incomplete Components: 0

Date of Hire: 08/05/2016

Staff # 6

Met

Date of Hire: 01/08/2018

Staff # 7

Met

Date of Hire: 01/02/2018

Staff # 8

Met

Date of Hire: 05/10/2016

Staff Credentials Reviewed: 8

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 6/8/2018

Corrected on 7/12/2018

.14(2) - Citation corrected in that all required staff have updated First Aid and CPR training.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(1) requires all Employees and Provisional Employees to receive Initial Center orientation prior to assignment to children or task. It was determined based on review of records that one employee hire on January 8, 2018 and one employee on January 2, 2018 did not receive initial center orientation prior to assignment of children as required.

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Correction Deadline: 7/12/2018

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Correction Deadline: 6/2/2018

