



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 8/30/2017    **VisitType:** Licensing Study    **Arrival:** 2:55 PM    **Departure:** 4:30 PM

**CCLC-16218**

**McEver YMCA Kids Time**

3265 Montgomery Drive Gainesville, GA 30504 Hall County  
 (770) 297-9622 amy.kienle@gamountainsymca.org

**Mailing Address**

2455 Howard Road  
 Gainesville, GA 30501

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167

Fax: (678) 891-5630

neli.todorova@decal.ga.gov

Joint with: Candace Gilbert

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/30/2017	Licensing Study	Good Standing	
04/19/2017	Monitoring Visit	Good Standing	
10/13/2016	Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	Cafeteria	Six Year Olds and Over	2	17	C	59	C	NA	NA	Snack	
Main	Gym		0	0	C	159	C	NA	NA		
Total Capacity @35 sq. ft.: 75						Total Capacity @25 sq. ft.: 0	Building @35 capacity limited by Centers Request				
Total # Children this Date: 17		Total Capacity @35 sq. ft.: 75				Total Capacity @25 sq. ft.: 0		Building @25 capacity limited by Centers Request			


Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	144	C

**Comments**

The purpose of this visit is to follow up visit from april 19, 2017 and to conduct a Licensing Study.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p><b>Reminder:</b> All employees of child care programs must be fingerprinted before <b>January 1, 2017</b>. For instructions and to submit records check applications online, please visit <a href="http://www.decalkoala.com">www.decalkoala.com</a>. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

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Ethan Pilcher, Program Official

Date

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Neli Todorova, Consultant

Date

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Candace Gilbert, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

**Activities and Equipment**

591-1-1-.12 Equipment & Toys(CR)

Met

**Comment**

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

**Comment**

No Swimming Activities Provided

**Facility**

591-1-1-.19 License Capacity(CR)

Met

**Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

**Comment**

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

**Comment**

Program follows approved route to the playground area. Consultant reviewed supervision plan with director on this date. The program does not use equipment on the playground. Variety of toys are taken out as the children go outside.

**Food Service**

591-1-1-.15 Food Service & Nutrition Met

**Comment**

Menu Meets USDA Guidelines

591-1-1-.18 Kitchen Operations Met

**Comment**

Program does not have a kitchen.

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

No infants enrolled

591-1-1-.17 Hygiene(CR) Met

**Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) N/A

**Comment**

Director reported no medication and no emergency medication is administered.

**Policies and Procedures**

591-1-1-.21 Operational Policies & Procedures Technical Assistance

**Technical Assistance**

591-1-1-.21(1)(p) - Consultant discussed with director to update existing emergency plan and start utilizing the new drills form.

**Correction Deadline: 9/4/2017**

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

591-1-1-.36 Transportation(CR) Met

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) N/A

**Comment**

Ensure Cribs/Cots Labeled

**Staff Records**

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 1**

Staff # 1

Not Met

**Records Reviewed: 2**

**Records with Missing/Incomplete Components: 1**

Date of Hire: 08/14/2014

"Missing/Incomplete Components"

.33(5)-10 Hrs. Annual Training

Staff # 2

Met

Date of Hire: 08/14/2015

**Staff Credentials Reviewed: 2**

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**591-1-1-.09 Criminal Records Check(CR)**

**Met**

**Comment**

Criminal Records Check complete

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**591-1-1-.14 First Aid & CPR**

**Met**

**Comment**

Observed-100% Certified First Aid & CPR

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined based on review of records that one of two staff did not have evidence of 10 hour annual training for 2016.

**POI (Plan of Improvement)**

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

**Correction Deadline: 9/29/2017**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Consultant observed staff comply with applicable rules and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Direct Supervision/Attentive Staff