



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 11/16/2017 **VisitType:** Licensing Study

Arrival: 9:45 AM

Departure: 12:10 PM

CCLC-13464

Woodchase Academy At Vinings

4500 N COOPER LAKE ROAD Smyrna, GA 30082 Cobb County
 (770) 431-6800 vinings@woodchaseacademy.com

Regional Consultant

Courtney Moody

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Mailing Address

4500 North Cooper Lake Road, SE
 Smyrna, GA 30082

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
11/16/2017	Licensing Study	Good Standing	
10/11/2017	Complaint Closure	Good Standing	
08/30/2017	Complaint Investigation Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	Room A - Front right	Infants	3	10	C	12	C	NA	NA	Feeding,Nap
Main	Room B - right rear	Infants and One Year Olds	2	12	C	12	C	NA	NA	Nap
Main	Room C - Toddlers right	One Year Olds	3	14	C	15	C	NA	NA	Circle Time
Main	Room D - Toddlers left	One Year Olds	2	16	C	17	C	NA	NA	Centers
Main	Room E - left side - 1st right 3 years		0	0	C	17	C	NA	NA	
Main	Room F - left side - 2nd right - 3 yr olds		0	0	C	20	C	NA	NA	
Main	Room G - left side - 3rd right - 4 yr olds		0	0	C	21	C	NA	NA	
Main	Room H - left side - 1st left - 2 yr olds	Four Year Olds	3	15	C	19	C	NA	NA	Transitioning
Main	Room I - left side - 2nd left - 2 yr olds		0	0	C	18	C	NA	NA	
Total Capacity @35 sq. ft.: 151					Total Capacity @25 sq. ft.: 0					
Total # Children this Date: 67					Total Capacity @25 sq. ft.: 0					

Building	Playground	Playground Occupancy	Playground Compliance
Main	Area A - Toddler-Right	38	C
Main	Area B - School Age - Back	82	C

Main	Area C - Pre-school - Left	68	C
Main	Area D - Covered Patio - Back	15	C
Main	Area E - Water Park - Far Right	23	C

Comments

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

Kimberly Evans, Program Official

Date

Courtney Moody, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)

Met

Comment

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Menu Meets USDA Guidelines

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)	Met
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Correction Deadline: 8/30/2017

Corrected on 11/16/2017

.17(2) - Previous citation observed corrected. The center has a plan in place to ensure this is not a concern in the future.

591-1-1-.20 Medications(CR)	Met
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Comment

Observed-Complete Documentation

Safety

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.36 Transportation(CR)	Met
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Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)	Technical Assistance
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Technical Assistance

591-1-1-.30 - Discussed appropriate storage of mats before nap time. Also discussed mats placement to ensure that there is approximately twelve inches (12') between each mat.

Staff Records

Records Reviewed: 40

Records with Missing/Incomplete Components: 0

Staff # 1	Met
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Date of Hire: 03/07/2005

Staff # 2	Met
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Staff # 3	Met
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Date of Hire: 02/13/2017

Staff # 4	Met
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Date of Hire: 08/20/2015

Staff # 5	Met
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Date of Hire: 08/03/2015

Staff # 6	Met
Date of Hire: 06/19/2006	
Staff # 7	Met
Date of Hire: 06/19/2006	
Staff # 8	Met
Date of Hire: 09/18/2008	
Staff # 9	Met
Staff # 10	Met
Date of Hire: 12/04/2006	
Staff # 11	Met
Date of Hire: 03/10/2005	
Staff # 12	Met
Date of Hire: 02/27/2016	
Staff # 13	Met
Date of Hire: 11/16/2016	
Staff # 14	Met
Date of Hire: 01/16/2008	
Staff # 15	Met
Date of Hire: 07/27/2011	
Staff # 16	Met
Staff # 17	Met
Date of Hire: 07/31/2006	
Staff # 18	Met
Date of Hire: 06/12/2006	
Staff # 19	Met
Date of Hire: 03/14/2013	
Staff # 20	Met
Date of Hire: 01/10/2008	
Staff # 21	Met
Date of Hire: 01/10/2008	

Staff # 22	Met
Date of Hire: 01/16/2017	
Staff # 23	Met
Date of Hire: 04/30/2011	
Staff # 24	Met
Date of Hire: 04/13/2011	
Staff # 25	Met
Date of Hire: 09/25/2015	
Staff # 26	Met
Date of Hire: 08/19/2017	
Staff # 27	Met
Date of Hire: 06/01/2010	
Staff # 28	Met
Date of Hire: 07/12/2017	
Staff # 29	Met
Date of Hire: 05/31/2016	
Staff # 30	Met
Date of Hire: 05/31/2016	
Staff # 31	Met
Date of Hire: 01/11/2005	
Staff # 32	Met
Staff # 33	Met
Date of Hire: 09/16/2008	
Staff # 34	Met
Date of Hire: 09/16/2008	
Staff # 35	Met
Date of Hire: 10/06/2016	
Staff # 36	Met
Date of Hire: 02/05/2018	
Staff # 37	Met

Records Reviewed: 40

Records with Missing/Incomplete Components: 0

Date of Hire: 08/22/2012

Staff # 38

Met

Date of Hire: 08/31/2010

Staff # 39

Met

Date of Hire: 06/02/2011

Staff # 40

Met

Date of Hire: 02/06/2017

Staff Credentials Reviewed: 40

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to review criminal background checks for all employees. All employees were observed to have satisfactory clearance letters on this date.

591-1-1-.14 First Aid & CPR

Met

Comment

Observed-50% Certified First Aid & CPR

591-1-1-.31 Staff(CR)

Met

Comment

Lead staff education requirements met.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)

Met

Comment

Observed-Direct Supervision/Attentive Staff