



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/22/2021 **VisitType:** Complaint Investigation & Licensing Study **Arrival:** 8:00 AM **Departure:** 11:00 AM

CCLC-12986

LITTLE PIRATES DAY CARE & PRESCHOOL

245 GROW STREET Colquitt, GA 39837 Miller County
 (229) 758-6100 littlepiratesday@bellsouth.net

Regional Consultant

April Brown

Phone: (770) 357-5101

Fax: (770) 357-5102

april.brown@decal.ga.gov

Mailing Address

245 Grow Street
 Colquitt, GA 39837

Quality Rated: No

| Compliance Zone Designation | | | Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules. |
|------------------------------------|---|---------------|--|
| 01/22/2021 | Complaint Investigation & Licensing Study | Good Standing | |
| 01/21/2021 | Complaint Closure | Good Standing | |
| 09/21/2020 | Monitoring Visit | Good Standing | |

Ratios/License Capacity

| Building | Room | Age Group | Staff | Children | NC/C | Max 35 SF. | 35 SF. Comp. | Max 25 SF. | 25 SF. Comp. | Notes |
|--------------------------------|----------------------------|------------------------------------|--------------------------------|----------|------|-------------------------------|--------------|------------|--------------|----------------|
| Main | Room A - 6wk to 18 mth old | Infants | 1 | 6 | C | 11 | C | NA | NA | Nap,Floor Play |
| Main | Room B - 12 to 24 mth olds | One Year Olds | 1 | 5 | C | 9 | C | NA | NA | Art |
| Main | Room C - 1 yr old | | 0 | 0 | C | 12 | C | NA | NA | Not In Use |
| Main | Room D - 1 year | Three Year Olds and Four Year Olds | 1 | 10 | C | 16 | C | NA | NA | Story |
| Main | Room E - 3-4 yrs | | 0 | 0 | C | 17 | C | NA | NA | Not In Use |
| Main | Room F - 2 yr | Two Year Olds | 1 | 9 | C | 12 | C | NA | NA | Story |
| Total Capacity @35 sq. ft.: 77 | | | | | | Total Capacity @25 sq. ft.: 0 | | | | |
| Total # Children this Date: 30 | | | Total Capacity @35 sq. ft.: 77 | | | Total Capacity @25 sq. ft.: 0 | | | | |

| Building | Playground | Playground Occupancy | Playground Compliance |
|----------|----------------------|----------------------|-----------------------|
| Main | Preschool Playground | 73 | C |
| Main | Toddler Playground | 85 | C |

Comments

An Administrative Review was conducted on January 22, 2021. Staff files, children's files, training, and background checks were all reviewed. A virtual inspection was conducted on January 25, 2021 with the Director. An in-person visit was not conducted due to the COVID-19 pandemic. Compliance with the Executive Order issued on August 15, 2020 was reviewed during the virtual inspection.

Plan of Improvement: Developed This Date 01/22/2021

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Megan McMullen, Program Official

Date

April Brown, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed ensuring equipment and furniture is secured properly as applicable. Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were also discussed and observed during a virtual walk through on this date.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

| | |
|-----------|-----|
| Child # 1 | Met |
| Child # 2 | Met |
| Child # 3 | Met |
| Child # 4 | Met |
| Child # 5 | Met |

591-1-1-.08 Children's Records**Met****Comment**

Parent agreements observed obtained and completed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Records were observed to be complete and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be met by the center on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Center appears clean and well maintained on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Comment

Please be mindful to keep items that pose a hazard inaccessible to children. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Consultant discussed with the director to ensure the blue merry-go-round and blue stationary tricycles are free of chipped paint and rust as required. Additionally, please ensure the white steering wheels on the red stationary car are cleaned. A Virtual Visit was conducted due to the COVID-19 pandemic.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Consultant discussed nutrition guidelines with the director on this date. Center menu meets USDA guidelines. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Hand washing and sanitizing requirements for diapering were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 9/21/2020**Corrected on 1/22/2021**

Correction of citation in that food items were not observed on the diaper changing table during the virtual visit walk through. The director reported food items were stored properly as required.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Hand washing requirements were discussed with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.20 Medications(CR)**N/A****Comment**

The director stated the center currently does not dispense or administer medication at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

| |
|--------------------------------|
| Policies and Procedures |
|--------------------------------|

591-1-1-.29 Required Reporting**Met****Comment**

Discussed reporting requirements with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

| |
|---------------|
| Safety |
|---------------|

591-1-1-.05 Animals**N/A****Comment**

Center does not keep animals on premises per the director. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.11 Discipline(CR)**Technical Assistance****Technical Assistance**

Consultant discussed with the director to ensure the following regarding discipline: Discipline shall include positive guidance, re-direction, and setting clear-cut limits that foster the child's ability to become self-disciplined. Staff should use discipline methods that are age-appropriate, clear and understandable to the child. Disciplinary measures shall be consistent and shall be explained to the child before and at the time of any disciplinary action.

Correction Deadline: 1/21/2021

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time per the director. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.36 Transportation(CR)**N/A****Comment**

Center does not provide routine transportation per the director at this time. A Virtual Visit was conducted due to the COVID-19 pandemic.

| |
|---|
| Sleeping & Resting Equipment |
|---|

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position with the director on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

Correction Deadline: 9/21/2020

Corrected on 1/22/2021

Correction of citation in that the director reported and submitted written documentation stating that the teacher was educated on the BFTS infant safe sleep rules. A Virtual Visit was conducted due to the COVID-19 pandemic.

| |
|----------------------|
| Staff Records |
|----------------------|

Records Reviewed: 11

Records with Missing/Incomplete Components: 1

| | |
|---|---------|
| Staff # 1 Date of Hire: 08/05/2019 | Met |
| Staff # 2 Date of Hire: 08/12/2019 | Met |
| Staff # 3 | Met |
| Staff # 4 | Met |
| Staff # 5 Date of Hire: 01/25/2019 | Met |
| Staff # 6 | Met |
| Staff # 7 Date of Hire: 05/25/2018 | Met |
| Staff # 8 Date of Hire: 10/26/2020 <u>"Missing/Incomplete Components"</u> .09-Criminal Records Check Missing | Not Met |
| Staff # 9 | Met |
| Staff # 10 Date of Hire: 01/25/2019 | Met |
| Staff # 11 | Met |

Staff Credentials Reviewed: 5

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit which was completed on September 21, 2020.

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records the center did not submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site for an employee hired on October 26, 2020.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will ensure the CRC rules are maintained.

Correction Deadline: 1/21/2021

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records a staff member did not have a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the center while caring for children in care.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The center will ensure the CRC rules are maintained.

Correction Deadline: 1/21/2021

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.33 Staff Training

Not Met

Finding

591-1-1-.33(4) requires within the first year of employment, the Director and person with primary responsibility for food preparation shall have four clock hours of training in food nutrition planning, preparation, serving, proper dish washing and food storage. It was determined based on a review of records the director and person primarily responsible for food preparation did not complete four hours of nutrition training as required.

POI (Plan of Improvement)

The Center will schedule food preparation training, as required, and follow up to ensure the training is completed.

Correction Deadline: 2/21/2021

Finding

91-1-1-.33(5) requires that every calendar year after the first year of employment, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers shall attend ten (10) clock hours of diverse training which is task-focused in on-going health, safety and early childhood or child development related topics and which is offered by an accredited college, university or vocational program or other Department-approved source. The annual ten (10) clock hours of training shall be chosen from the following fields: child development, including discipline, guidance, nutrition, injury control and safety; health, including sanitation, disease control, cleanliness, detection and disposition of illness; child abuse and neglect, including identification and reporting, and meeting the needs of abused and/or neglected children; and business related topics, including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two (2) of the required ten (10) clock hours of training. Records of completion of such training shall be maintained, as required by these rules. It was determined based on a review of records the director and staff members did not complete at least 10 hours of annual training for 2020 as required.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2021

591-1-1-.31 Staff(CR)**Met****Comment**

Additional cleaning and sanitizing requirements due to the COVID-19 pandemic were discussed and observed during a virtual walk through on this date. The program was in compliance with the Executive Order issued on August 15, 2020.

Staffing and Supervision**591-1-1-.32 Staff:Child Ratios and Group Size(CR)****Met****Comment**

Center observed to maintain appropriate staff:child ratios. A Virtual Visit was conducted due to the COVID-19 pandemic.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date. A Virtual Visit was conducted due to the COVID-19 pandemic.