



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/11/2018 **VisitType:** Monitoring Visit

**Arrival:** 11:15 AM

**Departure:** 2:45 PM

**CCLC-12944**

**Little House Academy**

2345 Mt. Carmel Rd Hampton, GA 30228 Henry County  
 (770) 707-1004 jicloud@lhaga.com

**Regional Consultant**

Octavia Humphrey

Phone: (770) 357-3234

Fax: (770) 357-3278

octavia.humphrey@decal.ga.gov

**Mailing Address**

Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/11/2018	Monitoring Visit	Good Standing	
03/09/2018	Complaint Closure	Good Standing	
03/07/2018	Complaint Investigation & Licensing Study	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1st Bldg	2nd R0Frog	Two Year Olds	1	8	C	11	C	16	C	Lunch
1st Bldg	A Fr Mid R-Crayola	Two Year Olds	2	11	C	13	C	NA	NA	Lunch
1st Bldg	B Frt Mid L-Safari	Two Year Olds	1	9	C	11	C	15	C	Lunch
1st Bldg	C Back Middle-Inf/Tod	One Year Olds	2	7	C	12	C	NA	NA	Floor Play, Feeding
1st Bldg	D L-Pooh	One Year Olds	2	7	C	10	C	NA	NA	Lunch
1st Bldg	Frt R-Dalmation	Three Year Olds	2	16	C	22	C	31	C	Lunch
Total Capacity @35 sq. ft.: 79						Total Capacity @25 sq. ft.: 200				
2nd Bldg	1st L	Four Year Olds	2	19	C	22	C	NA	NA	Circle Time
2nd Bldg	1st R Ga Pre-K	PreK	2	9	C	22	C	NA	NA	Lunch
2nd Bldg	2nd L	PreK	2	14	C	22	C	30	C	Centers
2nd Bldg	2nd R GA Pre-K	PreK	2	15	C	21	C	NA	NA	Centers
2nd Bldg	Gym		0	0	C	34	C	NA	NA	
Total Capacity @35 sq. ft.: 121						Total Capacity @25 sq. ft.: 200				
Total # Children this Date: 115			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 200				

Building	Playground	Playground Occupancy	Playground Compliance
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**Comments**

The purpose of today's visit was to conduct a Monitoring Visit and to follow-up from your previous visit on March 7, 2018. Consultant discussed with Provider about new staff hired First Aid and Cpr training scheduled on January 10, 2019.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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**Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients.** If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jennifer Cloud, Program Official

Date

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Octavia Humphrey, Consultant

Date



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**Findings Report**

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The following information is associated with a Monitoring Visit:

**Activities and Equipment**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Consultant observed equipment and furniture to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**Met**

**Comment**

Provider stated enter does not provide swimming activities.

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Technical Assistance**

**Technical Assistance**

591-1-1-.25 - Consultant discussed with Provider to remind staff to please be mindful to keep items that pose a hazard inaccessible to children, such as but not limited to brooms and dust pans.

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Consultant observed playground to be clean and in good repair.

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)**

**Met**

**Comment**

Consultant observed staff to state proper knowledge of diapering procedures in classroom D L-Pooh One Year Olds classroom.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Consultant observed proper hand washing throughout the center.

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**591-1-1-.20 Medications(CR)****Met****Comment**

Consultant observed documentation for medication dispensing to be complete on this date.

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Consultant observed staff to maintain a positive learning environment on this date.

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**591-1-1-.13 Field Trips(CR)****Met****Comment**

Provider stated that Center does not participate in field trips at this time.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Consultant observed complete documentation of transportation records.

**Comment**

Consultant observed two vehicles used for transportation to have approved fire extinguisher and first aid kit on this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Met****Comment**

Consultant discussed SIDS and infant sleeping position with Staff in classroom C Back Middle- Inf/Tod. Infants.

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**Staff Records**

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**Records Reviewed: 27****Records with Missing/Incomplete Components: 0**

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Staff # 1

Met

Date of Hire: 04/26/2007

Staff # 2

Met

Date of Hire: 08/17/2018

Staff # 3

Met

Date of Hire: 08/27/2018

Staff # 4

Met

Date of Hire: 08/17/2018

Staff # 5

Met

Date of Hire: 04/10/2017

Staff # 6

Met

Date of Hire: 08/01/2016

Staff # 7 Met

Date of Hire: 06/22/2015

Staff # 8 Met

Date of Hire: 02/27/2017

Staff # 9 Met

Date of Hire: 08/20/2018

Staff # 10 Met

Date of Hire: 08/03/2015

Staff # 11 Met

Date of Hire: 01/05/2005

Staff # 12 Met

Date of Hire: 05/29/2015

Staff # 13 Met

Date of Hire: 05/30/2012

Staff # 14 Met

Date of Hire: 08/29/2011

Staff # 15 Met

Date of Hire: 08/07/2018

Staff # 16 Met

Date of Hire: 10/30/2006

Staff # 17 Met

Date of Hire: 08/02/2014

Staff # 18 Met

Date of Hire: 03/07/2014

Staff # 19 Met

Date of Hire: 07/26/2018

Staff # 20 Met

Date of Hire: 02/13/2017

Staff # 21 Met

Date of Hire: 08/14/2014

**Records Reviewed: 27**

**Records with Missing/Incomplete Components: 0**

Staff # 22 Date of Hire: 07/25/2016	Met
Staff # 23 Date of Hire: 05/06/2008	Met
Staff # 24 Date of Hire: 11/03/2010	Met
Staff # 25 Date of Hire: 04/16/2010	Met
Staff # 26 Date of Hire: 01/05/2005	Met
Staff # 27 Date of Hire: 03/10/2018	Met

**Staff Credentials Reviewed: 27**

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met**

**Comment**

Consultant observed twenty-seven Comprehensive Satisfactory Criminal record checks to be complete on this date..

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**591-1-1-.14 First Aid & CPR Met**

**Comment**

Consultant observed evidence of 50% of center staff to be certified in First Aid and CPR. Provider stated that newly hired staffed are scheduled for First Aid and CPR January 10, 2019.

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**591-1-1-.33 Staff Training Met**

**Comment**

Documentation of Health and Safety Orientation for six new staff were observed on this date.

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**591-1-1-.31 Staff(CR) Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Consultant observed staff to provide direct supervision and be attentive to children's needs.

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**591-1-1-.32 Supervision(CR) Met**

**Comment**

Consultant observed staff to provide direct supervision and be attentive to children's needs.