



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/9/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 12:20 PM

**CCLC-12944**

**Little House Academy**

2345 Mt. Carmel Rd Hampton, GA 30228 Henry County  
 (770) 707-1004 jlcloud@lhaga.com

**Regional Consultant**

Brandi Mangino

Phone: (478) 314-9726  
 Fax: (478) 599-0169  
 brandi.mangino@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:**

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/09/2019	Licensing Study	Good Standing	
12/11/2018	Monitoring Visit	Good Standing	
03/09/2018	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
1st Bldg	2nd R0Frog	Three Year Olds	1	8	C	11	C	16	C	Centers
1st Bldg	A Fr Mid R-Crayola	Two Year Olds	2	13	C	13	C	NA	NA	Centers,Art
1st Bldg	B Frt Mid L-Safari	Two Year Olds	1	7	C	11	C	15	C	Centers
1st Bldg	C Back Middle-Inf/Tod	Infants	2	8	C	12	C	NA	NA	Floor Play,Nap
1st Bldg	D L-Pooh	One Year Olds	2	9	C	10	C	NA	NA	Free Play,Art
1st Bldg	Frt R-Dalmation	Three Year Olds and Four Year Olds	2	18	C	22	C	31	C	Circle Time
Total Capacity @35 sq. ft.: 79						Total Capacity @25 sq. ft.: 200				
2nd Bldg	1st L		0	0	C	22	C	NA	NA	
2nd Bldg	1st R Ga Pre-K		0	0	C	22	C	NA	NA	
2nd Bldg	2nd L	PreK	2	16	C	22	C	30	C	Snack
2nd Bldg	2nd R GA Pre-K	PreK	2	20	C	21	C	NA	NA	Story
2nd Bldg	Gym	PreK	2	18	C	34	C	NA	NA	Music
Total Capacity @35 sq. ft.: 121						Total Capacity @25 sq. ft.: 200				
Total # Children this Date: 117			Total Capacity @35 sq. ft.: 200			Total Capacity @25 sq. ft.: 200				

Building	Playground	Playground Occupancy	Playground Compliance

**Comments**

Plan of Improvement: Developed This Date 05/09/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/Regulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

#### Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.state.ga.us](mailto:CCSRefutations@dec.state.ga.us).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



#### Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@dec.state.ga.us](mailto:qualityrated@dec.state.ga.us)

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Jennifer Cloud, Program Official

Date

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Brandi Mangino, Consultant

Date



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### Findings Report

**Date:** 5/9/2019    **VisitType:** Licensing Study    **Arrival:** 9:00 AM    **Departure:** 12:20 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.12 Equipment & Toys(CR)

Met

#### Comment

A variety of equipment and toys were observed throughout the center.

#### 591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

#### Comment

Center does not provide swimming activities.

### Children's Records

**Records Reviewed: 5**

**Records with Missing/Incomplete Components: 2**

Child # 1	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(1)-Emergency Contact information Missing	
Child # 2	Met
Child # 3	Met
Child # 4	Not Met
<u>"Missing/Incomplete Components"</u>	
.08(3)-Address of Release Person Missing	
Child # 5	Met

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**591-1-1-.08 Children's Records****Technical Assistance****Technical Assistance**

Please ensure that full addresses are listed for emergency contacts.

**Correction Deadline: 5/9/2019****Facility**

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**591-1-1-.06 Bathrooms****Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

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**591-1-1-.19 License Capacity(CR)****Met****Correction Deadline: 3/9/2018****Corrected on 5/9/2019****.19(1) - Citation observed to be corrected.**

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**591-1-1-.25 Physical Plant - Safe Environment(CR)****Met****Comment**

Please be mindful to keep items that pose a hazard inaccessible to children.

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**591-1-1-.26 Playgrounds(CR)****Technical Assistance****Technical Assistance**

Consultant discussed leveling out the sand on the large left playground so it does not pose tripping hazards and to monitor gum balls for removal.

**Health and Hygiene**

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**591-1-1-.07 Children's Health****Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifier or other hazardous items. It was determined based on consultant observation that an infant was sleeping with a bib attached around their neck, and one infant had a pacifier clip attached to the clothing.

**POI (Plan of Improvement)**

The Center will instruct Staff regarding this safety requirement.

**Correction Deadline: 5/9/2019**

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Staff state proper knowledge of diapering procedures.

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**591-1-1-.17 Hygiene(CR)****Met****Comment**

Staff were observed to remind children to wash hands.

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**591-1-1-.20 Medications(CR)****Met****Comment**

The Provider currently does not dispense/administer medication.

**Organization**

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**591-1-1-.37 Inspections & Investigations****Met****Correction Deadline: 3/9/2018****Corrected on 5/9/2019****.37(e) - Citation corrected roll sheets had current children signed in and out for the day.**

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**Policies and Procedures**

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**591-1-1-.21 Operational Policies & Procedures****Technical Assistance****Technical Assistance**

Consultant discussed emergency drills with the director and emailed a copy of the form to the director.

**Correction Deadline: 5/14/2019**

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**Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Staff were observed to maintain a positive learning environment on this date.

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**591-1-1-.36 Transportation(CR)****Met****Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

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**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Technical Assistance**

Consultant discussed crib spacing in the infant room on this date.

**Correction Deadline: 5/19/2019****Finding**

591-1-1-.30(1)(a)3 requires that each crib shall have only an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant. It was determined based on observation that one crib sheets with a sleeping child was observed to not be tight-fitting on this date.

**POI (Plan of Improvement)**

The center will ensure that each crib has an individual, tight-fitting sheet which is changed daily or more often as needed and prior to a change of occupant.

**Correction Deadline: 5/9/2019**

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**Staff Records**

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**Records Reviewed: 30****Records with Missing/Incomplete Components: 1**

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Staff # 1

Met

Date of Hire: 04/26/2007

Staff # 2

Met

Date of Hire: 08/17/2018

Staff # 3

Met

Date of Hire: 08/27/2018

Staff # 4 Met

Date of Hire: 08/17/2018

Staff # 5 Met

Date of Hire: 04/10/2017

Staff # 6 Met

Date of Hire: 02/18/2019

Staff # 7 Met

Date of Hire: 08/01/2016

Staff # 8 Met

Date of Hire: 02/27/2017

Staff # 9 Met

Date of Hire: 11/08/2019

Staff # 10 Met

Date of Hire: 08/20/2018

Staff # 11 Met

Date of Hire: 08/03/2015

Staff # 12 Met

Date of Hire: 01/05/2005

Staff # 13 Met

Date of Hire: 09/18/2014

Staff # 14 Met

Date of Hire: 05/30/2012

Staff # 15 Met

Date of Hire: 08/07/2018

Staff # 16 Met

Date of Hire: 10/30/2006

Staff # 17 Met

Date of Hire: 08/02/2014

Staff # 18 Met

Date of Hire: 03/07/2014

**Records Reviewed: 30****Records with Missing/Incomplete Components: 1**

Staff # 19	Met
Date of Hire: 07/26/2018	
Staff # 20	Met
Date of Hire: 02/13/2017	
Staff # 21	Met
Date of Hire: 08/14/2014	
Staff # 22	Met
Date of Hire: 07/25/2016	
Staff # 23	Met
Date of Hire: 05/06/2008	
Staff # 24	Met
Date of Hire: 04/29/2019	
Staff # 25	Met
Date of Hire: 11/03/2010	
Staff # 26	Met
Date of Hire: 04/26/2019	
Staff # 27	Met
Date of Hire: 04/16/2010	
Staff # 28	Met
Date of Hire: 04/01/2019	
Staff # 29	Met
Date of Hire: 01/05/2005	
Staff # 30	Not Met
Date of Hire: 03/10/2018	

"Missing/Incomplete Components"

.33(4)-1st Yr. Training 2 Hrs. (Abuse) Missing,.33(4)-1st Yr. Training 4 Hrs. Missing

**Staff Credentials Reviewed: 30****591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Criminal record checks were observed to be complete.

**591-1-1-.14 First Aid & CPR****Met**

**Comment**

Please replace/add missing/expired item(s) in first aid kit(s).

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**591-1-1-.33 Staff Training**

**Not Met**

**Finding**

591-1-1-.33(4) requires all Staff who provide any direct care to children, except independent contractors, Students-in-Training and volunteers, to obtain ten (10) clock hours of training or instruction in child care issues from an accredited school or Department-approved source. At least six (6) of the clock hours must be divided as follows: four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and two (2) clock hours of training in identifying, reporting and meeting the needs of abused, neglected or deprived children. It was determined based on a review of records that one staff member did not have the full 10 hours of required first year training as the staff member was missing four (4) clock hours of training in any of the following topics: disease control, cleanliness, basic hygiene, illness detection, illness disposition and childhood injury control and one (1) clock hour of training in identifying, reporting and meeting the needs of abused, neglected or deprived children.

**POI (Plan of Improvement)**

The Center will plan and schedule training and follow up to ensure that direct care Staff complete the required hours of training in the required subjects.

**Correction Deadline: 6/8/2019**

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**591-1-1-.31 Staff(CR)**

**Met**

**Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

**Staffing and Supervision**

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**591-1-1-.32 Staff:Child Ratios and Group Size(CR)**

**Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Adequate supervision observed on this date.