



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/18/2018 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 12:55 PM

CCLC-12012

West End Center, The

301 Pine Street Hogansville, GA 30230 Troup County
(706) 637-0401 oberian@bellsouth.net

Regional Consultant

Laura Swann

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Mailing Address

P.O. Box 54
Hoganville, GA 30230

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/18/2018	Licensing Study	Good Standing	
10/02/2017	Monitoring Visit	Good Standing	
04/19/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Bldg. I	Left	One Year Olds and Two Year Olds and Three Year Olds	2	10	C	23	C	NA	NA	Circle Time
Bldg. I	Right	Infants	1	1	C	17	C	NA	NA	Nap
Total Capacity @35 sq. ft.:			40			Total Capacity @25 sq. ft.:			0	
Bldg. II	3rd Left		0	0	C	19	C	NA	NA	
Total Capacity @35 sq. ft.:			19			Total Capacity @25 sq. ft.:			0	
Total # Children this Date:			11			Total Capacity @35 sq. ft.:			59	
						Total Capacity @25 sq. ft.:			0	

Building	Playground	Playground Occupancy	Playground Compliance
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Comments

Plan of Improvement: Developed This Date 04/18/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.al.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.al.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.al.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.al.ga.gov

O'berian Geter, Program Official

Date

Laura Swann, Consultant

Date



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Findings Report

Date: 4/18/2018 **VisitType:** Licensing Study **Arrival:** 10:15 AM **Departure:** 12:55 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms**Met****Comment**

Please secure cleaning tools (i.e., broom, plunger) out of reach of children.

591-1-1-.19 License Capacity(CR)**Met****Comment**

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(11) requires that floor coverings be tight, smooth, free of odors and washable or cleanable. It was determined based on observation that in Building 1 in the right and left classrooms the purple carpet was torn with fraying present.

POI (Plan of Improvement)

Floors will be maintained to be safe and sanitary.

Correction Deadline: 5/18/2018**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that in Building 1 in the left classroom were the following hazards:

On a low shelf "Colgate" shaving cream and "Jungle" start right maintenance for fish tanks.

Under the handwashing sink in a cabinet with a broken child lock were plastic grocery bags and salt.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 4/18/2018

591-1-1-.26 Playgrounds(CR)**Not Met****Technical Assistance**

591-1-1-.26 - Discussed maintenance of resilient surface. Please fluff and redistribute to ensure fall zones are maintained.

Finding

Previously Cited: 591-1-1-.26(8) requires the playground to be kept clean, free of litter and hazards. It was determined based on observation that there was surface enclosure throughout the playground posing a tripping hazard, a swarm of bees under the Blue Shaded Sitting Area and an air vent cover observed in the outdoor play area.

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined based on observation that the silver climber had paint that was chipping and a black landscaping mat was exposed posing a tripping hazard.

POI (Plan of Improvement)

Previously Cited: To ensure the cleanliness, sanitation and safety of the playground, the center will sand and repaint the silver climber.

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

The center will sand and repaint the climber and cover the landscaping mat.

Correction Deadline: 4/23/2018**Recited on 4/18/2018**

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met**

Finding

591-1-1-.15(3) requires baby bottles and formula to be labeled with the individual child's name; supplied by the Parent daily in bottles; and refrigerated at a temperature of forty (40) degrees Fahrenheit or less. Only the current day's formula or breast milk shall be served. If formula must be provided by the Center, only commercially prepared, ready-to-feed formula shall be used. Refrigerated or frozen breast milk shall only be heated or thawed under warm running water or in a container of warm water. It was determined based on observation and staff statement that staff was mixing bottles with formula provided by the parents.

POI (Plan of Improvement)

The Center will train Staff to follow the required procedures, ensure that parents are fully informed, and will review and monitor regularly.

Correction Deadline: 4/18/2018

591-1-1-.18 Kitchen Operations**Met****Comment**

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.07 Children's Health**Not Met****Finding**

591-1-1-.07(5) requires Center Staff to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items. It was determined based on observation and staff statement that an infant had a pacifier clipped to his clothing.

POI (Plan of Improvement)

The Center will instruct Staff regarding this safety requirement. Staff removed the pacifier clip from the child's clothing.

Correction Deadline: 4/18/2018

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)**Met****Comment**

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)**N/A****Comment**

Center does not participate in field trips at this time.

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment
Finding

591-1-1-.30(2)(c) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined based on observation and staff statements that upon consultant's arrival an infant was sleeping in a bouncer seat.

POI (Plan of Improvement)

The Center will only place infants in safe cribs to sleep and will transfer them to a safe crib when the infants are asleep in other equipment. Staff moved infant to a crib.

Correction Deadline: 4/18/2018

Staff Records

Records Reviewed: 9

Records with Missing/Incomplete Components: 0

Staff # 1 Date of Hire: 02/29/1996	Met
Staff # 2 Date of Hire: 04/21/2017	Met
Staff # 3 Date of Hire: 02/19/2015	Met
Staff # 4 Date of Hire: 10/15/2017	Met
Staff # 5 Date of Hire: 04/21/2017	Met
Staff # 6 Date of Hire: 04/21/2017	Met
Staff # 7 Date of Hire: 07/01/1990	Met
Staff # 8 Date of Hire: 06/23/2016	Met
Staff # 9 Date of Hire: 01/10/2011	Met

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

591-1-1-.33 Staff Training

Met

Correction Deadline: 11/1/2017

Corrected on 4/18/2018

.33(3) - Correction observed on this date. All staff completed health and safety training.

591-1-1-.31 Staff(CR)

Met

Comment

Lead teachers had credentials.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Not Met

Finding

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation and staff statements that upon consultant's arrival there were the following children present in the left classroom: one, one-year-old, five, two-year-olds and four, three-year-olds.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 4/18/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.