



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 2/21/2018 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:20 AM

CCLC-1087

Montessori School of Woodstock

3899 Canton Road Marietta, GA 30066 Cobb County
 (770) 928-2515 patriciamsow@bellsouth.net

Regional Consultant

Leah Klatzker

Phone: (770) 357-7038

Fax: (770) 357-7037

leah.klatzker@dec.al.ga.gov

Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
02/21/2018	Monitoring Visit	Good Standing	
09/01/2017	Licensing Study	Good Standing	
04/19/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (L1)	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	2	13	C	32	C	NA	NA	Centers
Main	B L2 (left)	One Year Olds and Two Year Olds and Three Year Olds	2	5	C	15	C	NA	NA	Centers
Main	B L2(right)	One Year Olds and Two Year Olds and Three Year Olds	2	6	C	14	C	NA	NA	Circle Time
Main	C (L3)		0	0	C	22	C	NA	NA	Not In Use
Main	D (L4)	Two Year Olds and Three Year Olds	2	6	C	31	C	NA	NA	Centers
Main	E (R1)	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	2	10	C	31	C	NA	NA	Centers

Total Capacity @35 sq. ft.: 145

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 40

Total Capacity @35 sq. ft.: 145

Total Capacity @25 sq. ft.: 0


Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Playground	64	C
Main	Rear (Playground)	44	C
Main	Right (Playground)	12	C

Comments

Requested new staff files on this date.

Plan of Improvement: Developed This Date 02/21/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.



- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
 Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Patricia Shahbazi, Program Official

Date

Leah Klatzker, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 2/21/2018 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:20 AM

CCLC-1087

Montessori School of Woodstock

3899 Canton Road Marietta, GA 30066 Cobb County
(770) 928-2515 patriciamsow@bellsouth.net

Mailing Address
Same

Regional Consultant

Leah Klatzker

Phone: (770) 357-7038
Fax: (770) 357-7037
leah.klatzker@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Not Met

Finding

591-1-1-.03(13) requires Center Staff to develop a daily schedule for each group to reflect routines and activities that is flexible but routinely followed to provide structure. The schedule must be posted in each group's room or area and made available to Parent(s) upon request. It was determined based on observation that classroom D L 4 did not have a schedule posted.

POI (Plan of Improvement)

The Center will develop a daily schedule for each age group, post the schedule in each room, and make it available to parents upon request. The Center will train Staff and monitor to ensure the schedules are followed and remain posted.

Correction Deadline: 2/26/2018

Recited on 2/21/2018

Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that classroom D L 4 did not have a lesson plan on this date. Further, classroom B L2 did not have a lesson plan that reflected instruction practices and activities.

POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

Correction Deadline: 2/26/2018

Recited on 2/21/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) **Met**

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Met**

Comment

Please be mindful to keep items that pose a hazard inaccessible to children.

591-1-1-.26 Playgrounds(CR) **Met**

Comment

Playground observed to be clean and in good repair.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) **Met**

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) **Met**

Comment

Please ensure lids remain on trash containing organic waste.

591-1-1-.20 Medications(CR) **Not Met**

Finding

591-1-1-.20(2) requires that written authorization to dispense medication is limited to two weeks unless otherwise prescribed by a physician or authorized under Georgia law. Medication shall only be dispensed out of its original container which must be labeled with the child's name or as authorized under Georgia law. It was determined based on a review of documentation that the center was dispensing two medications for a period longer than two weeks without a physician's authorization.

POI (Plan of Improvement)

The Center will train all Staff on the medication requirements. The designated person(s) will monitor the dispensing of medications.

Correction Deadline: 2/21/2018

Safety

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 12**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 08/04/2010	Met
Staff # 2 Date of Hire: 02/21/2005	Met
Staff # 3 Date of Hire: 04/16/2012	Met
Staff # 4 Date of Hire: 03/24/2006	Met
Staff # 5 Date of Hire: 03/16/2005	Met
Staff # 6 Date of Hire: 11/02/2000	Met
Staff # 7 Date of Hire: 09/05/2017	Met
Staff # 8 Date of Hire: 02/13/2017	Met
Staff # 9 Date of Hire: 01/20/2009	Met
Staff # 10 Date of Hire: 07/20/2012	Met
Staff # 11 Date of Hire: 02/06/2006	Met
Staff # 12 Date of Hire: 08/05/2010	Met

Staff Credentials Reviewed: 12

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete.

591-1-1-.31 Staff(CR)**Met****Comment**

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(4) requires that children under three years old be housed in separate physical areas from older children and cannot be mixed with older children except at specified times and circumstances. It was determined based on observation that the center had two different classrooms containing a one-year-old child, two-year-old children and a three-year-old child on this date.

POI (Plan of Improvement)

The Center will maintain separation of these children under three years old.

Correction Deadline: 2/22/2018

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.