



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/1/2017    **VisitType:** Licensing Study    **Arrival:** 9:50 AM    **Departure:** 11:35 AM

**CCLC-1087**

**Montessori School of Woodstock**

3899 Canton Road Marietta, GA 30066 Cobb County  
 (770) 928-2515 patriciamsow@bellsouth.net

**Regional Consultant**

Leah Klatzker

Phone: (770) 357-7038

Fax: (770) 357-7037

leah.klatzker@dec.al.ga.gov

**Mailing Address**

Same

<b>Compliance Zone Designation</b>		
09/01/2017	Licensing Study	Good Standing
04/19/2017	Monitoring Visit	Good Standing
11/08/2016	Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A (L1)	Two Year Olds and Three Year Olds and Four Year Olds and Five Year Olds	2	10	C	32	C	NA	NA	Centers
Main	B L2 (left)		0	0	C	15	C	NA	NA	Not In Use
Main	B L2(right)		0	0	C	14	C	NA	NA	Not In Use
Main	C (L3)	One Year Olds and Two Year Olds	2	11	C	22	C	NA	NA	Free Play
Main	D (L4)	Two Year Olds	1	2	C	31	C	NA	NA	Transitioning
Main	E (R1)	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	9	C	31	C	NA	NA	Transitioning

Total Capacity @35 sq. ft.: 145

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 32

Total Capacity @35 sq. ft.: 145

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	Left Playground	64	C
Main	Rear (Playground)	44	C
Main	Right (Playground)	12	C

**Comments**

Requested all new staff files on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@dec.ga.gov](mailto:CCSRefutations@dec.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Patricia Shahbazi, Program Official

Date

Leah Klatzker, Consultant

Date



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### Findings Report

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The following information is associated with a Licensing Study:

### Activities and Equipment

#### 591-1-1-.03 Activities

Not Met

#### Finding

591-1-1-.03(13) requires Center Staff to develop a daily schedule for each group to reflect routines and activities that is flexible but routinely followed to provide structure. The schedule must be posted in each group's room or area and made available to Parent(s) upon request. It was determined based on observation that classroom D L 4 did not have a lesson plan posted.

#### POI (Plan of Improvement)

The Center will develop a daily schedule for each age group, post the schedule in each room, and make it available to parents upon request. The Center will train Staff and monitor to ensure the schedules are followed and remain posted.

**Correction Deadline: 9/1/2017**

#### Finding

591-1-1-.03(2) requires the Center to keep current lesson plans on site that reflect appropriate instruction practices and activities to support children's development. The Center shall have sufficient and varied play and learning equipment and materials to support the above program of activities in all developmental areas. It was determined based on observation that classroom D L 4 did not have a lesson plan on this date.

#### POI (Plan of Improvement)

The Center will keep current lesson plans on site that include appropriate instruction practices and activities and will have sufficient and varied play and learning equipment and materials to support the activities.

**Correction Deadline: 9/1/2017**

#### 591-1-1-.12 Equipment & Toys(CR)

Met

**Correction Deadline: 4/19/2017**

**Corrected on 9/1/2017**

.12(2)(c) - Previous citation corrected.

591-1-1-.35 Swimming Pools & Water-related Activities(CR) Met

**Comment**

No Swimming Activities Provided

**Facility**

591-1-1-.19 License Capacity(CR) Met

**Comment**

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

**Correction Deadline: 4/19/2017**

**Corrected on 9/1/2017**

**.25(13) - No hazards observed on this date.**

591-1-1-.26 Playgrounds(CR) Met

**Correction Deadline: 4/29/2017**

**Corrected on 9/1/2017**

**.26(6) - Playground was observed to be in good condition on this date.**

**Health and Hygiene**

591-1-1-.10 Diapering Areas & Practices(CR) Met

**Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) Met

**Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

**Comment**

Observed-Complete Documentation

**Safety**

591-1-1-.11 Discipline(CR) Met

**Comment**

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) Met

**Comment**

No Field Trips at This Time

591-1-1-.36 Transportation(CR) Met

**Comment**

No Routine Transportation Provided

**Sleeping & Resting Equipment**

**Comment**

Discussed-SIDS/Infant Sleeping Position

<b>Staff Records</b>
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**Records Reviewed: 11**

**Records with Missing/Incomplete Components: 0**

Staff # 1 Date of Hire: 08/04/2010	Met
Staff # 2 Date of Hire: 02/21/2005	Met
Staff # 3 Date of Hire: 04/16/2012	Met
Staff # 4 Date of Hire: 03/24/2006	Met
Staff # 5 Date of Hire: 03/16/2005	Met
Staff # 6 Date of Hire: 11/02/2000	Met
Staff # 7 Date of Hire: 02/13/2017	Met
Staff # 8 Date of Hire: 01/20/2009	Met
Staff # 9 Date of Hire: 07/20/2012	Met
Staff # 10 Date of Hire: 02/06/2006	Met
Staff # 11 Date of Hire: 08/05/2010	Met

**Staff Credentials Reviewed: 11**

**Correction Deadline: 4/19/2017**

**Corrected on 9/1/2017**

**.09(1)(e) - Observed all staff's criminal background checks.**

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591-1-1-.31 Staff(CR)

Met

**Comment**

Lead staff education requirements

<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Correction Deadline: 4/19/2017

Corrected on 9/1/2017

.32(2) - Observed appropriate staff: child rations on this date.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Observed-Adequate Supervision