



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/19/2019 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 1:00 PM

CCLC-1017

Building Blocks Child Care Center

1281 Hull Road Athens, GA 30601 Clarke County
 (706) 354-0878 valbford@yahoo.com

Mailing Address
 344 Woodlake Drive
 Colbert, GA 30628

Regional Consultant

Kelly Jones

Phone: (770) 357-7062

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kelly.jones@decal.ga.gov

Joint with: Stacy Whitten

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/19/2019	Licensing Study	Good Standing	
04/29/2019	Complaint Closure	Good Standing	
04/29/2019	Complaint Investigation & Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Left Front		0	0	C	14	C	NA	NA	
Main	B: Left Hall Rear		0	0	C	21	C	NA	NA	
Main	C-R Hall-Rear	One Year Olds and Two Year Olds	2	17	C	31	C	NA	NA	Transitioning, Centers
Main	D: Right Hall R	Three Year Olds and Four Year Olds	2	18	C	34	C	NA	NA	Transitioning, Centers
Main	E: Rt Front		0	0	C	24	C	NA	NA	
Total Capacity @35 sq. ft.: 124						Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 35			Total Capacity @35 sq. ft.: 124			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG: Front Toddler	41	C
Main	PG-Rear	72	C

Comments

The purpose for this visit was to conduct a license study and to follow up on the previous visit conducted on April 29, 2019. The consultant discussed with the director the rooms currently not being used A- Left Front, B-Left Hall Rear and E Right Front to be maintained or removed from license.

Plan of Improvement: Developed This Date 12/19/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Valerie Banks Ford, Program Official

Date

Kelly Jones, Consultant

Date

Stacy Whitten, Consultant

Date



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Findings Report

Date: 12/19/2019 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 0

Child # 1	Met
Child # 2	Met
Child # 3	Met
Child # 4	Met
Child # 5	Met

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms **Met**

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR) **Met**

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR) **Technical Assistance**

Correction Deadline: 4/29/2019

Corrected on 12/19/2019

.25(17) - The previous citation was observed to be corrected on this date. The consultant did not observe the presence of shrubs and/or tree branches growing throughout the fence surrounding the playground area on this date.

Correction Deadline: 4/29/2019

Corrected on 12/19/2019

.25(3) - The previous citation was observed to be corrected on this date. The consultant observed the toilet seat base on the second left toilet to be clean and in good repair and the ventilation to be secured to the ceiling above the first left toilet located in the second left restroom.

Technical Assistance

591-1-1-.25(3) - Please monitor the flooring in classroom D-Right Hall R next to the cubbies located on the right side of the classroom and the corner wall next to the window located in front of classroom D-Right Hall R for normal wear and tear.

Correction Deadline: 12/19/2019

591-1-1-.26 Playgrounds(CR) **Technical Assistance**

Technical Assistance

Discussed maintenance of resilient surface. Please fluff and redistribute.

Correction Deadline: 5/9/2019

Corrected on 12/19/2019

.26(6) - The previous citation was observed to be corrected on this date. The consultant observed the playground equipment located PG: Front Toddler to be clean and in good repair. The consultant also observed PG-Rear to be under construction at the time of the visit. Per director, the construction will be completed by an undetermined date in mid-January 2020.

Correction Deadline: 5/9/2019

Corrected on 12/19/2019

.26(8) -The previous citation was observed to be corrected on this date. The consultant observed approximately six inches of resilient surface surrounding the fall zones of each of the playground structures.

Food Service

591-1-1-.15 Food Service & Nutrition **Met**

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations **Met**

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on a review of records that the center did not have evidence of fire drills completed between January 2019 and November 2019. Further review of records revealed that the center did not have evidence of a tornado drill and other emergency situation drills being conducted within the first six months of the year 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 12/24/2019

591-1-1-.29 Required Reporting

Met

Comment

Thank you for reporting as required.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR)

Met

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Not Met****Finding**

591-1-1-.30(1)(b)1 requires that cots and mats are of sound construction and of sufficient size to accommodate comfortably the size and weight of the child; and that mats are in good repair, washable, covered with a waterproof material and at least two inches (2") thick. It was determined based on observation that the mats in classrooms C-R Hall Rear and D Right Hall R were torn with exposed foam.

POI (Plan of Improvement)

The Center will ensure that cots and mats are of sound construction and of sufficient size to accommodate the size and weight of the child and mats are in good repair, washable, covered with a waterproof material and is at least two inches thick.

Correction Deadline: 12/19/2019

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 10/26/2001

Staff # 2

Met

Date of Hire: 12/03/1996

Staff # 3

Not Met

Date of Hire: 01/02/2013

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Met

Date of Hire: 10/05/2019

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**Criminal record checks were observed to be complete.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined based on a review of records that staff # 4,hired on October 5, 2019 and staff # 5,hired on May 15, 2019 did not have evidence of complete CPR and first aid training on file.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 1/18/2020

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR) **Not Met**

Finding

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that staff member #3, date of hire January 2, 2013, did not have evidence of a current credential on file to serve as a lead teacher in classroom C-R Hall-Rear. Staff member #3's paraprofessional certificate expired on June 30, 2019. Further discussion with the director revealed that the director is also serving as the lead teacher for classroom D:Right Hall R.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 12/19/2019

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR) **Met**

Comment

Staff observed to provide direct supervision and be attentive to children's needs.