



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/16/2018 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 4:15 PM

CCLC-1017

Building Blocks Child Care Center

1281 Hull Road Athens, GA 30601 Clarke County
(706) 354-0878 valbford@yahoo.com

Mailing Address

344 Woodlake Drive
Colbert, GA 30628

Regional Consultant

Kenyatta Wade

Phone: (770) 357-1953

Fax: (770) 357-1954

kenyatta.wade@dec.al.ga.gov

Joint with: Rosalyn Elder

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/16/2018	Licensing Study	Good Standing	
05/01/2018	Incident Investigation Closure	Good Standing	
04/25/2018	Incident Investigation/Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes	
Main	A: Left Front		0	0	C	14	C	NA	NA		
Main	B: Left Hall Rear		0	0	C	21	C	NA	NA		
Main	C-R Hall-Rear	One Year Olds	2	12	C	31	C	NA	NA	Outside	
Main	D: Right Hall R	Three Year Olds	2	15	C	34	C	NA	NA	Outside	
Main	E: Rt Front	Two Year Olds	3	19	C	24	C	NA	NA	Outside	
Total Capacity @35 sq. ft.:			124			Total Capacity @25 sq. ft.:			0		
Total # Children this Date:			46			Total Capacity @35 sq. ft.:			124		
						Total Capacity @25 sq. ft.:			0		

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG: Front Toddler	41	C
Main	PG-Rear	72	C

Comments

The purpose of this visit is to conduct a licensing study. 1 day letter was left with director.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Valerie Banks Ford, Program Official Date

Kenyatta Wade, Consultant Date

Rosalyn Elder, Consultant Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/16/2018 VisitType: Licensing Study

Arrival: 10:00 AM

Departure: 4:15 PM

CCLC-1017

Building Blocks Child Care Center

1281 Hull Road Athens, GA 30601 Clarke County
(706) 354-0878 valbford@yahoo.com

Mailing Address

344 Woodlake Drive
Colbert, GA 30628

Regional Consultant

Kenyatta Wade

Phone: (770) 357-1953

Fax: (770) 357-1954

kenyatta.wade@dec.al.gov

Joint with: Rosalyn Elder

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Not Met

Finding

591-1-1-.12(2) requires that all equipment and furniture be free from hazardous conditions such as, but not limited to, sharp rough edges or toxic paint; and be kept clean. It was determined by consultant observation that a red and green chair located in the one-year-old classroom in the front right corner was torn with exposed foam.

POI (Plan of Improvement)

The Center will ensure that equipment and furniture are used by the age-appropriate group of children.

Correction Deadline: 10/16/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Child # 1 Met

Child # 2 Met

Child # 3 Not Met

"Missing/Incomplete Components"

.08(1)-Emergency Contact information Missing

Child # 4 Met

Child # 5

Met

591-1-1-.08 Children's Records

Not Met

Finding

591-1-1-.08(1)(b) requires Center Staff to maintain a file for each child that includes parental authorizations, including, but not limited to, written authorization for the Center to obtain emergency medical care for the child when the Parent is not available. It was determined by consultant during a review of records that 1 of 5 children's files did not have emergency contact information listed.

POI (Plan of Improvement)

The Center will develop and follow a system to place and maintain all types of parental authorizations in these files.

Correction Deadline: 10/16/2018

Facility

591-1-1-.06 Bathrooms

Met

Comment

Please monitor bathrooms for necessary supplies.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined by consultant that the left front classroom door was observed open and used as a storage area with hazards accessible:

- 1 container of Fire ant killer
 - 1 spray bottle of weed and grass killer
 - 4 cans of paint
 - mop and mop bucket
 - KOBALT PSI device
 - 1 Weed wacker
- and a host of other items that pose a hazard to children in care.

POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 10/16/2018

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined, based on an observation that several hazardous plants and shrubs were growing through and on top of the fencing materials located on the left side of the front playground.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 10/23/2018

Recited on 10/16/2018

Technical Assistance

Consultant discussed with director removing the towel hanging on the outdoor fencing, the water hose located on the right side as well as broken toys and equipment thrown over barrier with air conditioning units. Also, the sheet rock locate inside of the bathroom in the one-year-old class was torn and in need of repair.

Correction Deadline: 10/16/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(4) requires that playgrounds be protected from traffic or other hazards by a (4) four foot high fence or other barrier approved by this Department. Fencing material shall not present a hazard to children and shall be maintained so as to prevent children from leaving the playground area by any means other than through an approved access route. Fence gates shall be kept closed except when persons are entering or exiting the area. It was determined by consultant that the back left playground fence was observed to have a 5 to 6 inch gap posing a hazard to children in care.

POI (Plan of Improvement)

The Center will routinely check the fence to determine if it is in good repair and remains at least 4 feet high, and will repair any hazards. The Center will train Staff to identify and report any fence hazards and to keep the fence gates closed when not in use.

Correction Deadline: 10/16/2018

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on an observation that the red metal outdoor climbing structure and the green four-way sea saw had chipping paint. Also, the rubber landscaping surrounding the swing set and outdoor climbing equipment on both playgrounds was detached with exposed bolts and screws posing a hazard to children in care on this date.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 10/23/2018

Recited on 10/16/2018

Finding

591-1-1-.26(9) requires the playground to be kept clean, free from litter and free of hazards, such as but not limited to rocks, exposed tree roots and exposed sharp edges of concrete. It was determined by consultant that a yellow and blue riding car, a Kangaroo Climbing castle door was missing and posed a finger entrapment. Also, on the front, side and back outdoor play area black landscaping tarp was observed exposed and posed a tripping hazard. Furthermore, a toy kitchen set was observed laying on the ground with standing water with mosquitoes surrounding the area posing a hazard to children in care.

POI (Plan of Improvement)

The Center will remove any litter and fix or remove hazards from the playground and will routinely monitor the playground and remove litter and hazards.

Correction Deadline: 10/16/2018

Food Service

591-1-1-.15 Food Service & Nutrition

Met

Comment

Center menu meets USDA guidelines.

Finding

591-1-1-.18(10) requires that garbage be stored in trash containers with lids that are emptied and cleaned as needed. Acceptable facilities, including water and detergent or steam, shall be provided and used for cleaning containers. Areas around outside containers shall be kept clean. It was determined by consultant observation that following lunch being served and during the preparation of lunch that the garbage can was uncovered with exposed trash.

POI (Plan of Improvement)

The Center will provide trash containers with lids and will train staff to keep lids on containers. The Center will develop and follow a plan to empty and clean trash containers as needed, will provide the cleaning materials, and will monitor.

Correction Deadline: 10/16/2018**Technical Assistance**

Consultant discussed with director keeping temperature below 40 degrees for the refrigerator in that there was not a thermometer inside to determine the temperature.

Correction Deadline: 10/16/2018**Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined by consultant observation that five zip lock bags inside of the refrigerator with food contents were not labeled and dated.

POI (Plan of Improvement)

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

Correction Deadline: 10/16/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Technical Assistance****Technical Assistance**

Consultant discussed with director turning the changing surface over or replacing the diaper changing surface in the one-year-old classroom in that the material is textured and not smooth.

Correction Deadline: 10/16/2018

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed proper medication documentation and procedures.

Safety

591-1-1-.05 Animals**Met****Comment**

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR) **Met**

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR) **Met**

Comment

Center does not participate in field trips at this time.

591-1-1-.36 Transportation(CR) **Met**

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) **Not Met**

Finding

591-1-1-.09(1.)(b) requires the Center to ensure that every Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined by a review of records that the director did not complete a comprehensive background check. The director registered for fingerprinting but has not completed.

POI (Plan of Improvement)

The Center will ensure that the Director has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Director has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required.

Correction Deadline: 10/16/2018

591-1-1-.14 First Aid & CPR **Met**

Correction Deadline: 5/14/2018

Corrected on 10/16/2018

Consultant observed CPR/First aid training for all staff completed.

Correction Deadline: 5/14/2018

Corrected on 10/16/2018

Consultant observed CPR/First aid training for all staff completed.

591-1-1-.24 Personnel Records **Met**

Comment

Consultant observed attendance records.

Correction Deadline: 10/23/2018

591-1-1-.28 Prohibited Substances

Met

Comment

Observed complete.

Correction Deadline: 10/16/2018

591-1-1-.33 Staff Training

Not Met

Correction Deadline: 4/25/2018

Corrected on 10/16/2018

Previous citation observed as corrected.

Correction Deadline: 4/25/2018

Corrected on 10/16/2018

Consultant observed health and safety training completed for all staff.

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined, based on a review of records that the center staff did not maintain the required ten (10) hours of annual training for the year 2017. The center is working towards 2018 training.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

Recited on 10/16/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Adequate supervision observed on this date.