



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 4/25/2018 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 10:10 AM **Departure:** 1:45 PM

CCLC-1017

Building Blocks Child Care Center

1281 Hull Road Athens, GA 30601 Clarke County
 (706) 354-0878 valbford@yahoo.com

Regional Consultant

Alva Huff

Phone: (770) 357-3405

Fax: (770) 357-3404

jennifer.taylor@dec.al.gov

Mailing Address

344 Woodlake Drive
 Colbert, GA 30628

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
04/25/2018	Incident Investigation/Monitoring Visit	Good Standing	
12/19/2017	Licensing Study	Good Standing	
03/08/2017	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Left Front		0	0	C	14	C	NA	NA	Not In Use
Main	B: Left Hall Rear		0	0	C	21	C	NA	NA	Not In Use
Main	C-R Hall-Rear	One Year Olds	2	14	C	31	C	NA	NA	Lunch,Nap,Transitioning,Clean Up,Diapering
Main	D: Right Hall R	Three Year Olds and Four Year Olds	2	23	C	34	C	NA	NA	Clean Up,Transitioning,Nap
Main	E: Rt Front	Two Year Olds	2	16	C	24	C	NA	NA	Clean Up,Transitioning,Diapering,Nap

Total Capacity @35 sq. ft.: 124

Total Capacity @25 sq. ft.: 0

Total # Children this Date: 53

Total Capacity @35 sq. ft.: 124

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG: Front Toddler	41	C
Main	PG-Rear	72	C

Comments

The purpose of this visit was to conduct a complaint investigation and to follow up on the previous visit from December 19, 2017.

April 25, 2018 - Complaint investigation will remain open until further information is obtained and allegation visible in consultant's system.

Plan of Improvement: Developed This Date 04/25/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Valerie Banks Ford, Program Official

Date

Alva Huff, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 4/25/2018 **VisitType:** Incident Investigation/Monitoring Visit **Arrival:** 10:10 AM **Departure:** 1:45 PM

CCLC-1017**Building Blocks Child Care Center**

1281 Hull Road Athens, GA 30601 Clarke County
(706) 354-0878 valbford@yahoo.com

Mailing Address
344 Woodlake Drive
Colbert, GA 30628

Regional Consultant

Alva Huff

Phone: (770) 357-3405
Fax: (770) 357-3404
jennifer.taylor@decal.ga.gov

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Discussed rotating toys to support the procedures of daily disinfecting.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Correction Deadline: 12/19/2017

Corrected on 4/25/2018

.25(13) - Previous citation corrected in that consultant observed hazards inaccessible to children in care on this date.

Finding

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined, based on an observation that several hazardous plants and shrubs were growing through and on top of the fencing materials located on the left side and right side of the back playground. It was further determined that there were plants and shrubs growing through the fencing material along the right side of the children's pathways to the front and back playgrounds.

POI (Plan of Improvement)

The harmful item will be removed.

Correction Deadline: 4/30/2018

Recited on 4/25/2018

591-1-1-.26 Playgrounds(CR)

Not Met

Finding

591-1-1-.26(6) requires that playground equipment provide an opportunity for the children to engage in a variety of experiences and shall be age-appropriate. For example, toddlers shall not be permitted to swing in swings designed for School-age Children. The outdoor equipment shall be free of lead-based paint, sharp corners and shall be regularly maintained in such a way as to be free of rust and splinters that could pose significant safety hazard to the children. All equipment shall be arranged so as not to obstruct supervision of children. It was determined, based on an observation that the foam covering on the children's outdoor climbing structures as resilient surface was torn and peeling on both playgrounds on this date.

POI (Plan of Improvement)

The Center will provide a variety of age-appropriate equipment that is arranged so as not to obstruct supervision of children. Staff will check the equipment daily to ensure that the equipment is free of hazards, rust and splinters.

Correction Deadline: 5/5/2018

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

Director stated no medication is being dispensed at this time.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)

Met

Comment

Center does not provide routine transportation.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

No infants enrolled in the program at this time.

Comment

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

Records Reviewed: 9**Records with Missing/Incomplete Components: 9**

Staff # 1	Not Met
Date of Hire: 03/12/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 2	Not Met
Date of Hire: 06/29/2017	
<u>"Missing/Incomplete Components"</u>	
.14(2)-First Aid Missing,.14(2)-CPR missing,.33(3)-Health & Safety Certificate,.24(1)-No Record	
Staff # 3	Not Met
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 4	Not Met
Date of Hire: 03/28/2013	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 5	Not Met
Date of Hire: 10/02/2014	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing,.33(5)-10 Hrs. Annual Training	
Staff # 6	Not Met
Date of Hire: 04/05/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 7	Not Met
Date of Hire: 02/19/2018	
<u>"Missing/Incomplete Components"</u>	
.24(1)-Evidence of Orientation Missing	
Staff # 8	Not Met
Date of Hire: 12/03/1996	
<u>"Missing/Incomplete Components"</u>	
.14(2)-CPR missing	
Staff # 9	Not Met
Date of Hire: 04/05/2018	
<u>"Missing/Incomplete Components"</u>	

.24(1)-Evidence of Orientation Missing

Staff Credentials Reviewed: 9

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal records checks were observed to be complete. The fingerprint requirements as well as the comprehensive background check process was discussed with the owner/director on this date.

Comment

Director provided (4) file(s) for employees hired since last visit.

591-1-1-.14 First Aid & CPR**Not Met****Finding**

591-1-1-.14(1) requires the Center Director and, at any given time, at least fifty percent (50%) of the caregiver Staff to successfully complete a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid. The first aid training must be done by certified or licensed health care professionals or trainers and must deal with the provision of emergency care to infants and children. The Center shall maintain current evidence of the successful completion of such training which shall be available to the Department for inspection. It was determined, based on a review of records that at least fifty percent (50%) of employees present at the facility did not have documentation of a first aid and CPR training and three employees did not have documentation of hands-on skill practice and assessment for CPR training on this date.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 5/14/2018**Recited on 4/25/2018****Finding**

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined, based on a review of records that three of three employees required to obtain first aid and CPR certification did not have documentation of a hands-on skill practice and assessment for CPR training on this date.

POI (Plan of Improvement)

The Center will develop a schedule to ensure there is always a staff person with current first aid and CPR training present and will develop and implement a plan to ensure all staff members have satisfactorily completed first aid and CPR training by the specified date.

Correction Deadline: 5/14/2018**Recited on 4/25/2018****591-1-1-.33 Staff Training****Not Met**

Finding

591-1-1-.33(2) requires the initial orientation to include the following subjects: the Center's policies and procedures; the portions of these rules dealing with the care, health and safety of children; the Employee's assigned duties and responsibilities; reporting requirements for suspected cases of child abuse, neglect or deprivation; communicable diseases and serious injuries; emergency plans; childhood injury control; the administration of medicine; reducing the risk of Sudden Infant Death Syndrome (SIDS); hand washing; fire safety; water safety; and prevention of HIV/Aids and blood borne pathogens. It was determined, based on an observation that the center did not have documentation of orientation training on the file for four new hires on this date.

POI (Plan of Improvement)

The Center will provide orientation in all missing subjects to the employee(s) and will take steps to provide a complete orientation to new Employees in the future.

Correction Deadline: 4/25/2018

Finding

591-1-1-.33(3) requires each staff member with direct care responsibilities to complete health and safety training at the time of employment that will count toward required annual training: Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the health and safety training within the first 90 days of employment. It was determined, based on a review of records that one employee did not have documentation of the required health and safety orientation training complete within ninety (90) days of employment. Director provided consultant with documentation of Health and Safety Orientation Training with completion date April 25, 2018.

POI (Plan of Improvement)

The Center will develop and implement a plan to schedule and track this training for all employees based on their hire dates.

Correction Deadline: 4/25/2018

Recited on 4/25/2018

Finding

591-1-1-.33(6) requires, in the first year of employment and then by calendar year thereafter, all supervisory and caregiver Personnel, except independent contractors, Students-in-Training and volunteers to attend ten (10) clock hours of training which is task-focused in early childhood education or child development or subjects relating to job assignment and is offered by an accredited college, university or vocational program or other Department-approved source. It was determined, based on a review of records that an employee hired January 2, 2013 did not have the required ten (10) hours of annual training for the year 2017.

POI (Plan of Improvement)

The Center will plan and schedule the required 10 hours of annual training each year and follow up to ensure the training is completed.

Correction Deadline: 12/31/2018

Recited on 4/25/2018

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Adequate supervision observed on this date.