



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 1/14/2020 **VisitType:** Complaint Investigation Follow Up **Arrival:** 9:45 AM **Departure:** 2:15 PM

CCLC-1017

Building Blocks Child Care Center

1281 Hull Road Athens, GA 30601 Clarke County
 (706) 354-0878 valbford@yahoo.com

Mailing Address
 344 Woodlake Drive
 Colbert, GA 30628

Regional Consultant

Margarita Collier
 Phone: (770) 342-7934
 Fax: (678) 891-5989
 margarita.collier@dec.al.ga.gov
 Joint with: Quintayna Collins

Quality Rated: ★ ★

Compliance Zone Designation		
01/14/2020	Complaint Investigation Follow Up	Good Standing
01/14/2020	Complaint Closure	Good Standing
12/19/2019	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A: Left Front		0	0	C	14	C	NA	NA	Not In Use
Main	B: Left Hall Rear		0	0	C	21	C	NA	NA	Not In Use
Main	C-R Hall-Rear	One Year Olds and Two Year Olds	2	14	C	31	C	NA	NA	Centers
Main	D: Right Hall R	Three Year Olds and Four Year Olds and Five Year Olds	2	23	C	34	C	NA	NA	Centers
Main	E: Rt Front		0	0	C	24	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.:			124			Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 37			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	PG: Front Toddler	41	C
Main	PG-Rear	72	C

Comments

The purpose of this visit was to conduct a complaint investigation follow-up visit and to follow-up on the previous visit conducted on December 19, 2019.

The consultant was unable to leave an official copy of the visit report due to technical difficulties. However, the consultant provided and reviewed with the director a paper copy of the field visit report. The consultant will email and mail a copy of the official report to the director upon correcting the technical issue.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.dec.state.ga.us/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.state.ga.us.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.state.ga.us/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Valerie Banks Ford, Program Official

Date

Margarita Collier, Consultant

Date

Quintayna Collins, Consultant

Date



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Findings Report

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The following information is associated with a Complaint Investigation Follow Up:

Organization

591-1-1-.16 Governing Body & License

Technical Assistance

Technical Assistance

Per director, classroom A: Left Front, classroom B: Left Hall Rear, and classroom E: Rt Front are not in use and are used for storage. Per director, each of the classrooms are locked and are not accessible to the children. The consultant discussed with the director regarding amending the center's license regarding the use of classroom A: Left Front, classroom B: Left Hall Rear, and classroom E: Rt Front. The consultant informed the director that if the classrooms remain on the center's licensed capacity, the classroom must be made available for future regulatory visits. The consultant will send the provider an amendment application.

Correction Deadline: 1/14/2020

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures

Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records the center did not have evidence of a fire drill completed during the month of December 2019. Further review of records revealed that the center did not have evidence of a second tornado drill and other emergency situation drills during the month of December 2019.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 1/31/2020

Recited on 1/14/2020

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Correction Deadline: 12/19/2019****Corrected on 1/14/2020**

The previous citation was observed to be corrected on this date. The consultant observed the mats to be clean and in good repair on this date. Please continue to monitor the mats for normal wear and tear.

Staff Records

Records Reviewed: 4**Records with Missing/Incomplete Components: 1**

Staff # 1

Met

Date of Hire: 10/26/2001

Staff # 2

Met

Date of Hire: 12/03/1996

Staff # 3

Not Met

Date of Hire: 01/02/2013

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 4

Met

Date of Hire: 10/05/2019

Staff Credentials Reviewed: 7

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit was conducted on December 19, 2019.

591-1-1-.14 First Aid & CPR**Defer****Defer**

The previous citation was deferred due to the first aid and CPR training class scheduled for January 22, 2020. This rule will be reviewed during the center's next regulatory visit.

POI (Plan of Improvement)

The Center Director and at least 50% of the caregiver Staff will complete the needed training. The Director will send written verification to the consultant upon completion and will develop a plan to ensure that at least 50% of the caregiver Staff have completed this training at any given time and that evidence of successful completion of the training is on file available for inspection.

Correction Deadline: 1/18/2020

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1-.31(2)(b)2. requires teachers and lead caregivers to meet minimum academic requirements and qualifying experience at the time of employment. It was determined based on review of records that staff member #3, date of hire January 2, 2013, did not have evidence of a current credential on file to serve as a lead teacher in classroom C-R Hall-Rear. Staff member #3's paraprofessional certificate expired on June 30, 2019. Further discussion with the director revealed that the director is also serving as the lead teacher for classroom D:Right Hall R.

POI (Plan of Improvement)

A teacher/lead caregiver will be hired that meets the minimum academic requirements and qualifying work experience.

Correction Deadline: 1/14/2020