



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 12/20/2019 **VisitType:** Licensing Study

Arrival: 9:50 AM

Departure: 3:40 PM

CCLC-46551

Dahlonega Country Day Academy

619 Buckhorn Tavern Road Dahlonega, GA 30533 Lumpkin County
 (706) 867-6290 dcd8676290@windstream.net

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Mailing Address

619 Buckhorn Tavern Rd.
 Dahlonega, GA 30533

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
12/20/2019	Licensing Study	Good Standing	
06/21/2019	Monitoring Visit	Good Standing	
12/20/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Building	Front Right E		0	0	C	7	C	NA	NA	
Back Building	Front Room A		0	0	C	10	C	NA	NA	
Back Building	Middle 1st Left C	Three Year Olds and Four Year Olds	1	9	C	9	C	NA	NA	Story
Back Building	Middle 2nd Left D	Four Year Olds and Five Year Olds	2	10	C	14	C	NA	NA	Centers
Back Building	Middle B	Three Year Olds and Four Year Olds	2	14	C	22	C	NA	NA	Centers
Total Capacity @35 sq. ft.: 37			Total Capacity @25 sq. ft.: 0			Building capacity limited by Heath Department Limitations				
Cottage	Back Room	Infants	1	3	C	5	C	NA	NA	Free Play
Cottage	Front Room	Infants	2	7	C	12	C	NA	NA	Free Play,Nap
Total Capacity @35 sq. ft.: 15			Total Capacity @25 sq. ft.: 0			Building capacity limited by Building Department				
Main	Room A- 1st Right	Three Year Olds	2	10	C	13	C	NA	NA	Story
Main	Room B 2nd Right	Four Year Olds and Five Year Olds	1	14	C	18	C	NA	NA	Centers
Main	Room C 3rd Right	One Year Olds	2	10	C	10	C	NA	NA	Free Play
Main	Room D -1st Left	PreK	2	15	C	21	C	NA	NA	TV
Main	Room E - 2nd Left	PreK	2	22	C	18	NC	NA	NA	Centers
Main	Room F- 3rd Left	Two Year Olds and Three Year Olds	2	9	C	14	C	NA	NA	Free Play
Main	Room G 4th Left	Two Year Olds	2	11	C	11	C	NA	NA	Snack
Total Capacity @35 sq. ft.: 105			Total Capacity @25 sq. ft.: 0							

Total # Children this Date: 134 Total Capacity @35 sq. ft.: 157

Total Capacity @25 sq. ft.: 0

Building	Playground	Playground Occupancy	Playground Compliance
Cottage	Main Playground & Front Porch	8	C
Cottage	Side Porch	2	C
Main	Covered Porch	5	C
Main	Playground A	55	C
Main	Playground B	16	C

Comments

Follow up to the previous Monitoring Visit that was conducted on June 21, 2019 was completed on this date.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Heather Chambers, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.06 Bathrooms

Met

Comment

Bathrooms observed to be clean and well maintained.

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

Center appears clean and well maintained.

591-1-1-.26 Playgrounds(CR) Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Comment

Center menu meets USDA guidelines.

591-1-1-.18 Kitchen Operations Met

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) N/A

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.05 Animals Met

Comment

Animals maintained clean and appropriately caged.

591-1-1-.11 Discipline(CR) Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.13 Field Trips(CR) Met

Comment

Field trip documentation observed to be complete.

591-1-1-.36 Transportation(CR) Met

Correction Deadline: 6/26/2019

Corrected on 12/20/2019

.36(4)(a) - Vehicle inspection was observed completed on June 25, 2019.

Correction Deadline: 6/22/2019

Corrected on 12/20/2019

.36(7)(c)2. - Transportation forms reviewed documented loading and unloading of children.

Sleeping & Resting Equipment

Comment

Pleasant naptime environment observed.

Staff Records**Records Reviewed: 36****Records with Missing/Incomplete Components: 14**

Staff # 3 Not Met

Date of Hire: 01/02/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 4 Not Met

Date of Hire: 06/28/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 8 Not Met

Date of Hire: 11/20/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 11 Not Met

Date of Hire: 04/29/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 13 Not Met

Date of Hire: 07/31/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 16 Not Met

Date of Hire: 10/31/2017

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 18 Not Met

Date of Hire: 09/10/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 21 Not Met

Date of Hire: 08/21/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 23 Not Met

Date of Hire: 08/30/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 25 Not Met

Date of Hire: 06/18/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 32 Not Met

Date of Hire: 08/21/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 33 Not Met

Date of Hire: 10/04/2019

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 34 Not Met

Date of Hire: 11/20/2018

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

Staff # 35 Not Met

Date of Hire: 12/19/2016

"Missing/Incomplete Components"

.14(2)-CPR missing,.14(2)-First Aid Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR) Met

Comment

Criminal record checks were observed to be complete for all staff employed on this date.

591-1-1-.14 First Aid & CPR Not Met

Comment

Evidence observed of 50% of center staff certified in First Aid and CPR.

Finding

591-1-1-.14(2) requires a Staff member who is trained in CPR and first aid to be on the premises and on any field trip whenever any child is present. In addition, Staff who provide direct care to children must satisfactorily obtain certification in first aid and CPR by December 29, 2016 if employed prior to September 30, 2016 and within 90 days of their hire date if employed after September 30, 2016. It was determined based on a review of records that thirteen staff members did not have current CPR and First Aid training. Staff members #3, 4, 8, 11, 13, 16, 18, 21, 23, 25, 32, 34, and 35, completed the course work online, which is not accepted by the department.

POI (Plan of Improvement)

The Director was not aware that the class could not be taken online. The Center has a class scheduled on December 26, 2019 and all staff will take the class in order to be current on CPR and First aid.

Correction Deadline: 1/19/2020

591-1-1-.33 Staff Training **Met**

Comment

Documentation observed of required staff training for the 2018 year.

591-1-1-.31 Staff(CR) **Met**

Comment

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Adequate supervision observed on this date.

591-1-1-.32 Supervision(CR) **Met**

Comment

Adequate supervision observed on this date.