



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**  
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 12/7/2018    **VisitType:** Initial Licensing Study    **Arrival:** 9:45 AM    **Departure:** 1:00 PM

**CCLC-49744**

**Wee Tots Learning Center**

3732 Redan Road Decatur, GA 30032 DeKalb County  
 (404) 288-0712 mhale1606@yahoo.com

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167  
 Fax: (678) 891-5630  
 neli.todorova@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** ★

<b>Compliance Zone Designation</b>		
12/07/2018	Initial Licensing Study	Good Standing
09/05/2018	Initial Licensing Study	Good Standing

**Compliance Zone Designation** - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

**Good Standing** - Program is demonstrating an acceptable level of performance in meeting the rules.

**Support** - Program performance is demonstrating a need for improvement in meeting rules.

**Deficient** - Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right-	Infants	1	5	C	6	C	NA	NA	Nap, Floor Play
Main	B-2 R-Gym		0	0	C	0	C	NA	NA	
Main	C - 3rd Right-	1's	0	0	C	7	C	NA	NA	
Main	D-1st Left-	2's	1	8	C	11	C	NA	NA	Free Play, Centers
Main	E - 2nd Left-	3's & 4's	1	7	C	24	C	NA	NA	Centers
			Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0		Building capacity limited by Health Department Limitations		
Total # Children this Date: 20			Total Capacity @35 sq. ft.: 36			Total Capacity @25 sq. ft.: 0				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Front	48	C

**Comments**

The purpose of the visit is to follow up on visit from 9/5/2018 .  
 License issued 12/19/18.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

MARSHA Hale, Program Official

Date

Neli Todorova, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning  
2 Martin Luther King Jr. Drive SE, 670 East Tower  
Atlanta, GA 30334  
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

### Findings Report

**Date:** 12/7/2018 **VisitType:** Initial Licensing Study **Arrival:** 9:45 AM **Departure:** 1:00 PM

**CCLC-49744**

**Wee Tots Learning Center**

3732 Redan Road Decatur, GA 30032 DeKalb County  
(404) 288-0712 mhale1606@yahoo.com

**Mailing Address**  
Same

**Regional Consultant**

Neli Todorova

Phone: (770) 359-5167  
Fax: (678) 891-5630  
neli.todorova@decal.ga.gov

The following information is associated with a Initial Licensing Study:

### Activities and Equipment

**591-1-1-.12 Equipment & Toys(CR)** **Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)** **Met**

**Comment**

Center does not provide swimming activities.

### Facility

**591-1-1-.06 Bathrooms** **Met**

**Correction Deadline: 10/5/2018**

**Corrected on 12/7/2018**

**.06(4) - Previous citation corrected on this date as consultant observed that exhausts were operating properly in all bathrooms and diapering rooms.**

**591-1-1-.19 License Capacity(CR)** **Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**Comment**

The program has the following capacity limitations: due to Health Department restrictions the capacity was limited to 36.

**591-1-1-.25 Physical Plant - Safe Environment(CR)** **Not Met**

**Comment**

Center appears clean and well maintained.

**Correction Deadline: 9/5/2018**

**Corrected on 12/7/2018**

**.25(13) - Previous citation corrected on this date as consultant observed no hazards accessible to the children.**

**Finding**

591-1-1-.25(17) requires that the Center premises be free of plants and shrubs which are poisonous or hazardous. It was determined based on consultant's observation that there were vines with thorns and prickly plants growing on and by the the playground fence on the left and in the back of the playground, that were accessible to the children.

**POI (Plan of Improvement)**

The harmful item will be removed.

**Correction Deadline: 12/14/2018**

**Recited on 12/7/2018**

---

**591-1-1-.26 Playgrounds(CR)**

**Technical Assistance**

**Correction Deadline: 10/5/2018**

**Corrected on 12/7/2018**

**.26(4) - Previous citation corrected on this date as consultant observed the gaps at the bottom of the fence were covered, the rotting wood was replaced, and the protruding bolts were covered.**

**Technical Assistance**

Please ensure that there are no more than two (2) swings per bay.

**Correction Deadline: 12/17/2018**

---

**Food Service**

---

**591-1-1-.15 Food Service & Nutrition**

**Technical Assistance**

**Technical Assistance**

Please ensure that infant feeding forms are updated regularly every two to three months.

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://dec.al.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

---

**Health and Hygiene**

---

**591-1-1-.07 Children's Health**

**Technical Assistance**

**Technical Assistance**

Discussed with the director to not permit children to wear around their necks or attach to their clothing pacifiers or other hazardous items

**Correction Deadline: 12/7/2018**

---

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

---

**591-1-1-.17 Hygiene(CR)** **Met**

**Comment**

Staff were observed to remind children to wash hands.

---

**591-1-1-.20 Medications(CR)** **Met**

**Comment**

The Director reported no medication administered since the last visit and on this date.

---

**Safety**

---

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

---

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

The Center Director and Owner stated that the Center will not provide routine Transportation and Field Trips at this time. Consultant discussed with Center Director and Owner, all requirements needed in order to transport and conduct field trips with children. Consultant also stated to Center Director and Owner that prior to providing Transportation and/or Field Trips, the Center is required to complete and maintain documentation of current CPR and First - Aid Training, as well as two (2) clock hours of Transportation Training, regarding the Center Director and all Center Staff participating in any aspect of Transportation, and ensure all Transportation/Field Trip regulations, checklists/forms and vehicle requirements are met. Further, Consultant stated to Center Director and Owner, that prior to providing Transportation and/or Field Trips, the Center is required to contact the assigned Bright from the Start: Regional Consultant, to discuss and review all Transportation and Field Trip requirements

---

**Sleeping & Resting Equipment**

---

**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)** **Met**

**Comment**

Discussed SIDS and infant sleeping position.

**Comment**

On this date, Consultant observed six of six cribs that will be used for sleeping and resting, to meet Consumer Product Safety Commission (CPSC) and American Society for Testing and Materials International (ASTM) safety standards.

**Comment**

The correct number of mats, sheets and blankets were observed on this date. Cleaning and disinfecting of mats was discussed with the director on this date.

---

**Staff Records**

---

**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)** **Met**

**Comment**

Comprehensive Criminal record checks were observed to be complete for five staff.

**Comment**

Director provided one file for employees hired since last visit.

**Comment**

Discussed with the Provider that staff with National Satisfactory Background check need to be supervised by staff with Satisfactory Comprehensive background check.

**Comment**

Please ensure that applicants/staff are listing exact dates (including month/day/year) on 10 year work history form in order to determine any breaks in service from the child care industry.

---

**591-1-1-.14 First Aid & CPR** **Met**

**Comment**

Complete first aid kit observed in the center.

**Comment**

Evidence observed of 50% of center staff certified in First Aid and CPR.

---

**591-1-1-.33 Staff Training** **Met**

**Comment**

Discussed: Health and Safety Training is required for each staff member with direct care responsibilities within 90 calendar days of their hire date.

---

**591-1-1-.31 Staff(CR)** **Met**

**Comment**

Staff observed to be compliant with applicable laws and regulations.

<b>Staffing and Supervision</b>
---------------------------------

---

**591-1-1-.32 Staff:Child Ratios and Group Size(CR)** **Met**

**Comment**

Center observed to maintain appropriate staff:child ratios.

---

**591-1-1-.32 Supervision(CR)** **Met**

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.