



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/17/2018 **VisitType:** Licensing Study **Arrival:** 9:30 AM **Departure:** 12:20 PM

CCLC-10890

Almost Home Childcare

1267 Hillandale Road Lawrenceville, GA 30046 Gwinnett County
 (770) 682-6500 asktrina1@bellsouth.net

Regional Consultant

LaQuita Clark
 Phone: (706) 497-1536
 Fax: (706) 688-0418
 jennifer.taylor@decal.ga.gov

Mailing Address
 Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
10/17/2018	Licensing Study	Good Standing	
04/04/2018	Monitoring Visit	Good Standing	
11/14/2017	Licensing Study	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A front office		0	0	C	4	C	NA	NA	
Main	B Back right		0	0	C	4	C	NA	NA	
Main	C back Lft	Infants and One Year Olds	1	4	C	5	C	NA	NA	Floor Play
Main	D Frnt End	Two Year Olds and Three Year Olds and Four Year Olds	1	12	NC	9	NC	12	C	Outside
Main	E Front		0	0	C	7	C	10	C	
Main	Frnt Left		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 32						Total Capacity @25 sq. ft.: 32		Building capacity limited by Fire Marshall Limitations		
Total # Children this Date: 16		Total Capacity @35 sq. ft.: 32				Total Capacity @25 sq. ft.: 32		Building @25 capacity limited by Fire Marshall Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	167	C

Comments

The purpose of the visit was to conduct a licensing study.

Plan of Improvement: Developed This Date 10/17/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx> , for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Katrina Williams, Program Official

Date

LaQuita Clark, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 10/17/2018 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 12:20 PM

CCLC-10890**Almost Home Childcare**

1267 Hillandale Road Lawrenceville, GA 30046 Gwinnett County
(770) 682-6500 asktrina1@bellsouth.net

Mailing Address
Same

Regional Consultant

LaQuita Clark

Phone: (706) 497-1536

Fax: (706) 688-0418

jennifer.taylor@decal.ga.gov

The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

A variety of developmentally appropriate activities were observed to be provided. Current lesson plans were available.

Correction Deadline: 10/17/2018

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Records were observed to be complete and well organized.

Facility

591-1-1-.19 License Capacity(CR)

Met

Correction Deadline: 4/5/2018

Corrected on 10/17/2018

.19(1) - Previous citation has been corrected in that the center was observed to meet licensed capacity requirements on this date.

591-1-1-.25 Physical Plant - Safe Environment(CR) Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR) Met

Correction Deadline: 4/18/2018

Corrected on 10/17/2018

.26(8) - Previous citation has been corrected in that the resilient surface was observed to be appropriately maintained on this date.

Correction Deadline: 4/18/2018

Corrected on 10/17/2018

.26(9) - Previous citation has been corrected in that exposed tree roots and concrete edges were observed to be covered. Please respray and maintain as necessary.

Food Service

591-1-1-.15 Food Service & Nutrition Met

Comment

Center menu meets USDA guidelines. Current feeding plans were observed on file.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR) Met

Comment

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR) Met

Comment

Provider stated medication has not been administered since the previous visit.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Met

Comment

Current documentation of emergency drills were on file.

Correction Deadline: 10/22/2018

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.36 Transportation(CR)**Not Met****Technical Assistance**

591-1-1-.36 - Please replace antibiotic ointment in your vehicle first aid kit as necessary.

Comment

Complete documentation of transportation observed. Vehicle was observed to be in good repair with an operable fire extinguisher and first aid kit.

Finding

591-1-1-.36(3)(a-b) requires any Center that provides any type of transportation to obtain two (2) hours of state-approved or state-accepted transportation training, biannually, for the Director and for each person responsible for or who participates in the transportation of children. The training shall include, but is not limited to, a review of the transportation rules, a review of approved transportation forms and procedures, and instruction on the usage and completion of the forms and procedures. This training may be counted as part of the annual training requirements for Staff. It was determined, based on review of files, that the director and one staff member participating in transportation did not have current evidence of transportation training on file.

POI (Plan of Improvement)

The Center will ensure that the Director, Center Staff, and any person responsible for the transportation of children has completed the required transportation training.

Correction Deadline: 10/27/2018

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Technical Assistance****Technical Assistance**

Consultant discussed with the director to please replace the crib sheets as necessary to ensure they are tight-fitting. A loose crib sheet was observed on an unoccupied mattress on this date.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Met****Comment**

Criminal record checks were observed to be complete. The director provided one staff file for employees hired since the previous visit.

591-1-1-.14 First Aid & CPR**Met****Comment**

Evidence observed of over 50% of center staff certified in First Aid and CPR. Please ensure the new staff member obtains CPR within 90 days of hire.

591-1-1-.33 Staff Training**Met****Comment**

Documentation observed of required annual staff training. Please ensure the new staff member obtains health and safety orientation within 90 days of hire.

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Not Met****Finding**

591-1-1-.32(2) requires the Center maintain Staff:child ratios in mixed-age groups based on the age of the youngest group of children that includes more than twenty percent of the total number of children in the mixed-age group. It was determined, based on observation, that one staff member was present with 12 children ranging from ages two to four-years-old. Six of the children were two-years-old which requires a ratio of 1:10.

POI (Plan of Improvement)

The Center will provide adequate staff when there is a mixed-age group.

Correction Deadline: 10/17/2018

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.