



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 10/15/2019 **VisitType:** Monitoring Visit **Arrival:** 8:45 AM **Departure:** 11:30 AM

CCLC-10890

Almost Home Childcare

1267 Hillandale Road Lawrenceville, GA 30046 Gwinnett County
 (770) 682-6500 asktrina1@bellsouth.net

Regional Consultant

Stacy Whitten

Phone: (770) 405-7920

Fax: (404) 478-8021

stacy.whitten@decal.ga.gov

Mailing Address

Same

Quality Rated: ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
10/15/2019	Monitoring Visit	Good Standing	
04/01/2019	POI Follow Up	Good Standing	
03/05/2019	Monitoring Visit	Support	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A front office		0	0	C	4	C	NA	NA	
Main	B Back right		0	0	C	4	C	NA	NA	
Main	C back Lft	Infants and One Year Olds	1	5	C	5	C	NA	NA	Floor Play
Main	D Frnt End	Three Year Olds	1	8	C	9	C	12	C	Centers
Main	E Front	One Year Olds and Two Year Olds and Three Year Olds	1	4	C	7	C	10	C	Floor Play
Main	Frnt Left		0	0	C	6	C	NA	NA	
Total Capacity @35 sq. ft.: 32						Total Capacity @25 sq. ft.: 32		Building capacity limited by Fire Marshall Limitations		
Total # Children this Date: 17		Total Capacity @35 sq. ft.: 32				Total Capacity @25 sq. ft.: 32		Building @25 capacity limited by Fire Marshall Limitations		

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	167	C

Comments

The purpose of this visit was to conduct a monitoring visit and follow up on previous

Plan of Improvement: Developed This Date 10/15/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decal.ga.gov

Katrina Williams, Program Official

Date

Stacy Whitten, Consultant

Date



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Findings Report

Date: 10/15/2019 **VisitType:** Monitoring Visit

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

A variety of equipment and toys were observed throughout the center.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed movement of children to maintain capacities. Please continue to monitor classrooms to ensure they remain within licensed capacity at all times.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Technical Assistance

Technical Assistance

591-1-1-.25(3) - Consultant discussed with provider to monitor and repaint or repair the areas throughout the classrooms, hallways and doors where chipping paint is developing. Consultant also discussed with provider to repair or replace the preschool bathroom door, where a hole is developing.

Correction Deadline: 10/15/2019

591-1-1-.26 Playgrounds(CR)

Technical Assistance

Correction Deadline: 4/1/2019

Corrected on 10/15/2019

.26(4) - Correction of the previous citation in that the fencing was observed to be in good repair on this date and free from gaps more than three and a half inches wide.

Technical Assistance

591-1-1-.26(4) - Consultant discussed with provider to monitor and repair or replace the following areas of fencing:

*front left gate area - please ensure the fencing is attached to ensure a gap more than three and a half inches does not become present.

*front right gate area - please ensure the gap between the gate and pole does not become more than three and a half inches

*back fencing - please reattach the top fencing and ensure there are not sharp edges or loose metal present

*fencing around AC unit area - please monitor fencing for chipping paint and repair or repaint

Correction Deadline: 10/15/2019

Technical Assistance

591-1-1-.26(6) - Consultant discussed with provider to monitor and repair or replace the swing that is detached from the play set

Correction Deadline: 10/25/2019

Correction Deadline: 4/1/2019

Corrected on 10/15/2019

.26(9) - Correction of the previous citation in that consultant observed no hazards to be present and accessible to children on this date.

Technical Assistance

591-1-1-.26(9) - Consultant discussed with provider to continue to monitor and remove sweet gum balls, and fallen fruit from the playgrounds on a daily basis.

Correction Deadline: 10/15/2019

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Technical Assistance

Comment

Staff state proper knowledge of diapering procedures.

Technical Assistance

591-1-1-.10(4) - Consultant discussed with provider to monitor and repair or replace diaper pads where rips are developing in the material.

Correction Deadline: 10/15/2019

591-1-1-.17 Hygiene(CR)

Met

Comment

Staff were observed to remind children to wash hands.

591-1-1-.20 Medications(CR)

Met

Comment

The Provider currently does not dispense/administer medication.

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Met

Comment

Complete documentation of transportation observed.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

Records Reviewed: 5

Records with Missing/Incomplete Components: 1

Staff # 2

Not Met

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)

Not Met

Finding

591-1-1-.09(1)(a) requires that a Center ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site. It was determined based on a review of records that one employee with a hire date of September 3, 2019 did not have evidence of submitting an application and fingerprints for their records check on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review background check rules and follow up on fingerprint applications and letters to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will contact the Department to follow up on the employee's background check letter, and ensure the employee does not return until they receive their final satisfactory letter from the Department, to ensure the CRC rules are maintained.

Correction Deadline: 10/15/2019

Finding

591-1-1-.09(1)(c) requires the Center to ensure that every Employee has a valid and current satisfactory Comprehensive Records Check Determination on file prior to being present at the Center while any child is present for care or before an individual age 17 or older resides in the Center. The Comprehensive Records Check Determination must have a Records Check Clearance Date that is no older than the preceding 12 months of the hire date; provided, however, if the Employee has had a lapse of employment from the child care industry that lasted for 180 days (6 months) or longer, a new satisfactory Comprehensive Records Check Determination is required. It was determined based on a review of records that one employee with a hire date of September 3, 2019, did not have evidence of a satisfactory records determination letter on this date.

POI (Plan of Improvement)

IMMEDIATE CORRECTION - The Center will review background check rules and follow up on fingerprint applications and letters to ensure that every actual and potential Director, Employee and Provisional Employee of a Child Care Learning Center submit both a Records Check Application to the Department and Fingerprints to an authorized fingerprinting site as required. The program's owner or an officer/member of the corporation must view the A to Z Background Check video units pertaining to this records check rule and return the signed affidavit within one week from this visit date. The Center will contact the Department to follow up on the employee's background check letter, and ensure the employee does not return until they receive their final satisfactory letter from the Department, to ensure the CRC rules are maintained.

Correction Deadline: 10/15/2019

591-1-1-.14 First Aid & CPR

Met

Correction Deadline: 10/22/2019

Corrected on 10/15/2019

.14(1) - Correction of the previous citation in that the provider had evidence of all staff hired more than 90 days ago to have current up to date CPR and First Aid training.

Correction Deadline: 10/22/2019

Corrected on 10/15/2019

.14(2) - Correction of the previous citation in that the provider had evidence of all staff hired more than 90 days ago to have current up to date CPR and First Aid training.

591-1-1-.31 Staff(CR)

Met

Comment

Discussed that all lead staff must enroll in an approved education program within 6 months of hire and complete degree within 18 months.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

Comment

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs.