



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 9/16/2019    **VisitType:** Licensing Study    **Arrival:** 11:25 AM    **Departure:** 3:00 PM

**CCLC-49627**

**Little House of Love Learning Center**

1397 East Washington Avenue East Point, GA 30344 Fulton County  
 (404) 768-3099 littlehouseoflove@bellsouth.net

**Regional Consultant**

Michelle Smith  
 Phone: (404) 478-8183  
 Fax:  
 michelle.smith@decal.ga.gov

**Mailing Address**  
 Same

**Quality Rated:** No

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
09/16/2019	Licensing Study	Good Standing	
07/17/2019	Complaint Closure	Good Standing	
06/05/2019	Complaint Investigation Follow Up	Good Standing	

  

<b>Good Standing</b>	- Program is demonstrating an acceptable level of performance in meeting the rules.
<b>Support</b>	- Program performance is demonstrating a need for improvement in meeting rules.
<b>Deficient</b>	- Program is not demonstrating an acceptable level of performance in meeting the rules.

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Building	Room D- 1's	One Year Olds	1	8	C	14	C	NA	NA	Nap
Back Building	Room E- 2's ( Potty Trained Only)	Two Year Olds	1	9	C	13	C	NA	NA	Nap
Back Building	Room F- 3's	Three Year Olds	1	10	C	15	C	NA	NA	Nap
Back Building	Room-G- PreK	PreK	2	17	C	42	C	NA	NA	Lunch, Transitioning, Outside
Total Capacity @35 sq. ft.: 84			Total Capacity @25 sq. ft.: 133							
Main Building	Rm. B-Middle Room- AS		0	0	C	17	C	23	C	Not In Use
Main Building	Rm. C- Infants	Infants	2	9	C	20	C	NA	NA	Feeding, Nap
Main Building	Room A- 3's		0	0	C	12	C	NA	NA	Not In Use
Total Capacity @35 sq. ft.: 49			Total Capacity @25 sq. ft.: 133							
Total # Children this Date: 53			Total Capacity @35 sq. ft.: 133			Total Capacity @25 sq. ft.: 133				

Building	Playground	Playground Occupancy	Playground Compliance
Back Building	main playground	64	C

**Comments**

The purpose of this visit was to conduct a Licensing Study as follow up to the visit conducted 2.2.19. Consultant discussed and reviewed report with Center Director on this date.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

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**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

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Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



**Important New Deadlines:**

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.decal.ga.gov/>  
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or [qualityrated@decal.ga.gov](mailto:qualityrated@decal.ga.gov)

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Shanita Vallejo, Program Official

Date

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Michelle Smith, Consultant

Date



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### Findings Report

**Date:** 9/16/2019 **VisitType:** Licensing Study **Arrival:** 11:25 AM **Departure:** 3:00 PM

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The following information is associated with a Licensing Study:

### Activities and Equipment

**591-1-1-.03 Activities**

**Technical Assistance**

**Technical Assistance**

591-1-1-.03(2) - Consultant discussed with Center Director to ensure that current lesson plans are posted in Classrooms E-2's, D-1's, and G- Pre- K.

**Correction Deadline: 9/16/2019**

**591-1-1-.12 Equipment & Toys(CR)**

**Met**

**Comment**

Equipment and furniture observed to be properly secured, as applicable.

**591-1-1-.35 Swimming Pools & Water-related Activities(CR)**

**N/A**

**Comment**

Center does not provide swimming activities.

### Children's Records

**591-1-1-.08 Children's Records**

**Technical Assistance**

**Correction Deadline: 9/13/2019**

**Corrected on 9/16/2019**

**.08(1)(b) - Consultant observed five of five children to have completed emergency medical information as required.**

**Technical Assistance**

591-1-1-.08(1)(b)

- Consultant discussed with Center Director to ensure that parental authorizations and emergency contact information is completed as required. Consultant and Director discussed the requirements of parental medical authorizations given to the Center for each child enrolled for care.

Correction Deadline: 9/16/2019

**Facility**

**591-1-1-.19 License Capacity(CR)**

**Met**

**Comment**

Licensed capacity observed to be routinely met by center.

**591-1-1-.25 Physical Plant - Safe Environment(CR)**

**Not Met**

**Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on observation that one Center Staff personal bag was present in a chair accessible in the G- Pre-K Classroom to children which poses potential hazards.

**POI (Plan of Improvement)**

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

**Correction Deadline: 9/16/2019**

**591-1-1-.26 Playgrounds(CR)**

**Met**

**Comment**

Playground observed to be clean and in good repair.

**Correction Deadline: 4/30/2019**

**Corrected on 9/16/2019**

**.26(4) - Consultant observed the fence gate to be completely closed. in addition, it was observed that right side fence was four feet in height.**

**Food Service**

**591-1-1-.15 Food Service & Nutrition**

**Met**

**Comment**

CACFP Meal Pattern Requirements effective October 1, 2017 will be implemented October 1, 2018: 3

Components for breakfast: Grains, Vegetables, Fruits or both, Milk

5 Components for lunch – Grains, Meat/Meat alternates, Fruits, Vegetable, and Milk OR Grains, Meat/Meat alternates, 2 different types of vegetables, and Milk

2 of 5 Components for snack

Provided Updated CACFP Infant Meal pattern and Child/Adult Meal pattern flyers.

The Crediting Handbook for the CACFP can be located on DECAL and USDA's website:

DECAL

<http://decal.ga.gov/CACFP/Handbook.aspx>

USDA

<http://www.fns.usda.gov/cacfp/cacfp-handbooks>

**591-1-1-.18 Kitchen Operations**

**Not Met**

**Finding**

591-1-1-.18(8) requires that containers of food be stored above the floor on clean surfaces protected from splash and other contamination. Containers for food storage other than the original container or package in which the food was obtained shall be impervious and non-absorbent, have tight-fitting lids or covers and labeled as to contents. It was determined based on observation that slices of lunch meat was wrapped and stored in the freezer without a date and not in the original package. In addition, one bowl of tuna was stored in the refrigerator without a date or label.

**POI (Plan of Improvement)**

The Center will designate an appropriate area for the storage of containers of food, will make available containers, lids, and covers, and will train Staff on proper storage and labeling.

**Correction Deadline: 9/16/2019**

**Health and Hygiene**

**591-1-1-.10 Diapering Areas & Practices(CR)** **Met**

**Comment**

Staff state proper knowledge of diapering procedures.

**591-1-1-.17 Hygiene(CR)** **Technical Assistance**

**Comment**

Staff were observed to remind children to wash hands.

**Technical Assistance**

591-1-1-.17(8) - Consultant discussed with Center Staff to ensure that proper hand washing is completed before diapering all children.

**Correction Deadline: 9/16/2019**

**591-1-1-.20 Medications(CR)** **N/A**

**Comment**

The Provider currently does not dispense/administer medication.

**Policies and Procedures**

**591-1-1-.21 Operational Policies & Procedures** **Met**

**Comment**

Program observed complete emergency drills

**Safety**

**591-1-1-.05 Animals** **Met**

**Comment**

Animals maintained clean and appropriately caged.

**591-1-1-.11 Discipline(CR)** **Met**

**Comment**

Staff were observed to maintain a positive learning environment on this date.

**591-1-1-.13 Field Trips(CR)** **Met**

**Comment**

Field trip documentation observed to be complete.

**591-1-1-.36 Transportation(CR)** **Met**

**Comment**

A current/completed inspection was observed for all vehicles used in transporting children this date.

**Comment**

Complete documentation of transportation observed.

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Technical Assistance****Comment**

Discussed SIDS and infant sleeping position.

**Technical Assistance**

591-1-1-.30(1)(d) - Consultant discussed with Center Director to ensure that there is a minimum of twelve inches (12") between each piece of sleeping or resting equipment in each row of equipment. Children shall be placed on cots and mats so that one child's head is toward another child's feet in the same row in the D-1's, E-2's, and F-3's Classrooms.

**Correction Deadline: 9/16/2019**

<b>Staff Records</b>
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**Records Reviewed: 10****Records with Missing/Incomplete Components: 6**

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Staff # 1 Not Met

Date of Hire: 11/17/2008

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 3 Not Met"Missing/Incomplete Components"

.33(6)-Training Documentation Missing

Staff # 4 Not Met

Date of Hire: 06/04/2019

"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing

Staff # 6 Not Met"Missing/Incomplete Components"

.33(6)-Training Documentation Missing

Staff # 7 Not Met"Missing/Incomplete Components"

.33(6)-Training Documentation Missing

Staff # 8 Not Met"Missing/Incomplete Components"

.31(2)(b)2.-Staff Qualifications-Education Missing,.33(6)-Training Documentation Missing

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**591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)****Met****Comment**

Consultant observed ten (10) of ten (10) Center Staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters on file as required.

**Correction Deadline: 6/5/2019**

Corrected on 9/16/2019

.09(1)(j) - Consultant observed ten (10) of (10) Center Staff to have valid Satisfactory Comprehensive Criminal Records Check Determination letters issued by the Department.

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591-1-1-.14 First Aid & CPR

Met

**Comment**

Evidence observed of 100% of center staff certified in First Aid and CPR.

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591-1-1-.33 Staff Training

Not Met

**Finding**

591-1-1-.33(7) requires that evidence of orientation and training be documented in the Personnel file of each Staff member and be available to the Department for inspection. It was determined based on review of records that four (4) Center Staff did not have valid evidence of completing the orientation training prior to be assigned to children.

**POI (Plan of Improvement)**

The Center will develop and implement procedures to review staff records for documentation of training and orientation, to obtain and place missing documentation in staff records, and to file such documents in staff records on an ongoing basis.

**Correction Deadline: 9/20/2019**

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591-1-1-.31 Staff(CR)

Not Met

**Finding**

591-1-1-.31(2)(c) requires the Center to maintain a copy and/or written verification of the credential or degree awarded to the lead teacher that is required by these rules in the lead teacher's file, to make the document available for inspection and to provide the document to Department staff upon request. It was determined based review of records that three (3) Center Staff did not have valid evidence of an educational credential on file as required.

**POI (Plan of Improvement)**

The Center will review lead teacher records to ensure the required documentation is on file and will obtain and file it if not found.

**Correction Deadline: 9/20/2019**

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<b>Staffing and Supervision</b>
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591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Met

**Comment**

Center observed to maintain appropriate staff:child ratios.

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591-1-1-.32 Supervision(CR)

Met

**Comment**

Staff observed to provide direct supervision and be attentive to children's needs.