



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/29/2017 **VisitType:** Initial Licensing Study **Arrival:** 10:50 AM **Departure:** 12:30 PM

CCLC-46743

Learning Tree Academy

24 Cherrywood Court Blue Ridge, GA 30513 Fannin County
 (706) 633-8198 mylearningtreeacademy@gmail.com

Regional Consultant

Shyreeta Hicks
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Mailing Address
 Same

Compliance Zone Designation		
08/29/2017	Initial Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A	Three Year Olds	2	3	C	8	C	NA	NA	Outside
					Total Capacity @35 sq. ft.: 8	Total Capacity @25 sq. ft.: 0				
Total # Children this Date: 3			Total Capacity @35 sq. ft.: 8			Total Capacity @25 sq. ft.: 0				


Building	Playground	Playground Occupancy	Playground Compliance
Main	A	19	C

Comments

The program received permission to operate on this date. The Compliance Enforcement Worksheet was discussed on this date.

Plan of Improvement: Developed This Date 08/29/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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You have received permission to operate and the form received with this report is intended to serve as a temporary license which is **valid for thirty(30) days**. Your actual license/ will be emailed to you upon receipt of the licensing fee. You may pay the licensing fee either online at <http://www.decal.ga.gov/> or by certified check or money order mailed to: Bright from the Start, 2 Martin Luther King Jr. Drive SE, Suite 670 East Tower, Atlanta, GA 30334

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

TIFFANY ROATH, Program Official

Date

Shyreeta Hicks, Consultant

Date



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Findings Report

Date: 8/29/2017 VisitType: Initial Licensing Study Arrival: 10:50 AM Departure: 12:30 PM

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The following information is associated with a Initial Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

Discussed-25 Sq. Ft. Rule

591-1-1-.25 Physical Plant - Safe Environment(CR)

Not Met

Finding

591-1-1-.25(12) requires heating and cooling equipment to be protected to prevent children from touching it. Fans, space heaters, etc. shall be positioned or installed so as to be inaccessible to the children. It was determined based on observation a fan accessible to children in care was observed near the window near the entrance.

POI (Plan of Improvement)

The Center will reposition or reinstall equipment, as needed, and will make all such equipment inaccessible to children.

Correction Deadline: 8/29/2017

591-1-1-.26 Playgrounds(CR)**Met****Comment**

Observation-Clean/Good Repair

Food Service

591-1-1-.15 Food Service & Nutrition**Not Met****Comment**

Menu and USDA guidelines discussed on this date. Sack lunch requirements were discussed on this date.

Finding

591-1-1-.15(5) requires that the Center provide a menu listing all meals and snacks to be served during the current week except for School-age Centers where the food may be provided by the Parent(s) by agreement between the School-age Center and the Parent(s). Substitutions shall be recorded on the posted menu and menus shall be retained at the Center for six (6) months. It was determined based on observation, the menu posted was not for the current week.

POI (Plan of Improvement)

The Center will list all of the current week's meals and snacks and all substitutions on the menu and keep past menus on file for six months and will implement a system to monitor this.

Correction Deadline: 8/29/2017

591-1-1-.18 Kitchen Operations**Met****Comment**

Discussed-Proper Dishwashing Steps

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Diapering requirements discussed

CommentStaff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Staff were observed to remind children to wash their hands. Proper handwashing requirements were discussed on this date.

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed-Documentation/Procedures

Safety

591-1-1-.05 Animals**Met****Comment**No Animals Kept

591-1-1-.11 Discipline(CR)**Met****Comment**Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Correct number of mats observed. Disinfecting mats discussed on this date. The storage of mats were discussed.

Comment

Ensure Cribs/Cots Labeled

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.14 First Aid & CPR **Met**

Comment

Observed-50% Certified First Aid & CPR. Employees are required to complete Certified CPR and First Aid within 90 days of employment.

591-1-1-.24 Personnel Records **Met**

Comment

Discussed maintaining a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year.

Correction Deadline: 9/3/2017

591-1-1-.33 Staff Training **Met**

Comment

Reminder - Orientation Documented/Signed

Comment

Health/Safety training reminder

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Center observed to maintain appropriate staff:child ratios.

Comment

Discuss-Prompt Response-Bath/Playground

591-1-1-.32 Supervision(CR)

Met

Comment

Observed adequate supervision on this date. Supervision requirements discussed for Child Care Learning Centers.