



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/23/2018 **VisitType:** Licensing Study **Arrival:** 9:10 AM **Departure:** 1:45 PM

CCLC-34866

Primrose School of Alpharetta East

5425 McGinnis Village Place Alpharetta, GA 30005 Forsyth County
 (678) 339-0107 kmusso@primrosealpharettaeast.com

Regional Consultant

Candace Gilbert

Phone: (866) 371-4935

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Mailing Address

Same

Quality Rated: No

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/23/2018	Licensing Study	Good Standing	
01/24/2018	Licensing Study	Good Standing	
08/03/2017	Monitoring Visit	Good Standing	

Good Standing	- Program is demonstrating an acceptable level of performance in meeting the rules.
Support	- Program performance is demonstrating a need for improvement in meeting rules.
Deficient	- Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-1st Right	Infants and One Year Olds	5	14	C	19	C	NA	NA	Diapering, Floor Play, Feeding, Centers
Main	B1-1st Left	One Year Olds	1	5	C	12	C	NA	NA	Diapering, Transitioning, Snack
Main	B2-2nd Left	Two Year Olds	2	9	C	18	C	NA	NA	Diapering
Main	C1-3rd Left	Two Year Olds	3	10	C	22	C	NA	NA	Snack
Main	C2-Behind C1	Two Year Olds and Three Year Olds	3	16	C	22	C	NA	NA	Snack
Main	D1-3rd Right	Three Year Olds	2	14	C	22	C	NA	NA	Snack
Main	D2-Behind D1	Four Year Olds	1	13	C	22	C	NA	NA	Centers
Main	E1-FBack Right	Three Year Olds	2	14	C	21	C	29	C	Snack
Main	E2-FBack Right Left	Four Year Olds	2	15	C	20	C	29	C	Snack

Total Capacity @35 sq. ft.: 178

Total Capacity @25 sq. ft.: 195

Total # Children this Date: 110

Total Capacity @35 sq. ft.: 178

Total Capacity @25 sq. ft.: 195

Building	Playground	Playground Occupancy	Playground Compliance
Main	A-Infants Front Left	12	C
Main	B-Toddlers Back Left	27	C
Main	D-ASP Right Side	78	C
Main	Older Age Back Left	51	C
Main	Planting Patch	7	C

Comments

The purpose of this visit was to complete a licensing study to follow up to the previous visit conducted on January 24, 2018. Consultant discussed with provider that new Criminal Record Check rules will be effective October 1, 2018.

Plan of Improvement: Developed This Date 08/23/2018

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decals.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decals.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with 1/2 inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS). Sign up for Quality Rated by June 30, 2018 in order to be eligible to receive a bonus package.

Get started today! Sign up by completing a short online application: <https://qualityrated.decals.ga.gov/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@decals.ga.gov

Kim Musso, Program Official

Date

Candace Gilbert, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(4) - Consultant discussed with provider that one of the latches securing the bookshelves in classroom B1 and Classroom E1 were broken. Consultant did not observe bookshelves to be a hazard.

Correction Deadline: 8/23/2018

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

Center does not provide swimming activities.

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Comment

Parent authorizations obtained/completed.

Technical Assistance

591-1-1-.08(6) - Consultant discussed with provider ensuring that center staff follow up with parents regarding signing their children in and out each day..

Correction Deadline: 8/23/2018

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)**Not Met****Finding**

591-1-1-.25(13) requires that potentially hazardous equipment, materials and supplies be stored in a locked area inaccessible to children. It was determined based on consultant's observation that a children's backpack that was accessible to children contained Babygenics sunscreen and insect repellent and Banana Boat sunscreen. Classroom staff put hazards out of reach of children upon consultant request.

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POI (Plan of Improvement)

The Center will identify all hazardous items and keep them in a locked area inaccessible to children. The Center will inform all Staff about hazardous items and the safe storage of those items.

Correction Deadline: 8/23/2018

591-1-1-.26 Playgrounds(CR)**Met****Correction Deadline: 1/24/2018****Corrected on 8/23/2018**

.26(4) - Consultant observed threads to be ground down to flush with the bolts.

Correction Deadline: 2/3/2018**Corrected on 8/23/2018**

.26(8) - Consultant observed resilient surface throughout center playgrounds to be adequate.

Correction Deadline: 1/24/2018**Corrected on 8/23/2018**

.26(9) - Consultant observed mats to be flush with resilient surface on this date.

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Correction Deadline: 1/24/2018****Corrected on 8/23/2018**

.15(8) - Consultant observed proper documentation for modified diets on this date.

591-1-1-.18 Kitchen Operations**Met****Comment**

Discussed proper steps for dishwashing.

Comment

Kitchen appears clean and well organized.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Proper diapering procedures observed.

591-1-1-.17 Hygiene(CR)**Met****Comment**

Proper hand washing observed throughout the center.

591-1-1-.20 Medications(CR)**Met****Comment**

Documentation for medication dispensing observed complete.

Policies and Procedures

591-1-1-.27 Posted Notices

Met

Comment

Observed all required posted notices. Observed current liability insurance for provider.

Safety

591-1-1-.05 Animals

Met

Comment

Center does not keep animals on premises.

591-1-1-.11 Discipline(CR)

Met

Comment

Age-appropriate discussion and/or redirection observed.

591-1-1-.13 Field Trips(CR)

Met

Comment

Field trip documentation observed to be complete. Consultant observed providers to obtain permission slips for all children who attended movies and field trips.

591-1-1-.36 Transportation(CR)

Met

Comment

A current/completed inspection was observed for all vehicles used in transporting children this date.

Comment

Complete documentation of transportation observed.

Comment

The vehicle had an approved fire extinguisher and first aid kit on this date.

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)

Met

Comment

Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records Check(CR)

Met

Comment

Criminal records checks were observed to be complete.

591-1-1-.14 First Aid & CPR

Met

Comment

Complete first aid kits observed in center and on vehicles.

Comment

Evidence observed of 100% of center staff certified in First Aid and CPR.

Correction Deadline: 2/23/2018

Corrected on 8/23/2018

.14(2) - Consultant observed all direct care staff to have current CPR and Fist Aid Training.

591-1-1-.33 Staff Training

Met

Comment

Documentation observed of required staff training.

591-1-1-.31 Staff(CR)

Met

Comment

Consultant observed staff to follow all applicable laws and regulations.

Correction Deadline: 8/23/2018

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)

Technical Assistance

Comment

Center observed to maintain appropriate staff:child ratios.

Technical Assistance

591-1-1-.32(4)(b) - Consultant discussed with provider permission slip and documentation for combining two and three-year-old children.

Correction Deadline: 8/23/2018

591-1-1-.32 Supervision(CR)

Met

Comment

Staff observed to provide direct supervision and be attentive to children's needs. Consultant observed proper supervision on the playground on this date.