



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/15/2017 **VisitType:** Licensing Study

Arrival: 9:30 AM

Departure: 12:30 PM

CCLC-448

Stepping Stones Child Care - Free Home

11930 Cumming Highway Canton, GA 30115 Cherokee County
 (770) 844-7795 steppingstones@etcm.com

Regional Consultant

Karyn Presley
 Phone: (770) 342-7904
 Fax: (678) 891-5958
 karyn.presley@dec.al.ga.gov

Mailing Address

201 Little River Farms Trail
 Canton, GA 30115

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.
08/15/2017	Licensing Study	Good Standing	
03/29/2017	Complaint Investigation Follow Up	Good Standing	
03/29/2017	Complaint Closure	Good Standing	

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.
Support - Program performance is demonstrating a need for improvement in meeting rules.
Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A1- Left Hallway Left	Infants	1	5	C	16	C	NA	NA	Outside
Main	A2 Hallway Inset		0	0	C	5	C	NA	NA	Not In Use
Main	B- Left Hallway 3rd right room	One Year Olds and Two Year Olds	1	6	C	13	C	NA	NA	Outside
Main	C- Left Hallway 2nd right	Two Year Olds and Three Year Olds	1	9	C	14	C	NA	NA	Centers
Main	D-Left side 1st Rt. Pre-k	PreK	2	17	C	21	C	29	C	Centers
Main	E- 2 R Right Side Back Three's		0	0	C	32	C	NA	NA	Not In Use
Main	F- Front Right 1R Pre-k	PreK	2	15	C	26	C	37	C	Centers
Total Capacity @35 sq. ft.: 127						Total Capacity @25 sq. ft.: 146				
Total # Children this Date: 52			Total Capacity @35 sq. ft.: 127			Total Capacity @25 sq. ft.: 146				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground A Infant	46	C
Main	Playground B Middle	64	C
Main	Playground C Right	83	C

Comments

Plan of Improvement: Developed This Date 08/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Tonya Barrett, Program Official

Date

Karyn Presley, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Met

Comment

Observed-Records Complete/Well Organized

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 3/10/2017

Corrected on 8/15/2017

.25(11) - Previous citation was observed to be corrected in that the flooring was observed in good repair on this date.

Correction Deadline: 2/8/2017

Corrected on 8/15/2017

.25(3) - Previous citation was observed to be corrected in that the center was observed clean and in good repair on this date.

591-1-1-.26 Playgrounds(CR) Met

Comment

Discussed-Fluff/Redistribute Surface

Food Service

591-1-1-.15 Food Service & Nutrition Met

Comment

Menu Meets USDA Guidelines

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR) Met

Comment

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR) Met

Comment

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR) Met

Comment

Observed-Complete Documentation

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures Not Met

Finding

591-1-1-.21(3) requires that the Center conduct drills for fire, tornado and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Center shall maintain documentation of the dates and times of these drills for two years. It was determined based on consultant's review of records that there is no documentation of a tornado drill since November 2016, which does not meet the six month requirement.

POI (Plan of Improvement)

The Center will hold the drills as required and keep the documentation of the drills on file for two years.

Correction Deadline: 8/20/2017

Safety

591-1-1-.11 Discipline(CR) Met

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) Met

Comment

Observed-Complete Documentation

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Comment

Observed-Complete Documentation for field trips

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Observed-Pleasant Naptime Environment

Staff Records

591-1-1-.09 Criminal Records Check(CR)**Met****Comment**

Criminal Records Check complete

Comment

Four new employees hired since last visit

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training**Met****Comment**

Observed - Documentation Of Training for 2016

Comment

Health/Safety training was observed for employees on this date.

591-1-1-.31 Staff(CR)**Met****Correction Deadline: 4/5/2017****Corrected on 8/15/2017****.31(2)(b)3.(iii) - Previous citation was observed to be corrected in that lead teacher's had professional development plans in place.**

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attentive Staff