



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/14/2017 **VisitType:** Monitoring Visit **Arrival:** 10:00 AM **Departure:** 11:30 AM

CCLC-17706

Melissa's Little Friend's Daycare

13867 Hwy 110 West Hortense, GA 31543 Brantley County
 (912) 473-2688 mel82365@yahoo.com

Regional Consultant

Connie Boatright

Phone: (912) 544-9701

Fax: (912) 544-9700

connie.boatright@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
08/14/2017	Monitoring Visit	Good Standing	
03/20/2017	Licensing Study	Good Standing	
07/19/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A-Back Right		0	0	C	5	C	NA	NA	Not In Use
Main	B-Back left	Infants and One Year Olds and Two Year Olds	1	5	C	13	C	NA	NA	Diapering, Free Play, Floor Play
Main	C-Entry	Two Year Olds and Three Year Olds	1	3	C	17	C	23	C	Circle Time
Total Capacity @35 sq. ft.: 35			Total Capacity @25 sq. ft.: 41							
Total # Children this Date: 8			Total Capacity @25 sq. ft.: 41							

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playgrd-Back left	255	C
Main	Playgrd-Back Rt	25	C
Main	Playgrd-Front	28	C

Comments

This Monitoring Visit is the first regulatory visit for Melissa's Little Friend's Daycare this 2017 - 2018 fiscal year.

The consultant reviewed all staff files and finds each staff member has a comprehensive satisfactory criminal records check fingerprint determination letter on file.

The consultant discussed SIDS / Safe Sleep with the infant staff / center director.

The center does not provide liability insurance. The consultant observed a notice posted on the parent bulletin board to this effect.

The center received a one star Quality Rating in July 2017.

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Melissa Lewis, Program Official

Date

Connie Boatright, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

The consultant observed a variety of age appropriate activities through out the center. The center received a one star Quality Rating and received their packet of supplies.

Correction Deadline: 8/14/2017

591-1-1-.12 Equipment & Toys(CR)

Technical Assistance

Technical Assistance

591-1-1-.12(2) - Reminder to ensure all equipment is free from any hazards. The blue sofa in the front entry room has small pin holes across the back rest of the sofa and across the back part of the bottom cushion exposing threads.

Correction Deadline: 8/14/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Facility

591-1-1-.06 Bathrooms

Met

Comment

Observation-Clean and Well Maintained

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed Capacity Routinely Met

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Observation-No Hazards Accessible

Correction Deadline: 3/20/2017

Corrected on 8/14/2017

.25(12) - The previous citation is observed to be corrected on this date.

591-1-1-.26 Playgrounds(CR)	Met
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Comment

Observation-Clean/Good Repair

Correction Deadline: 3/30/2017

Corrected on 8/14/2017

.26(6) - The previous citation is observed to be corrected on this date.

Correction Deadline: 3/30/2017

Corrected on 8/14/2017

.26(7) - The previous citation is observed to be corrected on this date.

Correction Deadline: 3/20/2017

Corrected on 8/14/2017

.26(8) - The previous citation is observed to be corrected on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)	Met
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Comment

No medications administered.

Correction Deadline: 8/14/2017

Safety

591-1-1-.05 Animals	Met
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Comment

No Animals Kept

591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Discussion/Redirection

Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

Observed-Complete Documentation

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Met**

Comment

Criminal Records Check complete

591-1-1-.31 Staff(CR) **Met**

Comment

Lead staff education requirements

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR) **Met**

Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision