



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/8/2017 **VisitType:** Licensing Study **Arrival:** 9:45 AM **Departure:** 11:50 AM

FR-28902

Craft, Wanda C

32 PINEVIEW DRIVE Winterville, GA 30683 Oglethorpe County
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Mailing Address
Same

Regional Consultant

Alva Huff

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Joint with: Valarie Musselwhite

Compliance Zone Designation		
08/08/2017	Licensing Study	Support
02/23/2017	Monitoring Visit	Good Standing
09/22/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	1	1	0	0	0
1 & 2 Years	4	3	0	1	0
3 & 4 Years	5	3	0	3	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	10	7	0	4	0
Total Under 18 Years	10				

Children Present: 10

Total Children: 11

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 2

More than 6 for pay

6 for pay present & no-pay present does not have a notarized no-pay statement

Comments

The purpose of this visit was to conduct a licensing study and to follow up on the previous visit from February 23, 2017. The fingerprint requirements were discussed with the provider as well as the comprehensive background check. A one-day letter was left on this date.

Plan of Improvement: To Be Submitted 08/22/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Wanda Craft, Program Official

Date

Alva Huff, Consultant

Date

Valarie Musselwhite, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) Met

Comment

Discussed SIDS and safe sleeping practices.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records Not Met

Finding

290-2-3-.08(1) requires the Home to have a current and updated record for each Child in care and for a period of one (1) year after each Child leaves. Such records shall include: identifying information (Child's name, birth date, Parent's name, home and business addresses, telephone numbers); name, address and telephone number of persons, including Child's physician, to contact in emergencies; and name, address, telephone numbers, relationship to Child and to Parent(s) and other identifying information of person(s) to whom the Child may be released. It was determined, based on a review of records that one child present did not have enrollment papers on file on this date.

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Correction Deadline: 8/8/2017

Comment

Observed-Records Complete/Well Organized

Finding

290-2-3-.08(13) requires documentation for the care of children, related and unrelated, for whom no pay is received to include a notarized statement from the Parent(s) attesting to the nonpayment status. It was determined, based on a review of records that the provider did not have a notarized statement form for one child enrolled for no pay on this date.

Correction Deadline: 8/8/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Observation-No Hazards Accessible - Consultant observed an operable fire extinguisher and smoke detector on this date.

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Met**

Comment

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)

Met

Comment

Provider Stated Appropriate Diapering

290-2-3-.11 Medications(CR)

Met

Comment

Provider stated no medicine is being dispensed at this time.

Licensure

290-2-3-.04 Application Requirements(CR)

Not Met

Finding

290-2-3-.04(1)(d)requires a person that provides care for more than six children for pay, related or unrelated, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined, based on an observation that the provider cared for seven children for pay on this date.

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Correction Deadline: 8/8/2017

Comment

Consultant observed current 2017 license.

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Safety and Discipline

290-2-3-.11 Discipline(CR)

Met

Comment

Observed-Discussion/Redirection

290-2-3-.11 First Aid Kit

Met

Comment

290-2-3-.11(1)(e) - Complete kit observed in the Family Child Care Learning Home

Correction Deadline: 8/8/2017

290-2-3-.11 Transportation(CR)

Met

Comment

No Routine Transportation Provided

290-2-3-.21 Criminal Records Check(CR)

Not Met

Finding

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined, based on a review of records that a person living in the home and a helper hired October 6, 2015 did not have a satisfactory records check determination letter on file on this date.

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Correction Deadline: 8/8/2017

290-2-3-.07 First Aid & CPR

Not Met

Finding

290-2-3-.07(5) requires the Home to maintain for the Provider and any Provisional Employee or Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals or trainers and which dealt with emergency care for infants and children. This training must be completed prior to initial licensure for the Provider and within 90 days from date of hire for Provisional Employees and Employees. It was determined, based on a review of records that a helper hired on October 6, 2015 did not have documentation of first aid and CPR training on this date.

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Correction Deadline: 9/7/2017

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff qualifications/compliance with law

290-2-3-.07 Staff Training

Not Met

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Correction Deadline: 4/3/2016

Corrected on 8/8/2017

.07(4) - Previous citation defer until December 2017.

Finding

290-2-3-.07(4) requires the Provider, Employees and Provisional Employees with direct care responsibilities to complete health and safety training at the time of employment. Staff employed prior to September 30, 2016 will complete the training by December 29, 2016 and Staff employed after September 30, 2016 will complete the training within the first 90 days of employment. The training must address the following health and safety topics: prevention and control of infectious diseases; prevention of sudden infant death syndrome and use of safe sleeping practices; administration of medication, consistent with standards for parental consent; prevention of and response to emergencies due to food and allergic reactions; building and physical premises safety, including identification of and protection from hazards that can cause bodily injury such as electrical hazards, bodies of water, and vehicular traffic; prevention of shaken baby syndrome and abusive head trauma; emergency preparedness and response planning for emergencies resulting from a natural disaster, or threatening event such as violence at the facility; handling and storage of hazardous materials and the appropriate disposal of bio contaminants; and precautions in transporting children (if applicable). It was determined, based on a review of records that the provider and a helper hired on October 6, 2015 did not have documentation of the required health and safety orientation training on file on this date.

Correction Deadline: 9/7/2017

Defer

290-2-3-.07(4)- Provider has until December 2017 to complete the ten (10) hours of annual training.

Correction Deadline: 12/31/2017

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Not Met

Finding

290-2-3-.07(11) requires the Home to ensure that the total number of Children unrelated to the Provider in the Family Child Care Learning Home, for pay or not for pay, cannot exceed six children, except during two designated hours approved by the Department. It was determined, based on a review of records that the provider cared for seven unrelated children for pay and three related children for no pay on this date.

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Correction Deadline: 8/18/2017

290-2-3-.07 Supervision(CR)

Met

Correction Deadline: 2/23/2017

Corrected on 8/8/2017

.07(9)(a) - Previous citation cited under different rule number.