



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 8/7/2017 **VisitType:** Licensing Study

Arrival: 10:00 AM

Departure: 12:00 PM

FR-17136

Gerhartz, Michaela M

6269 Saylor Park Lithonia, GA 30058 DeKalb County
(404) 552-3470 michelle.mgm@comcast.net

Mailing Address

6269 SAYLER PARK
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Regional Consultant

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Compliance Zone Designation

08/07/2017	Licensing Study	Good Standing
01/23/2017	Monitoring Visit	Good Standing
09/13/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	3	3	0	0	0
1 & 2 Years	1	0	0	1	0
3 & 4 Years	2	3	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	6	6	0	1	0
Total Under 18 Years	6				

Children Present: 6

Total Children: 7

Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 3

Comments

Plan of Improvement: Developed This Date 08/07/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalgoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Michaela Gerhartz, Program Official

Date

Roslyn Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR) **Met**

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR) **Met**

Comment

Infant sleeping procedures and requirements discussed with Provider.

290-2-3-.07 Swimming Pools & Water-related Activities(CR) **Met**

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records **Technical Assistance**

Technical Assistance

290-2-3-.08(1) - Record keeping and documentation procedures discussed with Provider on this date.

Correction Deadline: 8/7/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Not Met****Finding**

290-2-3-.11(2)(c) requires that documentation of drills required by these rules shall be maintained in the Home. The Home shall conduct drills for fire, tornado, and other emergency situations. The fire drills will be conducted monthly and tornado and other emergency situation drills will be conducted every six months. The Home shall maintain documentation of the dates and times of these drills for two years. It was determined based on review of records that this information was not documented for the month of June 2017.

POI (Plan of Improvement)

The Provider will develop and implement a plan and schedule for conducting the required drills, completing the documentation, keeping the documentation on file for two years.

Correction Deadline: 9/6/2017**Comment**

Reminder-Keep Hazards Inaccessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Technical Assistance****Technical Assistance**

290-2-3-.13(2)(a) - Routine playground maintenance discussed with Provider on this date.

Correction Deadline: 8/17/2017**Health and Hygiene****290-2-3-.11 Children's Health and Hygiene(CR)****Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR)**Met****Comment**

No children on medication enrolled

Licensure**290-2-3-.04 Application Requirements(CR)****Met****Comment**

Appropriate number of children present. The Provider cared for five children for pay and one child for no compensation on this date.

Safety and Discipline**290-2-3-.11 Discipline(CR)****Met****Comment**

Pleasant Interactions Observed

290-2-3-.11 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(e) requires every Employee hired before January 1, 2014 must have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file. If the Employee has only a satisfactory Preliminary Records Check, the Employee must obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on review of records that this information was not documented for two persons. A one day letter was left on this date.

POI (Plan of Improvement)

The Home Provider will ensure that every employee has a Satisfactory Determination as required by the Rules.

Correction Deadline: 8/11/2017**Recited on 8/7/2017**

290-2-3-.07 Staff Qualifications(CR)**Met****Comment**

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)**Met****Comment**

Appropriate Ratios Observed

290-2-3-.07 Supervision(CR)**Met****Comment**

Observed-Direct Supervision/Attention To Needs