



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/28/2017 **VisitType:** Licensing Study **Arrival:** 9:55 AM **Departure:** 1:45 PM

CCLC-3148

Loving Arms Child Development Center

469 HILL STREET, S. E. Atlanta, GA 30312 Fulton County
(404) 688-9455 LOVNARMS2@AOL.COM

Regional Consultant

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Mailing Address

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Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
07/28/2017	Licensing Study	Good Standing	
01/04/2017	Licensing Study	Good Standing	
08/11/2016	Monitoring Visit	Good Standing	

Ratios/License Capacity


Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A 3+	Three Year Olds and Four Year Olds and Five Year Olds and Six Year Olds and Over	1	20	C	17	NC	24	C	Transitioning, Breakfast
Main	B Infant/Toddler	Infants and Two Year Olds	2	13	C	16	C	NA	NA	Floor Play
Total # Children this Date: 33			Total Capacity @35 sq. ft.: 33			Total Capacity @25 sq. ft.: 40				

Building	Playground	Playground Occupancy	Playground Compliance

Comments

Plan of Improvement: Developed This Date 07/28/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Glenda Williams, Program Official

Date

Lajuana Williams, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment**591-1-1-.03 Activities****Technical Assistance****Technical Assistance**

591-1-1-.03(2) - Please ensure lesson plan for the infant classroom contains a variety of activities.

Correction Deadline: 7/28/2017

591-1-1-.12 Equipment & Toys(CR)**Met****Comment**

591-1-1-.12(4) - Heavy equipment was observed to be secured.

Correction Deadline: 7/28/2017

591-1-1-.35 Swimming Pools & Water-related Activities(CR)**N/A****Comment**

No Swimming Activities Provided

Children's Records**Records Reviewed: 5****Records with Missing/Incomplete Components: 2**

Child # 4

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing

Child # 5

Not Met

"Missing/Incomplete Components"

.08(c)-Address of Release Person Missing

591-1-1-.08 Children's Records**Not Met****Finding**

591-1-1-.08(1) requires the Center Staff to maintain a file for each child while such child is in care and for one year after that child is no longer enrolled. In order for the file to be complete, the file shall contain the following: child's name, birth date, sex, address, living arrangement, name of school if applicable; names of both Parents, home and work addresses, and home and work telephone numbers; name(s) and addresses of the person(s) to whom the child may be released including address, telephone numbers, relationship to child and to Parent(s), and other identifying information; name(s) and telephone number(s) of person(s) to contact in emergencies when the Parent cannot be reached; name and telephone number of the child's primary source of health care; and a statement regarding known allergies, physical problems, mental health disorders, mental retardation or developmental disabilities which limit the child's participation in the program. It was determined based on observation that addresses for authorized release persons was missing in two of five files observed.

POI (Plan of Improvement)

Center staff will develop a plan that includes how to obtain all required information for currently enrolled children and how to ensure this is done for future enrollees as well. The plan will also include how and where to maintain files for the required amount of time. The plan will be implemented and followed.

Correction Deadline: 7/28/2017

Facility

591-1-1-.19 License Capacity(CR)**Met****Comment**

591-1-1-.19(1) - capacities were met.

Correction Deadline: 7/28/2017

591-1-1-.25 Physical Plant - Safe Environment(CR)**Met****Comment**

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)**Met****Comment**

591-1-1-.26(9) - Please ensure weather related items are removed.

Correction Deadline: 7/28/2017

Food Service

591-1-1-.15 Food Service & Nutrition**Met****Comment**

Ensure Bottles Covered/Fully Labeled

591-1-1-.18 Kitchen Operations**Met****Comment**

Ensure Storage in Airtight Containers

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

591-1-1-.17 Hygiene(CR)**Met****Comment**

Observed-Staff Remind Children Wash Hand

591-1-1-.20 Medications(CR)**Met****Comment**

Discussed- Medication was not dispensed.

Policies and Procedures

591-1-1-.21 Operational Policies & Procedures**Not Met****Finding**

591-1-1-.21(1)(p) requires the Center to have a written plan for handling emergencies, including but not limited to severe weather, loss of electrical power or water and death, serious injury or loss of a child, a threatening event, or natural disaster which may occur at the Center; to have in place procedures for evacuation, relocation, shelter-in-place, lock-down, communication and reunification with families, and continuity of operations. The plan must apply to all children in care and include specific accommodations for infants and toddlers, children with disabilities, and children with chronic medical conditions and shall include assurance that no Center Personnel will impede in any way the delivery of emergency care or services to a child by licensed or certified emergency health care professionals. It was determined based on observation that the center did not have an updated written plan that included evacuation, relocation, sheltering in place, lock down or reunification with families.

POI (Plan of Improvement)

The Center will write or revise an emergency plan that includes all of the required items.

Correction Deadline: 8/2/2017**Finding**

591-1-1-.21(1)(q) requires the Center to have in the Center policies and procedures a description of the safe sleep practices followed by the Center that includes the following information: the initial placement of Infants on their backs to sleep; no cover or other soft items in crib; appropriate sleep clothing for Infants to be provided by Parent; individual crib, cot or mat and bedding provided and changing and cleaning practices for these items; Infants who fall asleep in other equipment, on the floor or elsewhere will be moved to a crib to sleep; and no swaddling or positioning devices used. It was determined based on observation that a safe sleep policy was not included in parent policies.

POI (Plan of Improvement)

The Center will write or revise policies and procedures to include the required description of the Center's safe sleep practices.

Correction Deadline: 8/2/2017**Correction Deadline: 1/9/2017****Corrected on 7/28/2017****.21(3) - Previous cite corrected**

Safety

591-1-1-.05 Animals**N/A****Comment**

No Animals Kept

591-1-1-.11 Discipline(CR) **Met**

Comment

Observed-Discussion/Redirection

591-1-1-.13 Field Trips(CR) **Met**

Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR) **Met**

Comment

Observed-Complete Documentation. No summer transportation was provided. Transportation documentation from the last day of school was observed

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR) **Met**

Comment

Discussed-SIDS/Infant Sleeping Position

Staff Records

591-1-1-.09 Criminal Records Check(CR) **Not Met**

Finding

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined based on observation that a staff person was present without a satisfactory records check determination.

POI (Plan of Improvement)

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

Correction Deadline: 7/28/2017

Correction Deadline: 1/4/2017

Corrected on 7/28/2017

.09(1)(e) - Previous cite corrected

Finding

Previously Cited: 591-1-1-.24(d) requires the center to have evidence of required orientation applicable to the position of director or employee. It was determined based on the observation of staff records that the center did not have documentation to show that all staff had completed orientation.

591-1-1-.24(1) requires the center to maintain a personnel file on the Director, all Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance, and other Support Staff for the duration of the term of employment plus one calendar year, and it shall contain the following: identifying information to include: name, date of birth, social security number, current address and current telephone number; employment history; as applicable to the position held: evidence of education and qualifying work experience; evidence of all training required by these rules which shall include: title of training, date of training, trainer's signature, location of training and number of clock hours obtained; a statement completed by the staff member that the information provided is true and accurate; any other records required by these rules; and as applicable to the position held, evidence of required orientation including date and signature of person providing the orientation; It was determined based on observation of staff records that three staff required evidence of initial orientation.

POI (Plan of Improvement)

Previously Cited: The center will ensure that documentation of orientation is on file.

The Center will secure required information for all Personnel. The Center will ensure that complete information is in the personnel file for all Directors, Employees, Provisional Employees, Personnel, Staff, Students-in-Training, Volunteers, Clerical, Housekeeping, Maintenance and other Support Staff.

Correction Deadline: 7/28/2017**Recited on 7/28/2017**

591-1-1-.31 Staff(CR)**Met****Comment**

591-1-1-.31(13) - Center complied with all applicable laws.

Correction Deadline: 7/28/2017

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)**Met****Comment**

Observed-Adequate Supervision