



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 7/25/2017 **VisitType:** Monitoring Visit **Arrival:** 10:50 AM **Departure:** 12:20 PM

FR-9900102563

Hubbard, Annette H.

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Mailing Address

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Compliance Zone Designation		
07/25/2017	Monitoring Visit	Good Standing
03/07/2017	Licensing Study	Good Standing
08/19/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	0	0
1 & 2 Years	4	4	0	0	0
3 & 4 Years	2	2	0	0	0
School Age(5+) Years	2	2	0	0	0
Total Under 13 Years	8	8	0	0	0
Total Under 18 Years	8				

Children Present: 8

Total Children: 8

Caregivers/Helpers Present: 2

Total Caregivers/Helpers: 3

More than 6 for pay

6 for pay present & no-pay present does not have a notarized no-pay statement

Comments

Follow up to the previous Licensing Study that was conducted on March 7, 2017 was completed on this date.

Discussed emergency plans and emergency drills form.

Discussed core rule changes.

The Director was provided a copy of the handwashing procedures for staff, children, and diapering procedures.

Plan of Improvement: Developed This Date 07/25/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(j)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@dec.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://dec.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Annette Hubbard, Program Official

Date

Colleen Covey, Consultant

Date



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Findings Report

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The following information is associated with a Monitoring Visit:

Activities and Equipment

290-2-3-.12 Equipment and Supplies(CR)

Met

Comment

Observed-Variety Of Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Not Evaluated

Comment

Not caring for infants at this time.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

N/A

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Met

Correction Deadline: 3/7/2017

Corrected on 7/25/2017

.08(1)(c) - Current immunizations were observed on this date.

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)

Met

Comment

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Met**

Comment

Outside Area Clean, Well Maintained

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Met**

Comment

Staff Stated Proper Knowledge of handwashing procedures.

290-2-3-.11 Diapering Areas & Practices(CR) **Met**

Comment

Staff Stated Proper Knowledge

290-2-3-.11 Medications(CR) **N/A**

Comment

The provider does not administer medication.

Licensure

290-2-3-.04 Application Requirements(CR) **Not Met**

Finding

290-2-3-.04(1)(d)requires a person that provides care for more than six children for pay, related or unrelated, as defined in the rules, to make application to the Department for a license to operate as a Child Care Learning Center. It was determined by consultant's observation that nine children were in care on this date.

POI (Plan of Improvement)

The Family Child Care Learning Home caring for more than six children shall reduce the number of children in care to six. The Family Child Care Learning Home will submit an application for a Child Care Learning Center and receive a license to operate from the Department before caring for more than six children, related or unrelated, for pay.

Correction Deadline: 7/25/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) **Met**

Comment

Observed-Positive Learning Environment

290-2-3-.11 Transportation(CR) **N/A**

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR)

Met

Correction Deadline: 3/7/2017

Corrected on 7/25/2017

.21(1)(e) - Satisfactory criminal record checks were observed for the provider and helper.

290-2-3-.07 Staff Qualifications(CR)

Met

Comment

Staff qualifications/compliance with law

Staff:Child Ratios and Supervision

290-2-3-.07 Staff:Child Ratios(CR)

Met

Comment

Proper ratios were not observed on this date. This was cited under the Licensed Capacity rule.

290-2-3-.07 Supervision(CR)

Met

Comment

Observed-Adequate Supervision