



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/21/2019 **VisitType:** Monitoring Visit

Arrival: 9:15 AM

Departure: 11:20 AM

CCLC-46551

Dahlonega Country Day Academy

619 Buckhorn Tavern Road Dahlonega, GA 30533 Lumpkin County
 (706) 867-6290 dcd8676290@windstream.net

Mailing Address

619 Buckhorn Tavern Rd.
 Dahlonega, GA 30533

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@decal.ga.gov

Joint with: Candace Gilbert

Quality Rated: ★ ★ ★

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
06/21/2019	Monitoring Visit	Good Standing	
12/20/2018	Licensing Study	Good Standing	
03/27/2018	Licensing Study	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Back Building	Back Right E		0	0	C	7	C	NA	NA	
Back Building	Middle 1st Left C		0	0	C	9	C	NA	NA	
Back Building	Middle 2nd Left D	Three Year Olds	2	8	C	14	C	NA	NA	Breakfast
Back Building	Middle B		0	0	C	22	C	NA	NA	
Total Capacity @35 sq. ft.:			37			Total Capacity @25 sq. ft.:		0		Building capacity limited by Heath Department Limitations
Cottage	Back Room		0	0	C	5	C	NA	NA	
Cottage	Front Room	Infants	2	5	C	12	C	NA	NA	Floor Play
Total Capacity @35 sq. ft.:			15			Total Capacity @25 sq. ft.:		0		Building capacity limited by Building Department
Main	Room A- 1st Right	Three Year Olds	1	11	C	13	C	NA	NA	Breakfast
Main	Room B 2nd Right	Six Year Olds and Over	2	16	C	18	C	NA	NA	Centers
Main	Room C 3rd Right	One Year Olds	2	3	C	10	C	NA	NA	Free Play
Main	Room D -1st Left		0	0	C	21	C	NA	NA	
Main	Room E - 2nd Left	PreK	2	10	C	18	C	NA	NA	Breakfast
Main	Room F- 3rd Left	Two Year Olds and Three Year Olds	1	6	C	14	C	NA	NA	Breakfast
Main	Room G 4th Left	Three Year Olds	2	8	C	11	C	NA	NA	Breakfast
Total Capacity @35 sq. ft.:			103			Total Capacity @25 sq. ft.:		0		Building capacity limited by Heath Department Limitations
Total # Children this Date: 67			Total Capacity @35 sq. ft.:			Total Capacity @25 sq. ft.:		0		


Building	Playground	Playground Occupancy	Playground Compliance
Cottage	Main Playground & Front Porch	8	C
Cottage	Side Porch	2	C
Main	Covered Porch	5	C
Main	Playground A	55	C
Main	Playground B	16	C

Comments

Follow up to the previous Licensing Study that was conducted on December 20, 2018 was completed on this date.

Plan of Improvement: Developed This Date 06/21/2019

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Please refer to the website, <http://www.decal.ga.gov/CCS/RulesAndRegulations.aspx>, for information regarding October 1, 2018 rule changes about Criminal Records Checks that may affect your facility. In summary,

- New records checks will be required to be completed if a staff member experiences a six month break in service from the child care industry
- New clearance is required at least once every five years
- Any staff member solely responsible for supervising children will be required to have completed a comprehensive background clearance
- All staff members are required to have completed at least a national fingerprint based clearance check
- Any staff member with only the national fingerprint based clearance, must be under constant and direct supervision of a staff member with a satisfactory comprehensive records check clearance
- Facilities are required to use DECAL KOALA for Criminal Records Checks, including to verify portability of an employee

O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)



Important New Deadlines:

Your program must be Quality Rated by December 31, 2020 in order to continue to receive Childcare and Parent Services (CAPS).

Get started today! Sign up by completing a short online application: <https://qualityrated.dec.state.ga.us/>
Request free technical assistance to help you earn your star rating by contacting the Quality Rated help desk at 855-800-7747 or qualityrated@dec.state.ga.us

Heather Chambers, Program Official

Date

Colleen Covey, Consultant

Date

Candace Gilbert, Consultant

Date



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Findings Report

Date: 6/21/2019 **VisitType:** Monitoring Visit **Arrival:** 9:15 AM **Departure:** 11:20 AM

CCLC-46551

Dahlonega Country Day Academy

619 Buckhorn Tavern Road Dahlonega, GA 30533 Lumpkin County
(706) 867-6290 dcd8676290@windstream.net

Mailing Address

619 Buckhorn Tavern Rd.
Dahlonega, GA 30533

Regional Consultant

Colleen Covey

Phone: (706) 256-7245

Fax: (706) 256-7244

colleen.covey@dec.al.ga.gov

Joint with: Candace Gilbert

The following information is associated with a Monitoring Visit:

Activities and Equipment

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Equipment and furniture observed to be properly secured, as applicable.

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

Comment

Center does not provide swimming activities.

Facility

591-1-1-.19 License Capacity(CR)

Met

Comment

Licensed capacity observed to be routinely met by center.

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Comment

No hazards observed accessible to children on this date.

591-1-1-.26 Playgrounds(CR)

Met

Comment

Playground observed to be clean and in good repair.

Food Service

591-1-1-.18 Kitchen Operations

Met

Correction Deadline: 12/20/2018

Corrected on 6/21/2019

.18(8) - Food was observed labeled or in it's original container on this date.

Health and Hygiene

591-1-1-.10 Diapering Areas & Practices(CR)

Met

Comment

Staff state proper knowledge of diapering procedures.

591-1-1-.17 Hygiene(CR)

Met

Comment

Proper hand washing observed throughout the center.

Correction Deadline: 12/20/2018

Corrected on 6/21/2019

.17(8) -Staff observed to wash hands on this date.

591-1-1-.20 Medications(CR)

Not Evaluated

Comment

The Director stated that no medication has been administered since the previous visit was conducted on December 20, 2018. (This rule was not evaluated on this date).

Safety

591-1-1-.11 Discipline(CR)

Met

Comment

Staff were observed to maintain a positive learning environment on this date.

591-1-1-.36 Transportation(CR)

Not Met

Finding

591-1-1-.36(4)(a) requires an annual safety check for each vehicle. The annual safety check, completed by a trained individual, should include a check of the: tires, headlights, horn, taillights, turn signals, brake lights, brakes, suspension, exhaust system, steering, windows, windshields and windshield wipers. A copy of the annual safety check will be kept in the Center or on the vehicle and should include evidence of any repairs and/or replacements that were identified as needed on the inspection report. It was determined by a review of records that the most recent annual vehicle inspection expired on June 5, 2018.

POI (Plan of Improvement)

The Center will obtain the annual vehicle inspection.

Correction Deadline: 6/26/2019

Finding

591-1-1-.36(7)(c)2. requires that the driver or other designated person shall immediately document in writing, with a check or other mark/symbol to account for each child listed on the passenger transportation checklist each time a child enters and exits the vehicle. The driver or other designated staff person shall document in writing with a different mark/symbol to account for each child listed on the passenger transportation checklist who was not present on the vehicle for any reason. An explanation shall be documented in writing whenever a child is transported to a field trip site but is not present on the return trip to the Center. It was determined by a review of documents that when children were transported on May 16, 2019, nine children documented as loaded onto the vehicle were not documented to have been unloaded from the vehicle.

POI (Plan of Improvement)

The driver/other designated person will immediately document in writing with a check/mark/symbol each time a child gets on and off the vehicle.

Correction Deadline: 6/22/2019

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Discussed SIDS and infant sleeping position.

Staff Records

591-1-1-.09 Criminal Records and Comprehensive Background Checks(CR)**Technical Assistance****Technical Assistance**

591-1-1-.09(1) - Portability requirements were discussed with the Director on this date.

Comment

Consultant requested to view all Criminal Record checks for employees hired after last visit. Director stated that there have been no new hires since last visit was conducted on December 20, 2018.

Correction Deadline: 12/21/2018**Corrected on 6/21/2019****.09(1)(j) - All twenty nine staff members employed on this date were listed as employed at the center.**

591-1-1-.31 Staff(CR)**Met****Comment**

Staff observed to be compliant with applicable laws and regulations.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)**Met****Comment**

Center observed to maintain appropriate staff:child ratios.

591-1-1-.32 Supervision(CR)**Met****Comment**

Adequate supervision observed on this date.