



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 6/15/2017 **VisitType:** Licensing Study

Arrival: 12:05 PM

Departure: 2:20 PM

FR-17552

Hitchcock-Scott, Cynthia R

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Regional Consultant

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Compliance Zone Designation		
06/15/2017	Licensing Study	Good Standing
10/20/2016	Monitoring Visit	Good Standing
05/24/2016	Licensing Study	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	2	2	0	0	0
1 & 2 Years	3	3	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	2	0	0	2
Total Under 13 Years	5	7	0	0	1
Total Under 18 Years	5				

Children Present: 6

Total Children: 9

Caregivers/Helpers Present: 2


Total Caregivers/Helpers: 2

Comments

The purpose of this visit was to conduct a licensing study and to follow up on previous rule violations.

Plan of Improvement: No Plan Developed

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Cynthia Hitchcock-Scott, Program Official

Date

Jacquelyn Sims, Consultant

Date



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Findings Report

Date: 6/15/2017 **VisitType:** Licensing Study **Arrival:** 12:05 PM **Departure:** 2:20 PM

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 10/20/2016

Corrected on 6/15/2017

.19(2)(b) - Correction of previous citation in that pack-n-plays were observed to be free of any objects while children slept.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

290-2-3-.08 Children's Records

Not Met

Comment

290-2-3-.08(2)(c)18 - Consultant observed signed statements of no liability insurance for seven of seven enrolled children.

Correction Deadline: 6/15/2017

Finding

290-2-3-.08 (4) requires documentation for the care of children, related and unrelated, for whom no pay is received to include a notarized statement from the Parent(s) attesting to the non-pay status. It was determined based on a review of records, that The home provider did not have a notarized statement attesting to the non-pay status for one child.

POI (Plan of Improvement)

The Home Provider will obtain and maintain documentation.

Correction Deadline: 6/15/2017

290-2-3-.08 Parental Authorization(CR) **Met**

Comment

Parent Authorizations Obtained/Completed

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR) **Met**

Comment

Reminder-Keep Hazards Inaccessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR) **Met**

Comment

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR) **Met**

Correction Deadline: 10/27/2016

Corrected on 6/15/2017

.13(2)(c) - Correction of previous citation in that the consultant observed the fencing material to have been repaired and free of any hazards.

Health and Hygiene

290-2-3-.11 Children's Health and Hygiene(CR) **Technical Assistance**

Technical Assistance

290-2-3-.11(1) - Consultant spoke with the provider and reviewed diapering steps. Staff stated knowledge and consultant asked that she be sure that her hands, along with the children's hands, are washed at the specified times.

290-2-3-.11 Diapering Areas & Practices(CR) **Technical Assistance**

Technical Assistance

290-2-3-.11(1)(g) - Consultant spoke with the director and discussed disinfecting the diaper changing surface after each use.

Correction Deadline: 6/15/2017

290-2-3-.11 Medications(CR) **Met**

Comment

Director stated that she does not currently dispense medications.

Licensure

290-2-3-.04 Application Requirements(CR) **Met**

Comment

290-2-3-.04(1)(d) - Provider observed to care for five children.

Correction Deadline: 6/15/2017

Safety and Discipline

290-2-3-.11 Animals **Met**

Comment

No Animals Kept

290-2-3-.11 Discipline(CR)**Met****Comment**

Observed-Positive Learning Environment

290-2-3-.11 Transportation(CR)**Met****Comment**

Provider stated that she does not provide routine transportation.

Staff Records

290-2-3-.08 Criminal Records Check(CR)**Technical Assistance****Technical Assistance**

290-2-3-.08(5) - Consultant reviewed criminal records requirements with the provider.

290-2-3-.21 Criminal Records Check(CR)**Not Met****Finding**

290-2-3-.21(1)(a) requires the Home to ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination before the individual is present at the Home while any child is present at the Home. It was determined based on a review of records, that the provider's daughter was present in the home and did not have a satisfactory preliminary records check determination letter on file. Provider stated that the daughter arrived from college and has been present in the home as of June 14, 2017. Consultant left a one day letter with the provider.

POI (Plan of Improvement)

The Home Provider will obtain the required satisfactory records check determination(s). The Home will ensure that the Provider, every actual and potential Employee and Provisional Employee has a Satisfactory Records Check Determination. The Provider, Employees, and Provisional Employees MUST have a Satisfactory Records Check Determination to reside in and be at the Home when a child is present for care.

Correction Deadline: 6/16/2017

290-2-3-.07 First Aid & CPR**Not Met****Finding**

290-2-3-.07(5) requires the Home to maintain for the Provider and for any Employee with direct care responsibilities current evidence of successful completion of a biennial training program in cardiopulmonary resuscitation (CPR) and a triennial training program in first aid which have been offered by certified or licensed health care professionals and which dealt with emergency care for infants and children. The Provider shall attend ten clock hours of diverse training which is related to care of children and which is offered by an accredited college, university or vocational program or other Department approved source annually. Records of completion of such training programs shall be maintained in the Home by the Provider, as required by these rules. The annual ten clock hours of training shall be chosen from the following fields: (a) Child Development: including discipline, guidance, nutrition, injury control and safety; (b) Health: including sanitation, disease control, cleanliness, detection and disposition of illness; (c) Child Abuse and Neglect: including identification and reporting, and meeting the needs of abused and/or neglected children; and (d) Business Related Topics: including parental communication, recordkeeping, etc.; provided however that such business related training shall be limited to no more than two of the required ten clock hours of training. It was determined based on a review of records, that the provider lacked documentation of CPR training.

POI (Plan of Improvement)

The Home will obtain the required CPR, first aid and annual training and will keep certificates, cards, or other proof of training on file. The Home will submit proof of training to the Department, if requested.

Correction Deadline: 7/15/2017

290-2-3-.07 Independent Contractors(CR) **Met**

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) **Met**

Comment

No additional staff

290-2-3-.07 Staff Training **Met**

Comment

Health/Safety training reminder

290-2-3-.08 Staff Training **Not Met**

Finding

290-2-3-.08(6) requires that documentation of training include the following: 1) title of training, 2) date of training, 3) number of clock hours obtained and 4) name(s) of trainers/sponsoring organizations. It was determined, based on a review of records, that the provider lacked the required 10 hours of annual training.

POI (Plan of Improvement)

The Home Provider will ensure that complete training information is on file.

Correction Deadline: 6/15/2017

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR) **Met**

Comment

Appropriate Ratios Observed