



Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334
 Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/24/2017 **VisitType:** Licensing Study

Arrival: 8:45 AM

Departure: 11:45 AM

CCLC-54

W.W. Law

909 E. Bolton St. Savannah, GA 31401 Chatham County
 (912) 233-5230 snethles@greenbriarchildrenscenter.org

Regional Consultant

Stacey Foston

Phone: (706) 806-0407

Fax: (706) 806-0406

stacey.foston@decal.ga.gov

Mailing Address

Same

Compliance Zone Designation			Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient. Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules. Support - Program performance is demonstrating a need for improvement in meeting rules. Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/24/2017	Licensing Study	Good Standing	
12/20/2016	Monitoring Visit	Good Standing	
01/28/2016	LS POI Follow Up	Good Standing	

Ratios/License Capacity

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A, left room	One Year Olds and Two Year Olds	2	7	C	10	C	NA	NA	Outside, Transitioning, Music, Free Play
Main	B, Right	Three Year Olds and Four Year Olds and Five Year Olds	1	6	C	31	C	NA	NA	Circle Time, Transitioning, Centers, Outside
Total Capacity @35 sq. ft.: 41			Total Capacity @25 sq. ft.: 0							
Total # Children this Date: 13			Total Capacity @35 sq. ft.: 41							
			Total Capacity @25 sq. ft.: 0							

Building	Playground	Playground Occupancy	Playground Compliance
Main	A	138	C

Comments

Plan of Improvement: Developed This Date 05/24/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



Reminder: All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Sonya Overton Nethles, Program Official

Date

Stacey Foston, Consultant

Date



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Findings Report

Date: 5/24/2017 **VisitType:** Licensing Study

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The following information is associated with a Licensing Study:

Activities and Equipment

591-1-1-.03 Activities

Met

Comment

591-1-1-.03(3)(g) - Observed current lesson plans and daily schedules posted in classrooms.

Correction Deadline: 5/24/2017

591-1-1-.12 Equipment & Toys(CR)

Met

Comment

Observed-Variety Throughout Center

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

591-1-1-.08 Children's Records

Technical Assistance

Technical Assistance

591-1-1-.08 - Discussed with the director about ensuring that authorized pick person and emergency contact person address is complete on all enrollment forms.

591-1-1-.23 Parental Authorization

Met

Comment

Parent Authorizations Obtained/Completed

Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)	Met
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Comment

Observation-No Hazards Accessible

591-1-1-.26 Playgrounds(CR)	Technical Assistance
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Technical Assistance

591-1-1-.26 - Discussed with the director about monitoring the space between the building and the fence pole in the left side of the playground. Please ensure the space is less than three and half inches wide.

Correction Deadline: 12/30/2016

Corrected on 5/24/2017

.26(7) - The center had adequate resilient surface on this date. Please redistribute the mulch in the fall zones of the silver slide.

	Food Service
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591-1-1-.15 Food Service & Nutrition	Met
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Comment

Menu Meets USDA Guidelines

	Health and Hygiene
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591-1-1-.10 Diapering Areas & Practices(CR)	Met
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Comment

Observed-Proper Diapering

591-1-1-.17 Hygiene(CR)	Met
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Comment

Observed-Proper Hand Washing Throughout

591-1-1-.20 Medications(CR)	Met
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Comment

The director states that the center has not dispense medication since the last visit.

	Policies and Procedures
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591-1-1-.21 Operational Policies & Procedures	Met
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Comment

591-1-1-.21(3) - Observed documentation of drills.

Correction Deadline: 5/29/2017

	Safety
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591-1-1-.11 Discipline(CR)	Met
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Comment

Observed-Positive Learning Environment

591-1-1-.13 Field Trips(CR)	Met
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Comment

No Field Trips at This Time

591-1-1-.36 Transportation(CR)**Met****Comment**

No Routine Transportation Provided

Sleeping & Resting Equipment

591-1-1-.30 Safe Sleeping and Resting Requirements(CR)**Met****Comment**

Mats observed to be in good condition. The center does not have any infants enrolled.

Staff Records

Records Reviewed: 5**Records with Missing/Incomplete Components: 1**

Staff # 3

Not Met

Date of Hire: 11/25/2013

"Missing/Incomplete Components"

.09-Criminal Records Check Missing

591-1-1-.09 Criminal Records Check(CR)**Not Met****Finding**

591-1-1-.09(1)(e) requires every Employee hired before January 1, 2014 have either a satisfactory Preliminary Records Check Determination or a satisfactory Fingerprint Records Check Determination on file and requires that Employees hired before January 1, 2014 that have only a satisfactory Preliminary Records Check Determination on file to obtain a Fingerprint Records Check Determination before January 1, 2017. It was determined based on a review of files that one part time employee did not obtain fingerprint records check determination before January 1, 2017 as required.

POI (Plan of Improvement)

The Center will ensure that every employee hired before January 1, 2014 has a satisfactory preliminary determination or satisfactory fingerprint determination on file and will have a plan to ensure that these employees obtain a Fingerprint Records Check Determination before January 1, 2017. The consultant left a one day letter.

Correction Deadline: 5/24/2017

591-1-1-.14 First Aid & CPR**Met****Comment**

Observed-100% Certified First Aid & CPR

591-1-1-.33 Staff Training**Met****Comment**

Observed - Documentation Of Training

591-1-1-.31 Staff(CR)**Not Met****Finding**

591-1-1.31(2)(b) requires teachers/lead caregivers to meet minimum qualifications. It was determined based on a review of records that one lead teacher credential had expired January 1, 2017.

POI (Plan of Improvement)

The teacher completed 120 hours of CDA course work in 2014. The center will follow up with the CDA program about obtaining CDA certificate.

Staffing and Supervision

591-1-1-.32 Staff:Child Ratios and Group Size(CR)	Met
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Comment

Observed-Appropriate Staff:Child Ratios

591-1-1-.32 Supervision(CR)	Met
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Comment

Observed-Adequate Supervision