



**Bright from the Start Georgia Department of Early Care and Learning**  
**2 Martin Luther King Jr. Drive SE, 670 East Tower**  
**Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

**Date:** 5/22/2017    **VisitType:** Monitoring Visit    **Arrival:** 11:55 AM    **Departure:** 4:35 PM

**CCLC-26514**

**MileStones Learning Center & Childcare**

101 RiverStone Vista, Suite 112 Blue Ridge, GA 30513 Fannin County  
 (706) 258-4188 jdavis@blueridgemilestones.com

**Regional Consultant**

Colleen Covey  
 Phone: (706) 256-7245  
 Fax: (706) 256-7244  
 colleen.covey@decal.ga.gov

**Mailing Address**  
 Same

<b>Compliance Zone Designation</b>			<b>Compliance Zone Designation</b> - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.  <b>Good Standing</b> - Program is demonstrating an acceptable level of performance in meeting the rules. <b>Support</b> - Program performance is demonstrating a need for improvement in meeting rules. <b>Deficient</b> - Program is not demonstrating an acceptable level of performance in meeting the rules.
05/22/2017	Monitoring Visit	Good Standing	
10/13/2016	Complaint Investigation Follow Up	Good Standing	
10/13/2016	Complaint Closure	Good Standing	

**Ratios/License Capacity**

Building	Room	Age Group	Staff	Children	NC/C	Max 35 SF.	35 SF. Comp.	Max 25 SF.	25 SF. Comp.	Notes
Main	A		0	0	C	6	C	NA	NA	
Main	B	Infants and One Year Olds	1	6	C	6	C	NA	NA	Nap, Floor Play
Main	C	Two Year Olds	1	16	C	26	C	NA	NA	Nap
Main	D	One Year Olds	2	15	C	26	C	NA	NA	Nap
Main	E	Three Year Olds and Four Year Olds	2	17	C	29	C	41	C	Transitioning
Main	F	Four Year Olds and Five Year Olds	1	9	C	24	C	NA	NA	Transitioning
Total Capacity @35 sq. ft.: 117					Total Capacity @25 sq. ft.: 129					
Total # Children this Date: 63			Total Capacity @35 sq. ft.: 117			Total Capacity @25 sq. ft.: 129				

Building	Playground	Playground Occupancy	Playground Compliance
Main	Playground	53	C

**Comments**

Follow up to the previous visit that was conducted on October 13, 2016 was completed on this date.

Comprehensive criminal record checks were discussed with the Director.  
 Health and Safety Orientation training was discussed with the Director.  
 Emergency plans and new drill form was discussed with the Director.

Plan of Improvement: Developed This Date 05/22/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).



**Reminder:** All employees of child care programs must be fingerprinted before **January 1, 2017**. For instructions and to submit records check applications online, please visit [www.decalkoala.com](http://www.decalkoala.com). You are encouraged not to wait and to complete the process as soon as possible.



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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

**Refutation Process:**

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to [CCSRefutations@decal.ga.gov](mailto:CCSRefutations@decal.ga.gov).

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

\_\_\_\_\_  
Lisa Jarrett, Program Official

\_\_\_\_\_  
Date

\_\_\_\_\_  
Colleen Covey, Consultant

\_\_\_\_\_  
Date



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### Findings Report

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The following information is associated with a Monitoring Visit:

#### Activities and Equipment

591-1-1-.35 Swimming Pools & Water-related Activities(CR)

N/A

**Comment**

No Swimming Activities Provided

#### Children's Records

591-1-1-.08 Children's Records

Met

Correction Deadline: 10/14/2016

Corrected on 5/22/2017

.08(a)-(f) - Files reviewed today were complete.

#### Facility

591-1-1-.25 Physical Plant - Safe Environment(CR)

Met

Correction Deadline: 10/13/2016

Corrected on 5/22/2017

.25(13) - No hazards were accessible on this date.

591-1-1-.26 Playgrounds(CR)

Technical Assistance

**Technical Assistance**

591-1-1-.26 - Discussed mat being flush with mulch in order to prevent a tripping hazard.

#### Health and Hygiene

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**591-1-1-.10 Diapering Areas & Practices(CR)****Met****Comment**

Observed-Proper Diapering

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**591-1-1-.17 Hygiene(CR)****Not Met****Finding**

591-1-1-17(7)(a-d) requires that children wash their hands with liquid soap and warm running water upon arrival for care, when moving from one child care group to another, upon re-entering the child care area after outside play, before and after eating meals and snacks, handling or touching food, playing in water; after toileting and diapering, playing in sand, touching animals or pets, and contact with bodily fluids; after contamination by any other means. Children were observed to not wash their hands as required. It was determined by consultant's observation that the children in the two year old classroom did not wash their hands after diapering or using the restroom, prior to snack.

**POI (Plan of Improvement)**

To ensure proper handwashing by children, the center will train staff on handwashing requirements.

**Correction Deadline: 5/22/2017**

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**591-1-1-.20 Medications(CR)****Met****Correction Deadline: 10/13/2016****Corrected on 5/22/2017****.20(4) - No medication was observed accessible on this date.****Safety**

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**591-1-1-.11 Discipline(CR)****Met****Comment**

Observed-Positive Learning Environment

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**591-1-1-.13 Field Trips(CR)****N/A****Comment**

No Field Trips at This Time

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**591-1-1-.36 Transportation(CR)****Met****Comment**

Observed-Complete Documentation

**Sleeping & Resting Equipment**

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**591-1-1-.30 Safe Sleeping and Resting Requirements(CR)****Not Met****Finding**

591-1-1-.30(2)(h) requires that infants shall not sleep in equipment other than safety-approved cribs, such as, but not limited to, a car safety seat, bouncy seat, highchair, or swing. Infants who arrive at the Center asleep or fall asleep in such equipment, on the floor or elsewhere, shall be transferred to a safety-approved crib. It was determined that three infants were in a classroom that did not have any approved sleeping equipment available. Two infants were observed sleeping in a bouncer and a swing upon arrival.

**POI (Plan of Improvement)**

The center will

**Correction Deadline: 5/23/2017****Staff Records**

Staff # 6 Not Met  
 Date of Hire: 02/16/2017  
"Missing/Incomplete Components"  
 .09-Criminal Records Check Missing

Staff # 8 Not Met  
 Date of Hire: 03/15/2016  
"Missing/Incomplete Components"  
 .09-Criminal Records Check Missing

Staff # 13 Not Met  
 Date of Hire: 04/03/2017  
"Missing/Incomplete Components"  
 .09-Criminal Records Check Missing

Staff # 17 Not Met  
 Date of Hire: 12/01/2016  
"Missing/Incomplete Components"  
 .09-Criminal Records Check Missing

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**591-1-1-.09 Criminal Records Check(CR) Not Met**

**Finding**

591-1-1-.09(1)(a) requires the Center to ensure that every Director, Employee and Provisional Employee of the Child Care Learning Center has a satisfactory records check determination before the individual is present at the Center or before the individual resides in a Center. It was determined by consultant's review of staff files that four employees out of eighteen did not have a satisfactory determination on file.

**POI (Plan of Improvement)**

The Center will obtain the Required Satisfactory Records Check Determination before an individual is present at the Center while any child is present for care or before residing in a Center.

**Correction Deadline: 5/22/2017**

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**591-1-1-.31 Staff(CR) Defer**

**Defer**

591-1-1-.31(2)(b)-

**POI (Plan of Improvement)**

The teacher/lead caregiver will obtain a credential that meets the rule requirements listed in 591-1-.31(2)(b)3.(i) through (xii).

**Correction Deadline: 12/30/2016**

<b>Staffing and Supervision</b>
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**591-1-1-.32 Staff:Child Ratios and Group Size(CR) Met**

**Comment**

Discussed-Naptime Ratios

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**591-1-1-.32 Supervision(CR)**

**Met**

**Comment**

Observed-Appropriate Staff:Child Ratios