



**Bright from the Start Georgia Department of Early Care and Learning
2 Martin Luther King Jr. Drive SE, 670 East Tower
Atlanta, GA 30334**

Phone: (404) 657-5562 WWW.DECAL.GA.GOV

Date: 5/15/2017 **VisitType:** Licensing Study

Arrival: 9:35 AM

Departure: 11:05 AM

FR-000013416

Calderon, Monique T

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Regional Consultant

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Compliance Zone Designation		
05/15/2017	Licensing Study	Good Standing
10/18/2016	Monitoring Visit	Good Standing
02/03/2016	Monitoring Visit	Good Standing

Compliance Zone Designation - A summary measure of a program's 12 month monitoring history, as it pertains to child care health and safety rules. The three compliance zones are good standing, support, and deficient.

Good Standing - Program is demonstrating an acceptable level of performance in meeting the rules.

Support - Program performance is demonstrating a need for improvement in meeting the rules.

Deficient - Program is not demonstrating an acceptable level of performance in meeting the rules.

Ratios/License Capacity

Age Ranges	Children Present	Child For Pay	CAPS	Not for Pay	Provider Children
Infant (0-11 mos)	0	0	0	1	0
1 & 2 Years	2	2	0	0	0
3 & 4 Years	0	0	0	0	0
School Age(5+) Years	0	0	0	0	0
Total Under 13 Years	2	2	0	1	0
Total Under 18 Years	2				

Children Present: 2

Total Children: 3


Caregivers/Helpers Present: 1

Total Caregivers/Helpers: 2

Comments

Plan of Improvement: Developed This Date 05/15/2017

Any rule violation which subjects a child to injury or life-threatening situation or any rule violations previously cited but not corrected, may result in the imposition of an adverse enforcement action. Serious or continued noncompliance may also jeopardize participation in one or more DECAL program(s).

	<p>Reminder: All employees of child care programs must be fingerprinted before January 1, 2017. For instructions and to submit records check applications online, please visit www.decalkoala.com. You are encouraged not to wait and to complete the process as soon as possible.</p>
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O.C.G.A. Section 42.1.12(i)(2) requires Bright from the Start: Georgia Department of Early Care and Learning to notify licensed child care programs on accessing and retrieving from the Georgia Bureau of Investigation's (GBI) website a list of the names and addresses of all registered sexual offenders. Please see GBI's website located at <http://gbi.georgia.gov> to access the Georgia Sex Offender Registry.

Refutation Process:

You have the right to refute any of the citations noted in this report with which you disagree. To refute a citation(s), e-mail the following information to CCSRefutations@decal.ga.gov.

- 1) Facility name, license number and visit date
- 2) Your name, title/relationship to the facility, e-mail address & up to two phone number(s) where you can be reached
- 3) Specific rule number(s) that you are refuting, along with your concerns or questions regarding the rule citation

Refutations must be submitted to Child Care Services (CCS) within 10 business days of the completion date.

A sample form for submitting a refutation can be found at: <http://decal.ga.gov/ChildCareServices/RefutationInformation.aspx>

Your refutation will be forwarded to the appropriate CCS manager, who will follow up with you about your concerns. If you have any questions about this process, contact our office at 404-657-5562.

Bright from the Start recommends that all licensed child care providers carry liability insurance coverage sufficient to protect its clients. If you do not have this liability insurance, you are required to post a notice with ½ inch letters in a conspicuous location in the program, notify the parent or guardian of each child in care in writing, obtain their signature to acknowledge receipt and maintain this written acknowledgment on file at the program at all times while the child attends the program and for 12 months after the child's last date of attendance. (O.C.G.A. Section 20-1A-4)

Monique Calderon, Program Official

Date

Morgan Stahl, Consultant

Date



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Findings Report

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The following information is associated with a Licensing Study:

Activities and Equipment

290-2-3-.19 Infant-Sleeping Safety Requirements(CR)

Met

Correction Deadline: 10/20/2016

Corrected on 5/15/2017

.19(2)(h) - Infant sleep safety requirements observed met, please continue to monitor.

290-2-3-.07 Swimming Pools & Water-related Activities(CR)

Met

Comment

No Swimming Activities Provided

Children's Records

Records Reviewed: 3

Records with Missing/Incomplete Components: 1

Child # 2

Not Met

"Missing/Incomplete Components"

Release Person Information - (.08)(1)(i)

290-2-3-.08 Children's Records

Technical Assistance

Technical Assistance

290-2-3-.08(1)(c) - Please be mindful of upcoming immunization expiration dates.

Correction Deadline: 5/15/2017

Correction Deadline: 10/20/2016

Corrected on 5/15/2017

.08(3) - Correction of previous citation observed.

290-2-3-.08 Parental Authorization(CR)**Not Met****Finding**

290-2-3-.08(1)(i) requires the Home to maintain the name of person(s) to whom the Child may be released in each Child's record. Such information shall contain the authorized person's address, telephone numbers, relationship to Child and to Parent, and other identifying information. It was determined based on review of records that release person address was incomplete for two children.

POI (Plan of Improvement)

The Home will review records; determine if all required information is completed; obtain any missing information; and have a plan to maintain complete records/forms for each Child as they enroll or as changes occur.

Correction Deadline: 5/15/2017

Facility

290-2-3-.11 Physical Plant - Safe Environment(CR)**Met****Comment**

Consultant observed operable smoke detector and fire extinguisher.

Correction Deadline: 5/25/2017**Comment**

Observation-No Hazards Accessible

290-2-3-.13 Physical Plant-Structural/Mechanical(CR)**Met****Comment**

Home Clean, Free of Hazards

290-2-3-.13 Playgrounds(CR)**Met****Comment**

Outside Area Clean, Well Maintained. The Provider installs an approved barrier prior to outdoor play.

Food Service

290-2-3-.10 Kitchen Operations**Met****Comment**

Kitchen observed clean and well organized.

Correction Deadline: 5/15/2017

Health and Hygiene

290-2-3-.11 Diapering Areas & Practices(CR)**Met****Comment**

Staff Stated Proper Knowledge

Licensure

290-2-3-.04 Application Requirements(CR)**Met****Comment**

The consultant observed three unrelated children for pay and one related child not for pay.

Correction Deadline: 5/15/2017

Policies and Procedures

290-2-3-.11 Posted Notices Met

Comment

Emergency numbers observed posted.

Correction Deadline: 5/15/2017

Safety and Discipline

290-2-3-.11 Discipline(CR) Met

Comment

Pleasant Interactions Observed

290-2-3-.11 First Aid Kit Met

Comment

Observed Kit Complete

290-2-3-.11 Transportation(CR) Met

Comment

No Routine Transportation Provided

Staff Records

290-2-3-.21 Criminal Records Check(CR) Met

Comment

Criminal Records Check complete. Records check requirements discussed with Provider on this date.

290-2-3-.07 First Aid & CPR Met

Comment

Consultant observed Provider first aid and CPR certified.

Correction Deadline: 6/14/2017

290-2-3-.07 Independent Contractors(CR) Met

Comment

No Independent contractors

290-2-3-.07 Other Staff Direct Contact with Children(CR) Met

Comment

No additional staff

290-2-3-.07 Staff Training Met

Comment

Health/Safety training reminder

290-2-3-.08 Staff Training Met

Comment

Consultant observed complete documentation of annual training for 2016.

Correction Deadline: 5/15/2017

290-2-3-.07 Students-in-Training(CR) **Met**

Comment

No Students-in-training

290-2-3-.07 Volunteers(CR) **Met**

Comment

No Volunteers

Staff:Child Ratios and Supervision

290-2-3-.07 Supervision(CR) **Met**

Comment

Observed-Adequate Supervision